

**San Antonio Public Library**  
**Monthly Operating Statement**  
**October 1, 2019 to September 30, 2020**  
**Percent of FY Elapsed: 100%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	18,000	-	-	100%
Cell Phone Reimburse	7,370	7,220	-	150	98%
Civ Cloth/Boot Allowance	2,600	100	-	2,500	4%
Civil Actv Healthcr	2,444,896	2,444,896	-	(0)	100%
Def Comp-Executives	23,482	20,412	-	3,070	87%
FICA & Medicare Exp	1,444,041	1,384,724	-	59,317	96%
Hol.Pay-Hourly Sal.	-	1,435	-	(1,435)	
Language Skill Pay	38,800	38,050	-	750	98%
Life Insurance	13,457	11,068	-	2,389	82%
Overtime Salaries	2,521	3,653	-	(1,132)	145%
Pers Leave Buy Back	318,611	318,611	-	0	100%
Regular Salaries	18,846,557	18,448,929	-	397,628	98%
Retiree Hlth Assess	424,439	424,439	-	-	100%
Retiree Payout Sal	25,516	48,544	-	(23,028)	190%
Retirement Exp	1,929,611	1,909,060	-	20,551	99%
Shift Differential	41,362	29,100	-	12,262	70%
Temp FICA & Medicare	793	1,114	-	(321)	141%
Temporary Salaries	10,157	14,457	-	(4,300)	142%
<b>Total General Fund Personal Services</b>	<b>25,592,213</b>	<b>25,123,813</b>	<b>-</b>	<b>468,400</b>	<b>98%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	7,846	-	3,604	69%
Alarm and Sec. Serv.	92,748	98,269	-	(5,521)	106%
Binding & Printing	38,665	20,564	-	18,101	53%
Cleaning Services	1,048,882	935,515	-	113,367	89%
Computer Software Maint.	509,645	509,724	-	(79)	100%
Contractual Services	863,178	812,858	-	50,320	94%
Construction Cost	21,587	25,478	-	(3,891)	118%
Credit Card Fees	19,569	10,170	-	9,399	52%
Disposal Services	34	34	-	(0)	101%
Fees to Prof Contr.	877,608	980,099	-	(102,491)	112%
Freight and Storage	31,269	14,057	-	17,212	45%
Inspection Fees	72	-	-	72	0%
Mail and Parcel Post	27,647	24,898	-	2,749	90%
Maint - Buildings	1,059,690	1,031,247	-	28,443	97%
Maint & Rep - Cmrl	4,611	3,238	-	1,373	70%
Maint. - M&E	40,420	48,329	-	(7,909)	120%
Maint.- Repair Auto	20,507	19,933	-	574	97%
Membership Dues	16,389	15,173	-	1,216	93%
Other Contract Svcs	24,471	24,471	-	(0)	100%
Participation-Booth Fees	2,087	1,587	-	500	76%
Public Copy/Print	245,586	182,333	-	63,253	74%
Rental of Equipment	9,275	12,447	-	(3,172)	134%
Rental Office Equipment	15,103	12,204	-	2,899	81%
Subscriptions to Computer Svcs	203,642	178,148	-	25,494	87%
Temporary Services	217,343	220,312	-	(2,969)	101%
Transportation Fees	114,086	94,688	-	19,398	83%
<b>Total General Fund Contractual Services</b>	<b>5,515,564</b>	<b>5,283,622</b>	<b>-</b>	<b>231,942</b>	<b>96%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	9,242	7,133	-	2,109	77%
Computer Software	8,224	4,224	-	4,000	51%
Food	9,449	5,185	-	4,264	55%
Janitorial Supplies	43,310	43,252	-	58	100%
Library Materials	155,711	118,106	-	37,605	76%
Library Resources	5,192,944	5,261,234	-	(68,290)	101%

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	FY 2020	FY 2020	FY 2020	FY 2020	FY 2020
M&R Material Bldg/Imp	66,014	49,542	-	16,472	75%
M&R Material Mach/Eq	22,497	8,912	-	13,585	40%
M&R Parts Automotive	5,747	5,508	-	239	96%
Office Supplies	125,296	86,027	-	39,269	69%
Other Commodities	35,991	29,266	-	6,725	81%
<b>Total General Fund Commodities</b>	<b>5,674,425</b>	<b>5,618,390</b>	<b>-</b>	<b>56,035</b>	<b>99%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,551	1,551	-	-	100%
Build. Maint. Chg	253,152	253,152	-	-	100%
Gas and Electricity	984,448	932,128	-	52,320	95%
General Liab. Assess	62,994	62,994	-	-	100%
Mail & Delivery Svcs	9,973	9,973	-	-	100%
Unemploy Comp Assess	542	542	-	-	100%
Motor Fuel and Lub.	18,460	16,104	-	2,356	87%
Rent of City Equip. (Vehicle Replacement Fund)	108,584	108,584	-	-	100%
Water and Sewer	273,486	301,204	-	(27,718)	110%
Workers Comp Assess	60,238	60,238	-	-	100%
<b>Total General Fund Other Expenditures</b>	<b>1,773,428</b>	<b>1,746,470</b>	<b>-</b>	<b>26,958</b>	<b>98%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	1,293	1,507	-	(214)	117%
CAP Admin Cost-Indir	626	727	-	(101)	116%
Cell Phone Services	7,857	7,062	-	795	90%
Communications Radio	12	1,332	-	(1,320)	11097%
Interfnd Transf Out	138,106	138,106	-	0	100%
IT Assessment Fee	2,629,923	2,629,923	-	-	100%
Procurement Fee	164,767	164,767	-	-	100%
Wireless Data Communications	1,332	1,466	-	(134)	110%
<b>Total General Fund Scheduled Line Items</b>	<b>2,943,916</b>	<b>2,944,889</b>	<b>-</b>	<b>(973)</b>	<b>100%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	43,216	41,417	1,145	653	98%
Cap<5000 - Furn & Fix	195,650	187,886	2,836	4,928	97%
Cap<5000 - M&E Other	5,261	5,261	-	0	100%
Cap<5000 - PC Replct	550,091	488,206	39,587	22,297	96%
M&E Computer Equipment	24,614	24,614	-	-	100%
M&E (Modified)	5,570	5,570	-	0	100%
<b>Total General Fund Capital Outlay</b>	<b>824,402</b>	<b>752,954</b>	<b>43,568</b>	<b>27,880</b>	<b>97%</b>
<b>Total City General Fund</b>	<b>42,323,948</b>	<b>41,470,138</b>	<b>43,568</b>	<b>810,241</b>	<b>98%</b>
<b>Major Gifts</b>					
Friends of the Library*	37,900	7,245	-	30,655	19%
Library Foundation	220,930	149,304	11,226	60,400	73%
<b>Total Major Gifts</b>	<b>258,830</b>	<b>156,549</b>	<b>11,226</b>	<b>91,055</b>	<b>65%</b>
* FOSAPL Board took action on 09/20/2020 to reduce annual gift amount					