

***Review of
Early Head Start (EHS) and
Early Head Start-Child Care
Partnership (EHS-CCP)
Program Monitoring***





City of San Antonio Head Start Program

Monitoring Report – December 2020

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the Early Head Start- Child Care Partnership Program during the time period indicated above:

Monitoring Projects: ERSEA Attendance Child File Review Unannounced Safe Environment visits ○ Healy Murphy Child Development ○ Inman Christian Child Care Center ○ Seton Home Child Care Center	December 2020
Non-Compliances - There were two non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the Safe Environment service area. 1. A second occurrence was noted as a non-compliance due to an expired Fire Inspection. 2. During an onsite visit, it was observed the failure to complete COVID -19 screener prior to entering the building. This was the second occurrence for this site.	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>ERSEA Attendance Child File Review</u> A total of 29 EHS – CCP child files were reviewed in ChildPlus with findings noted for one file with missing data entry for the completion of daily attendance in the ChildPlus Data System. <u>Unannounced Safe Environment visits</u> Two out of the three visits, there were no findings noted.	
Follow-up Activities: 45 Day Sensory Child File review completed in November 2020 and CAP responses and corrections were due in December. ERSEA Attendance Child File responses and correction are completed. Monitor will complete follow up reviews in ChildPlus by January 15, 2021.	
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