

Training on Head Start Program Monitoring





Monitoring Identifies

1. Program strengths and accomplishments
2. Areas to strengthen
3. Underlying causes
4. Strategies to strengthen the program





Monitoring Process

- **Collect Data**
 - ☐ Site visits
 - ☐ File reviews
 - ☐ Self-assessment
 - ☐ MBI Reports
 - ☐ Content Area Reports
 - ☐ Child Care Regulations
 - ☐ ChildPlus Data System
- **Interpret/Analyze**
 - ☐ Review and analyze data collected
- **Correction / Action**
 - ☐ Make Corrective Action Plans
 - ☐ Implement plans for continuous program improvement
- **Follow Up / Ensure**
 - ☐ Verify corrective actions have been completed
 - ☐ Evaluate impact



Policy Council Reviews

- **Annual Monitoring Calendar**

- ☐ Service Areas Monitored:

- ❖ Nutrition
 - ❖ Education and Early Childhood Development
 - ❖ Curriculum Fidelity
 - ❖ Environmental Health and Safety
 - ❖ Disabilities/Mental Wellness
 - ❖ Health/Dental
 - ❖ Family & Community Support
 - ❖ ERSEA
 - ❖ Transportation
 - ❖ Program Governance

- **Annual Health & Safety Screener Calendar**

- ☐ Health & Safety Screener Certification



Policy Council Reviews

Monthly Monitoring Program Status Reports

- ☐ Monitoring Projects reviewed
- ☐ Submission to Provider dates
- ☐ Project Status