



## City of San Antonio Head Start Program

### Monitoring Report – February 2020

The Early Head Start-Child Care Partnership (EHS-CCP) has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given and corrective action plans are implemented to correct systemic issues so that these areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

Following is a summary of findings during the time period indicated above:

#### Monitoring Projects:

Midyear Health and Safety Screener	February 2020
90 Day Health Child File Review	February 2020
Wellness Support	February 2020
Family and Community Support Child File Review	February 2020 - Pending

**Non-Compliances** - One area addressed during the Midyear Health and Safety Screener was documented as a systemic breakdown in meeting performance standards and policies during the month of February 2020.

A site was found out of compliance with the required EHS - CCP staff to child ratio.



**Areas of Concern** (Individual incident(s) that fail to meet performance standard or policy):

Midyear Health and Safety Screener:

Six EHS – CCP sites were visited and concerns were noted related to lack of evidence of teacher training certificates, current TB screeners, current Physical's Exams, general cleaning in classrooms and grounds control on playgrounds.

90 Day Health Child Rile Review:

A total of 66 EHS – CCP child files were reviewed with concerns found with missing evidence of blood pressure results, Lead toxicity screening results and follow-up documentation.

Wellness Support:

A total of 19 EHS – CCP child files reviewed with concerns noted with missing evidence of classroom observation completed within required timeframe.

**Follow-up Activities:**

Unannounced Safe Environment Visit

Corrections and follow up completed in February 2020 for the January 2019 monitoring.

Nutrition Child File Review

Follow - ups for Child File review pending corrections.

**Program Strengths:**

We would like to commend the EHS – CCP Providers for:

- One EHS – CCP site had no findings noted during the Midyear Health and Safety Screener visit.
- All EHS – CCP sites where current during the Midyear Health and Safety Screener visit with required Health and Fire Department inspections.

**For more detailed information:** [dianne.mendez@sanantonio.gov](mailto:dianne.mendez@sanantonio.gov)



## City of San Antonio Head Start Program

### Monitoring Report – March 2020

The Early Head Start-Child Care Partnership (EHS-CCP) has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given and corrective action plans are implemented to correct systemic issues so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

Following is a summary of findings during the time period indicated above:

#### Monitoring Projects:

Midyear Health and Safety Screener - YWCA	March 2020
ERSEA Eligibility	March 2020
Nutrition Child File	March 2020

**Non-Compliances** - One area addressed during the Mid-year Health and Safety Screener and was documented as a classroom Health and Safety issue which did not meet performance standards and policies during the month of March 2020.

A site was found out of compliance for leaving a plastic bag in an empty crib while children were engaged in morning meal time.

- The interim center director provided technical assistance to all staff regarding classroom safety guidelines.

#### Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):

##### Midyear Health and Safety Screener:

One EHS – CCP sites was visited and concerns were found related to lack of evidence of teacher training certificates and parents and teacher did not follow proper handwashing guidelines.

##### ERSEA #2 Child File Review:

A total of 20 EHS – CCP child files were reviewed with no concerns noted.

##### Nutrition #2 Child File Review :

A total of 20 EHS – CCP child files reviewed with no concerns found during review.

**Follow-up Activities:**

ChildPlus Data System follow ups:

Unannounced Safe Environment Visit

Corrections and follow-up completed in March 2020 for the February 2020 monitoring.

Wellness Support

Follow - ups for Child File review pending corrections.

**Program Strengths:**

We would like to commend the EHS – CCP Providers for:

- ERSEA #2 Child File monitoring project had no findings noted during review.
- Nutrition #2 Child File monitoring project had no findings noted during review.

**For more detailed information:** [dianne.mendez@sanantonio.gov](mailto:dianne.mendez@sanantonio.gov)



## City of San Antonio Head Start Program

### Monitoring Report – April 2020

The Early Head Start-Child Care Partnership (EHS-CCP) has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given and corrective action plans are implemented to correct systemic issues so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

Following is a summary of findings during the time period indicated above:

#### Monitoring Projects:

Due to the COVID 19 epidemic there were no new EHS – CCP site visits or monitor projects for the month of April 2020.

#### Follow-up Activities:

The monitor has reviewed response to previous findings to ensure evidence of corrections was completed. Corrected findings noted as CAP Verified in the Internal Monitoring tab of the ChildPlus Data System, have been closed for Program year 2019 – 2020.

- 45 Day Sensory child file review
- Family and Community Support child file review
- 90 Day Health child file review
- ERESA Attendance child file review

#### Midyear Health Safe Environment Screener Visit

Corrections and follow-up completed in April 2020 for finding noted during Midyear visit.

#### Wellness Support

Follow - ups for Child File review pending corrections due to COVID 19. EHS – CCP staff and Wellness contractor unable to complete site visits to correct findings.

**For more detailed information:** [dianne.mendez@sanantonio.gov](mailto:dianne.mendez@sanantonio.gov)



## City of San Antonio Head Start Program

### Monitoring Report – May 2020

The Early Head Start-Child Care Partnership (EHS-CCP) has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given and corrective action plans are implemented to correct systemic issues so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

Following is a summary of findings during the time period indicated above:

#### Monitoring Projects:

Due to the COVID 19 epidemic there were no new EHS – CCP site visits or monitor projects for the month of May 2020.

#### Follow-up Activities:

The monitor has reviewed response to previous findings to ensure evidence of corrections was completed. Corrected findings noted as CAP Verified in the Internal Monitoring tab of the ChildPlus Data System, have been closed for Program year 2019 – 2020.

- Family and Community Support child file review
- 90 Day Health child file review

#### Midyear Health Safe Environment Screener Visit

Corrections and follow-up completed in May 2020 for finding noted during Midyear visit.

**For more detailed information:** [dianne.mendez@sanantonio.gov](mailto:dianne.mendez@sanantonio.gov)



## City of San Antonio Head Start Program

### Monitoring Report – June 2020

The Early Head Start-Child Care Partnership (EHS-CCP) has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given and corrective action plans are implemented to correct systemic issues so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

Following is a summary of findings during the time period indicated above:

#### Monitoring Projects:

Due to the COVID 19 epidemic there were no new EHS – CCP site visits or monitor projects for the month of May 2020.

#### Follow-up Activities:

The monitor has reviewed response to previous findings to ensure evidence of corrections was completed. Corrected findings noted as CAP Verified in the Internal Monitoring tab of the ChildPlus Data System, have been closed for Program year 2019 – 2020.

- 90 Day Health child file review

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