

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

APPROVING THE SUBMISSION OF AN EARLY HEAD START GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES AND ACCEPTANCE UPON AWARD OF UP TO \$2,117,895 FOR THE PERIOD FEBRUARY 1, 2021 TO JANUARY 31, 2022, A BUDGET INCLUDING AN IN-KIND GRANT MATCH OF \$529,474 AND A PERSONNEL COMPLEMENT; APPROVING AN INTERLOCAL AGREEMENT WITH EDGEWOOD INDEPENDENT SCHOOL DISTRICT IN AN AMOUNT UP TO \$8,375,000 FROM JULY 1, 2020 THROUGH JANUARY 31, 2026, AND AMENDED HEAD START POLICY COUNCIL BYLAWS AND HEAD START CONTRACTS.

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WHEREAS, the City of San Antonio Head Start Program (Program), through the Department of Human Services (DHS), operates the City's Head Start, Early Head Start – Child Care Partnership (EHS-CCP), and Early Head Start (EHS) programs; and

WHEREAS, the EHS program is federally-funded and provides early childhood education and development to income-eligible families with infants and toddlers (6 weeks to 35 months); and

WHEREAS, the U.S. Department of Health and Human Services (HHS) notified the DHS of available EHS funding on June 9, 2020 for the first budget period through January 31, 2021; and again for the period February 1, 2021 through January 31, 2022; and

WHEREAS, DHS will contract with Edgewood Independent School District (EISD) to provide high-quality comprehensive services for 128 toddlers and their families – 80 in center-based locations and 48 in home-based environments; and

WHEREAS, all Head Start grantees are required to comply with the Head Start Act, Policy and Regulations, Performance Standards, Program Instructions, and other Head Start requirements, including other federal law, and

WHEREAS, the 2021-22 grant application is due to HHS on November 1, 2020, and the Head Start Policy Council approved the application on September 22, 2020; and

WHEREAS, acceptance of the EHS grant, execution of the EISD contract, and amendments to the Head Start Policy Council bylaws to include EHS and contracts to allow for amendments in accordance with all Head Start requirements, is beneficial to the entire Program; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. Submission of an Early Head Start (EHS) grant application to the U.S. Department of Health and Human Services (HHS) and acceptance upon award of up to \$2,117,895.00 for the period of February 1, 2021 to January 31, 2022 is approved. A copy of the application is on file with Department of Human Services (DHS).

SECTION 2. An Interlocal Agreement with the Edgewood Independent School District (EISD) for the period July 1, 2020 through January 31, 2026, in an amount up to \$8,375,000 contingent upon future awards, is approved.

SECTION 3. The City Manager or designee, or the Director of the Department of Human Services (DHS) or designee, is authorized to initiate, negotiate, and execute any and all necessary documents including a grant contract, and contract amendments, when approved by HHS: a) carryover funds; b) line item budget revisions; c) modifications to the performance measures so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) supplemental grant funds in an amount up to 20% of the total amount initially awarded; f) reimbursement increases of administrative funds for each participant served; g) one time equipment purchases or defined program services; and h) changes in regulations..

SECTION 4. Revisions to include EHS in the Head Start Policy Council bylaws, is approved.

SECTION 5. Amendments to the City's Head Start Program agreements, to revise sections regarding amendment to allow for contract amendments without the necessity to return to City Council, so long as (1) in accordance with all Head Start requirements and federal law, and (2) the total cumulative total of all service provider agreements, including amendments, do not exceed City's budget for the applicable program during the applicable grant year, is approved.

SECTION 6. A total budget of \$2,647,369.00 including an in-kind matching budget of \$529,474.00 is attached hereto and incorporated herein for all purposes as **Attachment IV** and is hereby approved. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount of up to \$2,117,895.00 from the HHS will be appropriated in said fund. A formal final budget which will include a department specific fund, an Internal Order number, and General Ledger numbers will be submitted by the department upon award.

SECTION 7. The proposed personnel complement of six (6) positions, attached and incorporated here for all purposes as **Attachment II**, is approved.

SECTION 8. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

KD
10/15/20
Item No. 00

SECTION 9. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this ___ day of _____.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney

DRAFT