

Audit and Accountability Committee



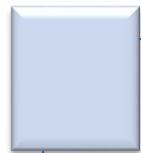
Pre Solicitation Briefing for Self-Insured Workers' Compensation Third Party Claims Administrator

Date: February 16, 2021

Debra M. Ojo, MPA, Director, Office of Risk Management

Project & Solicitation Overview

The City seeks to contract with a vendor who has extensive experience in workers' compensation and medical cost containment and knowledge of the Workers' Compensation Healthcare Network. Successful vendor must have the ability to perform all related services or make arrangements for subcontracting to provide the necessary related services to include Case Management Services, Medical Cost Containment Services and Pharmacy Benefit Management.



Solicitation Type:

- Request for Proposals (RFP)



Estimated Value:

- \$5.5 Million



Proposed Term:

- 3 years with 2, 1-year renewal options



Current Contract Status:

- Expires December 31, 2021

Solicitation Overview

Outreach		Evaluation Voting Members
NIGP Codes Identified	<ul style="list-style-type: none"> 95327-Claims Processing 95392-Workers' Compensation 95861-Insurance and Risk Management 91878-Medical Consulting 96224-Courier/ Delivery Services 	Ben Gorzell, Jr., CPA, Chief Financial Officer City Manager's Office
		Debra M. Ojo, Director, Office of Risk Management
		Lori Steward, Director, Human Resources Department
Number of Vendors to be Notified	Central Vendor Registry: 123 Veteran Owned Small Business (SBA/SCTRCA): 451 Targeted Vendor Outreach: 3	Noel Horan, Assistant to the Director, SAFD
		SAFD Representative, To Be Determined
Advertising	TVSA Channel 21 COSA Bidding & Contracting Opportunities Website Express News	SAFD Union Representative, To Be Determined
		SAPD Union Representative, To Be Determined

Solicitation Requirements

Evaluation Criteria

Experience, Background, Qualifications: 25 points
Proposed Plan: 20 points
Pricing: 20 points
SBE Prime Contract Program: 10 points
M/WBE Prime Contract Program: 10 points
Local Preference Program: 10 points
Veteran Owned Small Business Preference Program: 5 points

Additional Requirements

SBEDA Subcontracting Requirements: 16% M/WBE Subcontracting
Audited Financial Statements: Not Required

Goal Setting Committee Members

Nikki Ramos, Assistant Director, Parks and Recreation Department
Linda Lopez-George, M.A. Research Partnerships & Business Development, Citizen Representative
Debra Ojo, Director, Office of Risk Management
Denise Gomez, Procurement Administrator, Finance
Shuchi Nagpal, Economic Development Manager, Economic Development Department

Project Timeline

