



**ADDENDUM I**

**SUBJECT:** Formal Invitation for Bid - Custom Cargo Vans, (IFB #6100012869), Scheduled to Open: June 19, 2020 at 2:00 pm Central Time; Date of Issue: June 3, 2020

**FROM:** Jennifer Johnson, Procurement Administrator

**DATE:** June 17, 2020

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. I FOR THE ABOVE REFERENCED INVITATION  
FOR BID**

**THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

- 1) The bid opening date is hereby extended to June 26, 2020 at 2:00 P.M. Central Time.**

Jennifer Johnson  
Procurement Administrator  
Finance Department – Procurement Division

JJ/gdl



## **ADDENDUM II**

**SUBJECT:** Formal Invitation for Bid - Custom Cargo Vans, (IFB #6100012869), Scheduled to Open: June 26, 2020 at 2:00 pm Central Time; Date of Issue: June 3, 2020

**FROM:** Jennifer Johnson, Procurement Administrator

**DATE:** June 19, 2020

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II FOR THE ABOVE REFERENCED INVITATION FOR BID**

### **THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

1. **REPLACE: #4.3.26 VISUAL SYSTEM:** A 42" flat panel television (or larger preferred) shall be securely mounted into an exterior accessible hatch. Hatch lid shall stay open when extended. Hatch shall be waterproof and be sealed with an industrial grade neoprene gasket. Housing/spacing for a gaming system sensor (installed by City) shall be proximity to TV (Xbox One system dimensions shall be used for sizing requirements – see photo below).



2. **Item 2 is hereby renumbered to 4.4 and the corresponding specifications #4.4.1 thru #4.4.21.**
3. **REPLACE: #4.4.12 REAR CARGO DOOR:** Rear cargo door is to be dual door swing type with opaque (20% tinted level) windows.
4. **REPLACE: #4.4.13 INTERIOR:** Interior shall be insulated and have finished sub -walls and sub-ceiling. Unit shall be equipped with a sub-floor covered with vinyl flooring. A partition curtain to separate the cab area from the rear of the unit shall be equipped. Interior color scheme including cabinets, flooring, counter tops and rear seating shall be a combination of dark and light gray. A flip down minimum 17" (inch) monitor with DVD player shall be mounted centered on ceiling behind cab area seats. ~~Sound shall be controlled and emitted by factory sound system throughout the vehicle.~~ A minimum of 4 (qty.) 12"-16" (inch) LED light bars shall be roof mounted, centered and spaced equally apart to illuminate the rear common area of vehicle.

5. **REPLACE: #4.4.13.2a OVERHEAD STORAGE:** Shallow overhead cabinets with doors shall run from behind side entry door and run the length of the counter area. Cabinet and cabinet doors shall have an aluminum or laminated finish and locking latches to prevent doors from opening during transit. 1 (qty.) 12"-16" (inch) Led light strips shall be mounted under cabinets to illuminate work surface.
6. **REPLACE: #4.4.13.2d PHLEBOTOMY SEATING AREA:** A single person phlebotomy chair shall be equipped. Chair will be positioned at the rear passenger side of the vehicle with storage space on either side. Storage cabinet and cabinet doors shall have an aluminum or laminated finish and locking latches to prevent doors from opening during transit. A minimum 16" (inch) LED light strip shall be mounted on the ceiling centered over the chair.
7. **REPLACE #4.4.17 GENERATOR / INVERTER:** A quiet diesel generator shall be mounted under the vehicle. Generator shall have its own separate fuel tank. An inverter and electrical power panel with On/Off switch shall be equipped. 110 v. outlets shall be located throughout unit, recess mounted on wall above counter space. All under cabinet lights shall be operated by a single light switch. All roof top lighting shall be operated by its own separate switch. The mobile clinic is required to operate a minimum of 6 hours continuously.

**4.4.17A GENERATOR COMPARTMENT (IF SIDE ACCESS DESIGN IS BID ONLY):** Compartment shall be constructed to the following specifications:

- 4.4.17A.1 Compartment shall be constructed from 0.187" aluminum with all welded seams.
- 4.4.17A.2 Compartment shall have 0.125" aluminum 2" box pan doors and 0.125" aluminum frames.
- 4.4.17A.3 Door frames shall be riveted to the body and welded to the compartments.
- 4.4.17A.4 Doors shall have stainless steel hinges attached to the doors and door frames with stainless machine screws.
- 4.4.17A.5 Doors shall have slam latches and flush mounted handles.
- 4.4.17A.6 Doors shall have 0.100" aluminum tread plate panels on interior surfaces.
- 4.4.17A.7 Doors shall be held open in a 90° position with gas charged lift/support cylinders.
- 4.4.17A.8 Doors shall be sealed with industrial grade neoprene gasket.
- 4.4.17A.9 Compartment shall have internal lighting when door is open from the exterior.

**QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS ON COMMUNICATION:**

On June 11, 2020, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for IFB Custom Cargo Vans. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: #4.2.2, does the vendor need to have a shop within the 50 mile radius?

Response: The Texas Department of Motor Vehicles requires the vendor to have a Franchise License and a General Distinguishing Number to sell "new" vehicles to municipalities. A manufacturer's franchise licensed dealer is required to be within 50 miles to meet warranty demands. A conversion company is prohibited from selling "new" vehicles directly to a municipality, unless it holds a Franchise License and a General Distinguishing Number. A conversion company may partner, as a subcontractor, with a primary vendor that holds the required licenses.

Question 2: #4.3.26 VISUAL SYSTEM: Is the Xbox One that is mentioned to be provided by the City or does the vendor need to include a unit in the quote?

Response: See revision above. The city will install the Xbox One System.

Question 3: #4.4.12 REAR CARGO DOOR: Does the city want glass windows covered with opaque vinyl to give the option of removal of the vinyl later or do they want solid rear doors with metal panels instead of glass?

Response: #4.4.12 is revised above.

Question 4: #4.4.13 INTERIOR The work states that the video sound should be controlled by the factory sound system which would mean that they need to have vehicle running to charge the battery or they would run the chance of killing the battery. We could add a separate amplifier that runs off the aux. generator power and include in the quote, if that is preferred. Can this be done?

Response: #4.4.13 is revised above.

Question 5: #4.4.13.2c REFRIGERATOR Does it need to be locked only for travel or pad lockable for security?

Response: Refrigerator door shall be secured during travel.

Question 6: #4.4.17 GENERATOR/INVERTER On the generator, it states that the generator should be mounted under the van with its own fuel tank. We would not be able to fit a full sized generator under the vehicle so it would need to be mounted in a housing like the fitness van and since it is diesel it could be fed fuel from the vehicle fuel tank because of the limited space available under the van. If there is not a specified size for the generator, we can also calculate the size of the generator needed based off a total equipment load but we need more info on additional equipment that could be added.

What are the specifications for the generator/inverter? If it cannot be mounted under the vehicle, can it be placed inside? What additional equipment can the vendor add in this regard?

Response: A preliminary budget quotation (for research only) sourced a compact diesel generator that would be mounted in place of the under body spare tire. The only load planned is the installed TV, lights, roof top air conditioner, roof vent, laptop charger, and cell phone charger. The mobile clinic is required to operate a minimum of 6 hours on generator power. An alternative generator design is acceptable with an exterior generator access compartment.

Vendor may bid an alternate design that has an exterior accessible compartment that meets the specifications above 4.4.17A.

Question 7: What is the required power output of the generator? Will it be acceptable for the generator fuel supply to be provided from the vehicle tank rather than a separate tank? A separate tank adds more complexity to the vehicle and is not recommended.

Response: #4.4.17 is revised above.

Question 8: A separate inverter is required as well? If so, what is the power output requirement?

Response: Need power for vendor supplied refrigerator, laptop, and cell phone charger. An automotive engineer or electrical engineer should evaluate the design and electrical load requirements for the van bid based on the identified equipment listed.

Question 9: For item 2 #4.3.13.1c OVERHEAD STORAGE and #4.3.13.2a OVERHEAD STORAGE. Is aluminum cabinetry acceptable?

Response: #4.4.13.2a and #4.4.13.2d is revised above.

Question 10: For item 2 #4.4.13 INTERIOR, Can the audio from the DVD player be on dedicated speakers? It may be difficult to tie into the OEM audio and cargo vans only have speakers in the front.

Response: #4.4.13 is revised above.

*Jennifer Johnson*

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Jennifer Johnson  
Procurement Administrator  
Finance Department – Procurement Division

JJ/gdl



**ADDENDUM III**

**SUBJECT:** Formal Invitation for Bid - Custom Cargo Vans, (IFB #6100012869), Scheduled to Open: June 26, 2020 at 2:00 pm Central Time; Date of Issue: June 3, 2020

**FROM:** Jennifer Johnson, Procurement Administrator

**DATE:** June 26, 2020

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. III FOR THE ABOVE REFERENCED  
INVITATION FOR BID**

**THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

- 1) The bid opening date is hereby extended to July 8, 2020 at 2:00 P.M. Central Time.**

Jennifer Johnson  
Procurement Administrator  
Finance Department – Procurement Division

JJ/gdl



**ADDENDUM IV**

**SUBJECT:** Formal Invitation for Bid - Custom Cargo Vans, (IFB #6100012869), Scheduled to Open: July 8, 2020 at 2:00 pm Central Time; Date of Issue: June 3, 2020

**FROM:** Jennifer Johnson, Procurement Administrator

**DATE:** July 7, 2020

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. IV FOR THE ABOVE REFERENCED  
INVITATION FOR BID**

**THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

- 1) The bid opening date is hereby extended to July 15, 2020 at 2:00 P.M. Central Time.**



Jennifer Johnson  
Procurement Administrator  
Finance Department – Procurement Division

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**ADDENDUM V**

**SUBJECT:** Formal Invitation for Bid - Custom Cargo Vans, (IFB #6100012869), Scheduled to Open: July 15, 2020 at 2:00 pm Central Time; Date of Issue: June 3, 2020

**FROM:** Jennifer Johnson, Procurement Administrator

**DATE:** July 15, 2020

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. V FOR THE ABOVE REFERENCED INVITATION FOR BID**

**THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

- 1) The bid opening date is hereby extended to July 22, 2020 at 2:00 P.M. Central Time.**

Jennifer Johnson  
Procurement Administrator  
Finance Department – Procurement Division

JJ/gdl





**ADDENDUM VI**

**SUBJECT:** Formal Invitation for Bid - Custom Cargo Vans, (IFB #6100012869), Scheduled to Open: July 22, 2020 at 2:00 pm Central Time; Date of Issue: June 3, 2020

**FROM:** Jennifer Johnson, Procurement Administrator


**DATE:** July 16, 2020

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. VI FOR THE ABOVE REFERENCED  
INVITATION FOR BID**

**THE ABOVE MENTIONED INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:**

**1. Section 004 – Specifications / Scope of Services, #4.2.1, is revised to read as follows:**

4.2.1 All components shall be installed and unused. Vehicle shall be inspected, serviced, and adjusted by vendor in accordance with manufacturer's recommended pre-delivery checklist, and ready for operation upon delivery. Vehicle offered will be considered unacceptable if, for any reason, the equipment's, or major component's, long term availability on the U.S. market, or in the local area, is in doubt. All equipment will conform to the best practice known to the body trade in design, quality of material and workmanship. Assemblies, subassemblies and component parts must be standard and interchangeable throughout the entire quantity of units as specified in this invitation to bid.

  
Jennifer Johnson

Procurement Administrator  
Finance Department – Procurement Division

JJ/gdl