

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

**AUTHORIZING A CONTRACT WITH RISE CIVIC CONSULTING, LLC
IN THE AMOUNT OF \$195,100.00 FOR THE DELIVERY,
IMPLEMENTATION, HOSTING AND MAINTENANCE OF A DIGITAL
AFFORDABLE HOUSING PORTAL FOR THE NEIGHBORHOOD AND
HOUSING SERVICES DEPARTMENT. FUNDING IS AVAILABLE FROM
THE GENERAL FUND.**

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WHEREAS, the City of San Antonio’s Neighborhood and Housing Services Department (“NHSD”) and Department of Human Services (“DHS”) were selected to participate in the 2019 CivTechSA Residency Program sponsored by the COSA Office of Innovation and Geekdom, LC; and

WHEREAS, the CivTechSA Residency Program is designed to solicit partnership opportunities with technology companies to assist the City with a specific challenges and needs; and

WHEREAS, NHSD identified the need for a tool that would provide residents of San Antonio who are experiencing low-income challenges with access to housing resources that fit their budget but also their lifestyle; and

WHEREAS, based on this identified need, the City issued a Request for Competitive Sealed Proposals (“RFCSP”) for the CivTechSA Residency Program (RFCSP 6100011144) on February 15, 2019 with a submission deadline of March 25, 2019; and

WHEREAS, respondent Rise Civic Consulting, LLC was selected and invited to participate in a 16-week residency period, which began on May 6, 2019 and ended on August 26, 2019, to collaborate with City staff and design a customized technology solution for this identified need; and

WHEREAS, following the CivTechSA Residency Program and the successful presentation of their design, Rise Civic Consulting, LLC was asked to provide a quotation for the development and launch of their customized solution for NHSD; and

WHEREAS, the development and launch of this solution will provide NHSD with a Housing Base Web Portal that residents, social workers, and City staff can access to locate affordable housing inventory; and

WHEREAS, post the successful development and launch of the Housing Base Web Portal, the City will have the option enter into up to a Software as a Service Agreement (“SaaS Agreement”) for up to three one-year terms with Rise Civic Consulting, LLC for an amount not to exceed \$100,000.00 per year; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The terms and conditions of the Agreement for a Housing Base Web Portal between the City of San Antonio and Rise Civic Consulting, LLC, in the form attached hereto and incorporated herein for all purposes as **Attachment I**, are hereby approved. The City Manager or designee is hereby authorized to enter and execute said agreement.

SECTION 2. Funding in the amount of \$195,100.00 for this Ordinance is available in Fund 11001000, Cost Center 5701020001 and General Ledger 5201040 as part of the Fiscal Year 2021 Adopted Budget approved by City Council.

SECTION 3. Payment in the amount up to \$195,100.00 is authorized to Rise Civic Consulting, LLC and should be encumbered with a purchase order.

SECTION 4. Additional annual funding in the amount of \$100,000.00 for this ordinance is contingent upon City Council approval of the Fiscal Year 2022 and subsequent budgets that fall within the contract terms of this agreement.

SECTION 5. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 6. This Ordinance becomes effective immediately upon its passage by eight (8) votes or more and 10 days after passage upon its approval by less than eight (8) votes.

PASSED AND APPROVED this 29th day of October, 2020.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney

Attachment I