

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING A CONTRACT WITH APPLIEDORE, INC., IN THE ESTIMATED TOTAL AMOUNT OF \$336,600.00 FOR A HOMELESS ENCAMPMENT SERVICES OUTREACH APPLICATION PLATFORM TO ENHANCE HOMELESS SERVICE COORDINATION AMONGST ORGANIZATIONS AND STREET OUTREACH STAFF WORKING WITH THE UNSHELTERED HOMELESS POPULATION FOR THE DEPARTMENT OF HUMAN SERVICES. FUNDING IS AVAILABLE FROM THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) EMERGENCY SOLUTIONS GRANT (ESG) STREET OUTREACH PROGRAM.**

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**WHEREAS**, the City of San Antonio’s Neighborhood and Housing Services Department (“NHSD”) and Department of Human Services (“DHS”) were selected to participate in the 2019 CivTechSA Residency Program sponsored by the COSA Office of Innovation and Geekdom, LC; and

**WHEREAS**, the CivTechSA Residency Program is designed to solicit partnership opportunities with technology companies to assist the City with a specific challenges and needs; and

**WHEREAS**, the DHS Homeless Division identified the need to have user-friendly software to assess and document the needs and trends of those experiencing street homelessness in San Antonio and, specifically, a tool to better serve the City’s homeless population by tracking individuals found in homeless encampments, collecting a minimal amount of demographic information about them, identifying their geo-locations, and providing notifications to outreach teams that can provide them the appropriate services.; and

**WHEREAS**, based on this identified need, the City issued a Request for Competitive Sealed Proposals (“RFCSP”) for the CivTechSA Residency Program (RFCSP 6100011144) on February 15, 2019 with a submission deadline of March 25, 2019; and

**WHEREAS**, respondent Appledore, Inc. was selected and invited to participate in a 16-week residency period, which began on May 6, 2019 and ended on August 26, 2019, to collaborate with City staff and design a customized technology solution for this identified need; and

**WHEREAS**, following the CivTechSA Residency Program and Appledore, Inc.’s successful product demonstration, Appledore, Inc. was asked to provide a quotation for the full development and launch of the DHS tool and continued support, maintenance, and training; and

**WHEREAS**, this solution will provide DHS with a homeless encampment services outreach application platform to enhance homeless service coordination amongst organizations and street outreach staff working with the unsheltered homeless population; and

**WHEREAS**, the term of this contract will begin on the effective date of this Ordinance and ends on September 30, 2021 with four additional one-year renewals at the City's option; and

**WHEREAS**, the costs associated with this contract include a \$100 one-time per agency fee and \$85 per month/per user fee for the anticipated need of 66 licenses amongst 10 agencies during the initial term; and

**WHEREAS**, the City may add additional licenses and agencies during the initial term and subsequent renewals of this contract, if any, subject to and contingent upon appropriation of funding; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The terms and conditions of the Agreement for Outreach Grid Services between the City of San Antonio and Appledore, Inc., in the form attached hereto and incorporated herein for all purposes as **Attachment I**, are hereby approved. The City Manager or designee is hereby authorized to enter and execute said agreement.

**Section 2.** Funding in the amount of \$67,320.00 for this Ordinance is available in Fund 2205438017, Internal Order 138000002372 and General Ledger 5404520 as part of the Emergency Solutions Grant Street Outreach Program.

**Section 3.** Payment in the amount up to \$67,320.00 is authorized to Appledore, Inc. and should be encumbered with a purchase order.

**Section 4.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance becomes effective immediately upon its passage by eight (8) votes or more and 10 days after passage upon its approval by less than eight (8) votes.

**PASSED AND APPROVED** this 29th day of October, 2020.

**M A Y O R**  
**Ron Nirenberg**

JG  
10/29/2020  
Item No. XXB

**ATTEST:**

**APPROVED AS TO FORM:**

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**Tina J. Flores, City Clerk**

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**Andrew Segovia, City Attorney**

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# Attachment I