

San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to October 31, 2020
Percent of FY Elapsed: 8%

	APPROVED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	1,500	-	16,500	8%
Cell Phone Reimburse	5,400	350	-	5,050	6%
Civil Actv Healthcr	2,655,681	221,307	-	2,434,374	8%
Def Comp-Executives	20,412	-	-	20,412	0%
FICA & Medicare Exp	1,543,012	112,202	-	1,430,810	7%
Language Skill Pay	39,000	3,000	-	36,000	8%
Life Insurance	16,503	910	-	15,593	6%
Overtime Salaries	1,737	(1,403)	-	3,140	-81%
Pers Leave Buy Back	199,688	-	-	199,688	0%
Regular Salaries	20,173,301	1,515,124	-	18,658,177	8%
Retiree Hlth Assess	441,842	36,820	-	405,022	8%
Retiree Payout Sal	-	1,311	-	(1,311)	
Retirement Exp	2,026,388	155,637	-	1,870,751	8%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	1,437	-	17,863	7%
Temp FICA & Medicare	-	109	-	(109)	
Temporary Salaries	-	1,419	-	(1,419)	
Total General Fund Personal Services	25,097,310	2,049,724	-	23,047,586	8%
City General Fund--Contractual Services					
Adv and Publications	11,450	3,046	-	8,404	27%
Alarm and Sec. Serv.	65,055	6,130	635	58,290	10%
Binding & Printing	52,585	834	-	51,751	2%
Cleaning Services	1,239,747	119,712	-	1,120,035	10%
Computer Software Maint.	521,604	316,978	5,696	198,931	62%
Contractual Services	943,903	3,665	682,214	258,025	73%
Credit Card Fees	24,000	89	-	23,911	0%
Education - Classes	3,623	22	-	3,601	1%
Fees to Prof Contr.	724,828	145,265	-	579,563	20%
Freight and Storage	31,817	85	-	31,732	0%
Mail and Parcel Post	14,526	-	-	14,526	0%
Maint - Buildings	963,335	72,921	422,602	467,812	51%
Maint & Rep - Cmrc	3,393	6,968	-	(3,575)	205%
Maint. - M&E	40,420	255	-	40,165	1%
Maint.- Repair Auto	12,595	-	-	12,595	0%
Membership Dues	15,300	-	-	15,300	0%
Other Contract Svcs	23,000	-	-	23,000	0%
Public Copy/Print	306,218	39,507	-	266,711	13%
Rental of Equipment	5,000	335	-	4,665	7%
Rental Office Equipment	9,000	-	-	9,000	0%
Subscriptions to Computer Svcs	214,711	144,235	13,651	56,824	74%
Temporary Services	123,262	14,166	76,292	32,804	73%
Transportation Fees	89,485	6,824	-	82,661	8%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,439,357	881,038	1,201,090	3,357,229	38%
City General Fund--Commodities					
Clothing and Linen	6,092	246	10,217	(4,371)	172%
Computer Software	63,300	-	-	63,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	78	300	(378)	
Janitorial Supplies	36,452	3,043	-	33,409	8%
Library Materials	222,257	-	-	222,257	0%
Library Resources	5,192,944	409,457	245,841	4,537,646	13%
M&R Material Bldg/Imp	60,854	1,934	990	57,930	5%
M&R Material Mach/Eq	28,608	5,931	-	22,677	21%

*Budget line overages are allowable. Budget control is at the Department level.

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M&R Parts Automotive	7,741	206	-	7,535	3%
Office Supplies	135,877	2,909	2,142	130,826	4%
Other Commodities	53,000	7,765	-	45,235	15%
Total General Fund Commodities	5,808,125	431,568	259,490	5,117,067	12%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	132	-	1,452	8%
Build. Maint. Chg	264,444	22,037	-	242,407	8%
Gas and Electricity	1,131,500	76,138	-	1,055,362	7%
General Liab. Assess	96,483	8,040	-	88,443	8%
Mail & Delivery Svcs	10,890	908	-	9,983	8%
Unemploy Comp Assess	1,457	-	-	1,457	0%
Motor Fuel and Lub.	15,384	1,282	-	14,102	8%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	3,199	-	35,189	8%
Water and Sewer	315,200	24,419	-	290,781	8%
Workers Comp Assess	52,254	4,355	-	47,900	8%
Total General Fund Other Expenditures	1,927,584	140,510	-	1,787,074	7%
City General Fund Scheduled Line Items					
Cell Phone Services	7,227	27	-	7,200	0%
Interfnd Transf Out	138,106	11,509	-	126,597	8%
IT Assessment Fee	2,090,180	174,182	-	1,915,998	8%
Procurement Fee	172,507	14,376	-	158,131	8%
Wireless Data Communications	1,754	-	-	1,754	0%
Total General Fund Scheduled Line Items	2,409,774	200,093	-	2,209,681	8%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	214,686	235	-	214,451	0%
Cap<5000 - Furn & Fix	176,050	1,335	-	174,715	1%
Cap<5000 - M&E Other	77,867	-	-	77,867	0%
Cap<5000 - PC Replct	885,250	35,697	-	849,553	4%
M&E (Budget Only)	115,000	-	-	115,000	0%
Total General Fund Capital Outlay	1,468,853	37,267	-	1,431,586	3%
Total City General Fund	42,151,003	3,740,199	1,460,580	36,950,224	12%
Major Gifts					
Friends of the Library	37,900	13,405	14,564	9,931	74%
Library Foundation	200,128	155,716	6,253	38,158	81%
Library Foundation - FY20 Carryforward	20,802	-	-	20,802	0%
Total Major Gifts	258,830	169,121	20,817	68,891	73%