

## City of San Antonio Contracts Disclosure Form

Office of the City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see <u>Section 2-59 through 2-61</u> of the City's Ethics Code.

\*This is a New Submission or Correction or Update to previous submission.

*1. Name of person submitting	this disclosure form						
First: Mark	M.I.	B.	Last:	Hill	Suffix:		
*2. Contract information.							
a) Contract or project name:	On-Call Civil Engir	neering	g Service	es for IMP a	and NAMP (RFQ: ID #PW070120ACP)		
b) Originating department:	Public Works Dep	oartme	nt				
*3. Name of individual(s) or enti	ty(ies) seeking a con	itract wi	ith the ci	ty (i.e. partie	s to the contract).		
Ford Engineering, Inc.							
*4. List any individual(s) or entit listed in Question 3.	y(ies) that is a partne	er, pare	nt, joint v	enture, or su	ubsidiary entity(ies) of the individual or entity		
✓ Not applicable. Contracting	party(ies) does not h	nave pai	rtner, pai	ent, joint vei	nture, or subsidiary entities.		
	• •	•	•	-	d members, executive committee members,		
Names of executive committ	ee members, officer	s, partn	ers, and	directors:			
*5. List any individuals or entition	es that will be subco	ntracto	rs on this	contract.			
Not applicable. No subcontr	actors will be retaine	ed for th	nis contra	ict.			
Subcontractors may be retain	ned, but have not bε	en sele	cted at t	ne time of th	is submission.		
List of subcontractors, include	ling the name of the	owner(	s), and b	usiness nam	e:		
Arias and Associates, Inc SoftDig Underground Servic Foster CM Group - Paul Fos Accessibility Unlimited - Pete	es - Harold Zuber ster						



Office of the **City Clerk** 

*6. List any attorneys, lobbyists, or consultan	ts retained by any individuals listed in	Questions 3, 4, or	5 to assist in seekii	ng this					
contract.									
✓ Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.									
List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:									
*7 0									
*7. Disclosure of political contributions.									
List any campaign or officeholder contributio	,	•	•	I					
\$100 to any current member of City Council, 1 action committee that contributes to City Council, 1		ndidate for City C	ouncii, or to any po	ontical					
a) any individual seeking contract w									
	king contract with the city (Question 3)	1							
	of an entity listed above as a partner, p		ary business (Quest	tion 4)					
	er of subcontracting entity retained for								
	l in response to (a) through (d) above		,						
	nt retained to assist in seeking contrac	t (Question 6)							
✓ Not applicable. No campaign or officehold	der contributions have been made in p	receding 24 mon	ths by these indivi	duals.					
List of contributions:									
No. of Contribution	T. MI	Date(s) of	Total Amount of						
Name of Contributor	To Whom	Contribution(s)	Contribution(s)	Add					
				Delete					
Updates on Contributions Required									
Information regarding contributions must be	updated by submission of a revised for	orm from the date	of the submission	of this					
form, up through the time City Council takes									
calendar days after the contract has been awa			_						

### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

Penalty. A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.



Office of the City Clerk

### 8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?
✓I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.
I am aware of the following conflict(s) of interest:
*9. Prohibited Interest in Contracts.
Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?
Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?
Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?
<b>☑</b> No
☐ Yes
Selecting "Yes" requires disclosure of the name of the individual, name of the board, and dates of service (for each instance):

### Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see <u>Section 2-58</u> of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.



Office of the City Clerk

### **Acknowledgements**

#### \*1. <u>Updates Required</u>

✓ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

### \*2. No Contact with City Officials or Staff during Contract Evaluation

✓ I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in <u>Section 2-61</u> of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

### \*3. Contribution Prohibitions for "High-Profile" Contracts

- This is not a high-profile contract.
- This is a high-profile contract.
- I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- ✓ I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

#### \*4. Conflict of Interest Questionnaire (CIQ)

<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

*Oath								
✓ I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.								
Your Name:	Mark B. Hill,	P.E.	Title:	President				
Company Na	me or DBA:	Ford Engineering, Inc.		<b>Date:</b> July 22, 2020				



Office of the City Clerk

Please fill this form out online, print completed form and submit with proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966



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\*This is a ● New Submission or ○ Correction or ○ Update to previous submission.

*1. Name of person submitting this disclosure form.							
First: Spencer	M.I. A	Last:	: Higgs	Suffix: P.E.			
*2. Contract information.							
a) Contract or project name:	On-Call Civil Engine	ering Service	s for IMP and NAME	P (RFQ: ID #PW070120ACP)			
b) Originating department:	Public Works						
*3. Name of individual(s) or ent	ity(ies) seeking a cont	ract with the	city (i.e. parties to t	he contract).			
Arias & Associates, Inc. sub-consultant to Ford Engineering, Inc.							
*4. List any individual(s) or enti listed in Question 3.	ty(ies) that is a partne	r, parent, join	t venture, or subsid	liary entity(ies) of the individual or entity			
✓ Not applicable. Contracting	party(ies) does not ha	ive partner, p	arent, joint venture	, or subsidiary entities.			
Names of partner, parent, jo and officers of each entity:	int venture or subsidia	ary entities, a	nd all the board me	mbers, executive committee members,			
*5. List any individuals or entiti	es that will be subcon	tractors on th	nis contract.				
Not applicable. No subconti	ractors will be retained	d for this cont	ract.				
Subcontractors may be retai	ned, but have not bee	n selected at	the time of this sul	omission.			
✓ List of subcontractors, include	ling the name of the c	wner(s), and	business name:				
Arias & Associates, Inc., dba Arias Geoprofessionals							
*6. List any attorneys, lobbyists contract.	, or consultants retain	ed by any inc	lividuals listed in Q	uestions 3, 4, or 5 to assist in seeking this			
✓ Not applicable. No attorney	s, lobbyists, or consult	ants have be	en retained to assis	t in seeking this contract.			
List of attorneys, lobbyists, o	r consultants retained	l to assist in s	eeking this contract	t:			



Office of the City Clerk

#### 7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
- b) any owner or officer of entity seeking contract with the city (Question 3)
- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

	Not applicable.	No campaign	or officeholder	contributions	have been	made in p	receding 2	4 months by	these individu	uals
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✓ List of contributions:

Name of Contributor	To Whom	` ′	Total Amount of Contribution(s)	Add	
Robert P. Arias, P.E.	Mayor Ron Nirenberg	04/19/2019	\$500.00	Delete	

#### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

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<u>Penalty.</u> A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

### \*8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under <u>Sections 2-43 or 2-44</u> of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

✓ I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City	
Council or a city board/commission.	
am aware of the following conflict(s) of interest:	



Office of the City Clerk

#### \*9. Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Yes

### Notice Regarding Prohibited Interest in Contracts.

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### **Acknowledgements**

#### \*1. Updates Required

✓ I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

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Your Name:

# City of San Antonio Contracts Disclosure Form

Office of the City Clerk

*3. Contribution Prohibitions for "High-Profile" Contracts
This is not a high-profile contract.
○ This is a high-profile contract.
I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
✓ I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.
*4. Conflict of Interest Questionnaire (CIQ)
<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".
✓ I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.
*Oath
✓ I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

Please fill this form out online, print completed form and submit with proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966

Title: Vice President

**Date:** 07/21/2020

Spencer A. Higgs, P.E.

**Company Name or DBA:** Arias & Associates, Inc., dba Arias Geoprofessionals



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\*This is a • New Submission or Correction or Update to previous submission.

*1. Name of person submitting	this disclosure form.			
First: Paul	M.I. <u>W</u>	Last:	Foster	Suffix: CCM
*2. Contract information.				
a) Contract or project name:	On-Call Civil Engineering	Services	for IMP and NAMP	(RFQ: ID #PW070120ACP)
b) Originating department:	Public Works			
*3. Name of individual(s) or enti	ty(ies) seeking a contract v	with the o	ity (i.e. parties to th	e contract).
Foster CM Group, Inc. (as a sub	consultant)			
*4. List any individual(s) or entit listed in Question 3.	y(ies) that is a partner, par	ent, joint	venture, or subsidi	ary entity(ies) of the individual or entity
✓ Not applicable. Contracting	party(ies) does not have pa	artner, pa	rent, joint venture,	or subsidiary entities.
Names of partner, parent, joinand officers of each entity:	nt venture or subsidiary er	ntities, an	d all the board mer	mbers, executive committee members,
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✓ Not applicable. No subcontr	actors will be retained for t	this cont	act.	
Subcontractors may be retain	ned, but have not been sel	ected at	the time of this sub	mission.
List of subcontractors, includ	ing the name of the owne	r(s), and	ousiness name:	
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✓ Not applicable. No attorneys	, lobbyists, or consultants	have bee	n retained to assist	in seeking this contract.
List of attorneys, lobbyists, or	consultants retained to as	ssist in se	eking this contract	(



Office of the City Clerk

### 7. Disclosure of political contributions.

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✓ Not applicable	ole. No campaign or officeholder contributions have been made in preceding 24 months	s by these individuals.
List of contribu	butions:	

### Updates on Contributions Required

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Council or a city board/commission.	
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Yes

## City of San Antonio Contracts Disclosure Form

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#### 9. Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

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**Company Name or DBA:** 

Foster CM Group, Inc.



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*3. Contribution Prohibitions for "High-Prof	file" Contracts
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○ This is a high-profile contract.	
following individuals are prohibited from m candidates for City Council, or political actio business day after the solicitation has been signatory to contract individual(s) seeking the	designated as a high-profile contract by the city. I further acknowledge that the aking campaign or officeholder contributions to members of City Council, on committees that make contributions to City Council elections from the 10th released until 30 calendar days after the contract has been awarded: legal he contract, owner or officer of an entity seeking the contract, the spouse of any out, or consultant retained to assist in seeking the contract.
✓ I warrant that no contributions have been r Campaign Finance Code.	made by these individuals in violation of Section 2-309 of the Municipal
*4. Conflict of Interest Questionnaire (CIQ)	
	quires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire if contract is not designated as "High Profile".
✓ I acknowledge that I have been advised of t Code.	the requirement to file a CIQ form under Chapter 176 of the Local Government
	*Oath
✓ I swear or affirm that the statements conta my knowledge and belief are true, correct,	ined in this Contracts Disclosure Form, including any attachments, to the best of and complete.
Your Name: Paul Foster	Title: President/CEO

Please fill this form out online, print completed form and submit with proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966

**Date:** 07/13/2020



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*1. Name of person submitting the	nis disclosure form.			
First: Linda	M.I	Last:	Fitzgerald	Suffix:
*2. Contract information.				
a) Contract or project name:	On-Call Civil Engir	neering Se	rvices for IMP and NA	AMP (#PW070120ACP)
b) Originating department:	Public Works			
*3. Name of individual(s) or entity	(ies) seeking a contract	with the cit	y (i.e. parties to the cor	ntract).
Underground Services Inc	dba SoftDig			
×4.1.4			1 . 1	
*4. List any individual(s) or entity listed in Question 3.	ies) that is a partner, pa	rent, joint v	enture, or subsidiary e	ntity(ies) of the individual or entity
X Not applicable. Contracting pa	arty(ies) does not have p	oartner, par	ent, joint venture, or su	bsidiary entities.
Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity:				
Names of executive committee members, officers, partners, and directors:				
	·			
*5. List any individuals or entities				
Not applicable. No subcontractions				0.0
Subcontractors may be retained, but have not been selected at the time of this submission.  List of subcontractors, including the name of the owner(s), and business name:				
Eist of subcontractors, including	g the name of the owne	er(s), arid bt	asiness name.	



Office of the City Clerk

*6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this					
contract.					
$\fbox{X}$ Not applicable. No attorneys, lobbyists, or	consultants have been retained to ass	sist in seeking this	s contract.		
List of attorneys, lobbyists, or consultants	retained to assist in seeking this contra	act:			
*7. Disclosure of political contributions.					
List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:  a) any individual seeking contract with the city (Question 3)  b) any owner or officer of entity seeking contract with the city (Question 3)  c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)  d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)  e) the spouse of any individual listed in response to (a) through (d) above  f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)  Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.  List of contributions:					
Name of Contributor	To Whom	Date(s) of Contribution(s)	Total Amount of Contribution(s)	Add	
				Delete	
Updates on Contributions Required					
Information regarding contributions must be updated by submission of a revised form from the date of the submission of this					

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

<u>Penalty.</u> A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.



Office of the City Clerk

#### 8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?  $|\mathbf{x}|$  am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission. I am aware of the following conflict(s) of interest: 9. Prohibited Interest in Contracts. Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission? Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission? Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission? X No Yes Selecting "Yes" requires disclosure of the name of the individual, name of the board, and dates of service (for each instance):

### Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see <a href="Section 2-58">Section 2-58</a> of the City Ethics Code (Prohibited Interest in Discretionary Contracts) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.



Office of the City Clerk

### **Acknowledgements**

#### \*1. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

#### \*2. No Contact with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in <a href="Section 2-61">Section 2-61</a> of the City Ethics Code by respondents or their agents may lead to disqualification of their offer from consideration.

### \*3. Contribution Prohibitions for "High-Profile" Contracts

- This is not a high-profile contract.
- This is a high-profile contract.
- □ I acknowledge that this contract has been designated as a high-profile contract by the city. I further acknowledge that the following individuals are prohibited from making campaign or officeholder contributions to members of City Council, candidates for City Council, or political action committees that make contributions to City Council elections from the 10th business day after the solicitation has been released until 30 calendar days after the contract has been awarded: legal signatory to contract individual(s) seeking the contract, owner or officer of an entity seeking the contract, the spouse of any of these individuals, and any attorney, lobbyist, or consultant retained to assist in seeking the contract.
- X I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.

#### \*4. Conflict of Interest Questionnaire (CIQ)

<u>Chapter 176 of the Local Government Code</u> requires <u>all</u> contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

*Oath				
	at the statements contained in this Contracts Disc I belief are true, correct, and complete.	closure F	form, including any attachments, to the best of	
Your Name: Lind	la Fitzgerald	Title:	Admin Asst	
Company Name or DE	Underground Services Inc dba SoftE	Dig	Date: 7/22/20	



Office of the City Clerk

Please fill this form out online, print completed form and submit with proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966



Office of the City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see <u>Section 2-59 through 2-61</u> of the City's Ethics Code.

\*This is a New Submission or Correction or Update to previous submission.

*1. Name of person submitting the		Correction of Copulate to prev	ious suprinssion,
First: Peter	M.I. <u>F</u>	Last: Grojean	Suffix:
*2. Contract information.			
a) Contract or project name:	nfrastructure	Mang. Program Neight	porhood Access Mobility Proc
b) Originating department:			
*3. Name of individual(s) or entity	(ies) seeking a contract (	with the city (i.e. parties to the c	ontract).
Accessibility )	Inlimited		
*4. List any individual(s) or entity( listed in Question 3.	ies) that is a partner, par	rent, joint venture, or subsidiary	entity(ies) of the individual or entity
Not applicable. Contracting partial Names of partner, parent, joint and officers of each entity:			subsidiary entities. ers, executive committee members,
Names of executive committee	members, officers, part	ners, and directors:	
*5. List any individuals or entities			
∑ Not applicable. No subcontrac ☐Subcontractors may be retaine			sion
List of subcontractors, includin			sion.



### City of San Antonio Contracts Disclosure Form

Office of the City Clerk

<ol> <li>List any attorneys, lobbyists, or consultan contract.</li> </ol>	ts retained by any individuals listed in	Questions 3, 4, or	5 to assist in seeki	ing this
Not applicable. No attorneys, lobbyists, or	r consultants have been retained to as:	sist in seeking this	s contract.	بالتراث المتحدد الكوم الكناساكم
List of attorneys, lobbyists, or consultants	retained to assist in seeking this contra	act:		
*7. Disclosure of political contributions.				
<ul> <li>c) any individual or owner or officer</li> <li>d) any subcontractor or owner/office</li> <li>e) the spouse of any individual listed</li> <li>f) any attorney, lobbyist, or consulta</li> </ul>	former member of City Council, any ca uncil elections: vith the city (Question 3) king contract with the city (Question 3) of an entity listed above as a partner, per of subcontracting entity retained fo d in response to (a) through (d) above ant retained to assist in seeking contrac	ndidate for City C ) parent, or subsidia r the contract (Qu ct (Question 6)	ouncil, or to any p ary business (Ques lestion 5)	oolitical
Not applicable. No campaign or officehold List of contributions:	der contributions have been made in p	oreceding 24 mor	ths by these indivi	iduals.
Name of Contributor	To Whom	Date(s) of Contribution(s)	Total Amount of Contribution(s)	Add
	:			Delete
Updates on Contributions Required				
Information regarding contributions must be form, up through the time City Council takes calendar days after the contract has been awa	action on the contract identified in res	orm from the date ponse to Questio	of the submission n 2 and continuing	of this g for 30
Notice Regarding Contribution Prohibitions for	그 모든 발생 그들은 전 보고 있는데 그렇게 하는 것이 되었다. 그렇게 모든 모든 사람들은 모든 사람들은 모든 사람들은 모든 것이다.			
Under Section 2-309 of the Municipal Campai campaign or officeholder contribution to any that contributes to City Council elections from calendar days after the contract has been awa a) Legal signatory of a high-profile cont b) Any individual seeking a high-profile c) Any owner or officer of an entity seek d) The spouse of any of individual listed e) Any attorney, lobbyist, or consultant	member of City Council, candidate for m the 10th business day after a contrac arded: tract e contract king a high-profile contract d in response to (a) through (c) above retained to assist in seeking a high-pro	r City Council or p et solicitation has ofile contract	olitical action com been released unti	nmittee il 30
<b>Penalty.</b> A high-profile contract cannot be avany of these individuals during the contributive released until 30 calendar days after the contributive released until 30 calendar days after the contributions.	on "black-out" period, which is the 10t	orohibited contrib th business day af	oution has been ma ter a solicitation ha	ade by as been



### City of San Antonio Contracts Disclosure Form

Office of the City Clerk

*8. Disclosure of conflict of interest.
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I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.
I am aware of the following conflict(s) of interest:
*9. Prohibited Interest in Contracts.
Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?
Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?
Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?
X  No
□Yes
Selecting "Yes" requires disclosure of the name of the individual, name of the board, and dates of service (for each instance):
Notice Regarding Prohibited Interest in Contracts.
Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see Section 141 of the City Charter and Section 2-52 of the City Ethics Code (Prohibited Interests in Contracts) for complete information.

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If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.



Office of the **City Clerk** 

### **Acknowledgements**

### \*1. <u>Updates Required</u>

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

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respondents or their agents may lead to disqualification of their offer from consideration.	
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I warrant that no contributions have been made by these individuals in violation of Section 2-309 of the Municipal Campaign Finance Code.	
*4. Conflict of Interest Questionnaire (CIQ)	
Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnal	re

Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

🔀 I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

uk ikulungang 23. Mat se mata nelabagan Mat se mata nelabagan		*Oath	
I swear or affirm that the my knowledge and belie	statements contained in this Cef are true, correct, and comple	Contracts Disclosure F te.	Form, including any attachments, to the best of
Your Name: Peter		Title:	
Company Name or DBA:	Accessibility L	Inlimited.	Date: 7/21/2620



Office of the City Clerk

Please fill this form out online, print completed form and submit with proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966