

**MUNICIPAL COURT ADVISORY SUBCOMMITTEE  
MEETING MINUTES  
OCTOBER 19, 2020 at 11:00 AM  
VIDEOCONFERENCE**

Subcommittee Present:	Councilmember Melissa Cabello Havrda, <i>District 6, Chair</i> Councilmember Adriana Rocha Garcia, <i>District 4</i> Councilmember Ana Sandoval, <i>District 7</i>
Staff Present:	Camila Kunau, <i>Assistant City Attorney</i> ; Frederick P. Garcia, Jr., <i>Municipal Court Clerk</i> ; Alex Morgan, <i>City Manager's Office</i> ; Lina Rodriguez, <i>Office of the City Clerk</i>
Others Present:	Honorable Judge Carla Obledo, <i>Presiding Judge</i>

**CALL TO ORDER**

Chair Cabello Havrda called the meeting to order.

**1. Approval of the minutes from the June 11, 2020 Municipal Court Advisory Subcommittee meeting.**

Chair Cabello Havrda moved to approve the minutes from the June 11, 2020 Municipal Court Advisory Subcommittee meeting. Councilmember Sandoval seconded the motion. The motion carried unanimously.

**2. Discuss and recommend appointments of Municipal Judges.**

Chair Cabello Havrda announced that the Subcommittee would discuss recommended appointments of Municipal Judges.

Presiding Judge Carla Obledo reported that the Courts had not held in-person proceedings since March 20, 2020 and would continue the moratorium through the end of the year. She stated that the lobby area was only re-opened to the public today and the kiosks were relocated indoors to further assist individuals with resolving their citations. She noted that staff were located outside the courthouse to provide direction and assistance with maintaining proper COVID-19 safety protocols for the public upon their entry into the building.

Presiding Judge Obledo recommended the reappointment of all full-time Judges and all part-time Judges that applied for reappointments.

Presiding Judge Obledo reported that each Judge did a magnificent job during the COVID-19 pandemic. She noted that all the Judges took the initiative to craft and establish new policies, procedures, and protocols for the new way of conducting court. She stated that each Judge exercised flexibility and resourcefulness with the new system in place. She noted that each Judge took an active role to notify citizens of what was expected of them when their cases were set for hearing or for trial. She stated that she was very proud of the Judges for their dedication and actions during COVID-19.

Presiding Judge Obledo reported that all Judges had completed nearly a quarter of their two-year term and she was anxious to approve their reappointments. She expressed her appreciation of the Subcommittee and their assistance to move forward with her recommended reappointments.

## **EXECUTIVE SESSION**

Chair Cabello Havrda recessed the meeting into Executive Session at 11:08 am to discuss the following:

- A. Deliberate the appointment, evaluation, and duties of public officers and discuss legal issues pursuant to Texas Government Code Section 551.074 (personnel matters) and Texas Government Code Section 551.071 (consultation with attorney).

## **RECONVENED**

Chair Cabello Havrda reconvened the meeting at 11:21 am and announced that no action was taken in Executive Session. She announced that the Committee would hold further discussions with Presiding Judge Obledo on the reappointments.

## **ADJOURNMENT**

There being no further discussion, Chair Cabello Havrda adjourned the meeting at 11:22 am.

**ATTEST:**

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***Melissa Cabello Havrda, Chair***

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***Lina Rodriguez  
Office of the City Clerk***