

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH OMNIGO SOFTWARE, LLC, FOR THE DELIVERY, IMPLEMENTATION, INTEGRATION, AND MAINTENANCE OF AN INCIDENT REPORTING SYSTEM FOR THE SAN ANTONIO PUBLIC LIBRARY FOR A TOTAL COST OF \$66,509.12. FUNDING FOR THE INITIAL SYSTEM SUBSCRIPTION SERVICES AND IMPLEMENTATION IS AVAILABLE THROUGH THE FY 2021 INFORMATION TECHNOLOGY SERVICES CAPITAL BUDGET INCLUDED IN THE FY 2021 – FY 2026 CAPITAL IMPROVEMENT PROGRAM AND OPERATIONS AND MAINTENANCE FOR SUBSEQUENT YEARS WILL BE FUNDED BY THE LIBRARY GENERAL FUND BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the San Antonio Public Library (SAPL) with the delivery, implementation, integration, and maintenance of an incident reporting system; and

WHEREAS, SAPL is replacing its locally developed incident reporting system with a commercial off-the-shelf application designed to log violations of the patron code of conduct and other security incidents; and

WHEREAS, the new system includes emergency communication functionality, appropriate workflow for proper review of incident documentation, as well as improved reporting for more efficient and effective deployment of resources; and

WHEREAS, two proposal responses were received and evaluated; and

WHEREAS, staff recommends Omnigo Software, LLC, for award of this contract; and

WHEREAS, approval of this ordinance will authorize a contract for a one-year initial term and include the option for the City to renew for two additional, one-year periods; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year’s budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Omnigo Software, LLC, for the delivery, implementation, integration, and maintenance of an incident reporting system for the San Antonio Public Library in

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Item No. __

the total amount of \$66,509.12 over a three-year period is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score matrix and contract is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Payment is authorized to be encumbered and made payable to Omnigo Software, LLC, in an amount not to exceed \$33,509.12. Payment is in support of the SAPL - Incident Reporting System Project, using Fund 40099000, with WBS Element 09-00124-04 and General Ledger 5201040. Funding is provided by General Fund and is included the FY 2020 – FY 2025 CIP Budget.

Payment is limited to the amounts budgeted in the operating and/or capital budget funding sources identified. All expenditures will comply with approved operating and/or capital budgets for current and future fiscal years.

SECTION 3. Additional funding in the amount of \$33,000.00 is contingent upon City Council approval of subsequent budgets within the term of this contract.

SECTION 4. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 5. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

PASSED AND APPROVED this __ day of _____, 2020.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney