

San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to January 31, 2021
Percent of FY Elapsed: 33%

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	6,000	-	12,000	33%
Cell Phone Reimburse	5,400	1,400	-	4,000	26%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	2,655,681	885,227	-	1,770,454	33%
Def Comp-Executives	20,412	13,413	-	6,999	66%
FICA & Medicare Exp	1,543,012	465,980	-	1,077,032	30%
Language Skill Pay	39,000	12,100	-	26,900	31%
Life Insurance	16,503	3,688	-	12,815	22%
Overtime Salaries	1,737	(982)	-	2,719	-57%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,173,301	5,980,544	-	14,192,757	30%
Retiree Hlth Assess	441,842	147,280	-	294,562	33%
Retiree Payout Sal	-	8,795	-	(8,795)	
Retirement Exp	2,026,388	676,979	-	1,349,409	33%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	6,655	-	12,645	34%
Temp FICA & Medicare	-	423	-	(423)	
Temporary Salaries	-	4,908	-	(4,908)	
Total General Fund Personal Services	25,097,310	8,564,119	-	16,533,191	34%
City General Fund--Contractual Services					
Adv and Publications	11,450	3,231	-	8,219	28%
Alarm and Sec. Serv.	65,055	54,353	6,030	4,672	93%
Binding & Printing	52,585	5,684	-	46,901	11%
Cleaning Services	1,239,747	351,774	-	887,973	28%
Computer Software Maint.	521,604	345,867	4,180	171,557	67%
Contractual Services	943,903	197,153	511,660	235,089	75%
Credit Card Fees	24,000	300	-	23,700	1%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	724,828	380,734	-	344,094	53%
Freight and Storage	31,817	403	-	31,414	1%
Mail and Parcel Post	14,526	1,459	-	13,067	10%
Maint - Buildings	963,335	297,354	371,470	294,511	69%
Maint & Rep - Cmrcl	3,393	11,350	-	(7,957)	335%
Maint. - M&E	40,420	5,002	-	35,418	12%
Maint.- Repair Auto	12,595	3,491	-	9,104	28%
Membership Dues	15,300	440	-	14,860	3%
Other Contract Svcs	23,000	-	-	23,000	0%
Public Copy/Print	306,218	75,797	-	230,421	25%
Rental of Equipment	5,000	5,728	-	(728)	115%
Rental Office Equipment	9,000	3,306	-	5,694	37%
Rental of Facilities	-	323	-	(323)	
Subscriptions to Computer Svcs	214,711	212,775	-	1,936	99%
Temporary Services	123,262	58,898	31,560	32,804	73%
Transportation Fees	89,485	28,040	-	61,445	31%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,439,357	2,043,462	924,901	2,470,994	55%
City General Fund--Commodities					
Clothing and Linen	6,092	1,954	8,823	(4,685)	177%
Computer Software	63,300	-	-	63,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	1,507	-	(1,507)	
Janitorial Supplies	36,452	16,346	705	19,401	47%
Library Materials	222,257	2,670	394	219,193	1%
Library Resources	5,192,944	1,412,124	123,141	3,657,679	30%

*Budget line overages are allowable. Budget control is at the Department level.

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M&R Material Bldg/Imp	60,854	10,822	672	49,360	19%
M&R Material Mach/Eq	28,608	11,955	-	16,653	42%
M&R Parts Automotive	7,741	1,324	-	6,417	17%
Office Supplies	135,877	30,655	1,083	104,139	23%
Other Commodities	53,000	18,026	-	34,974	34%
Total General Fund Commodities	5,808,125	1,507,382	134,818	4,165,925	28%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	528	-	1,056	33%
Build. Maint. Chg	264,444	88,148	-	176,296	33%
Gas and Electricity	1,131,500	306,460	-	825,040	27%
General Liab. Assess	96,483	32,161	-	64,322	33%
Mail & Delivery Svcs	10,890	3,630	-	7,260	33%
Unemploy Comp Assess	1,457	364	-	1,093	25%
Motor Fuel and Lub.	15,384	4,959	-	10,425	32%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	12,796	-	25,592	33%
Water and Sewer	315,200	64,265	-	250,935	20%
Workers Comp Assess	52,254	17,418	-	34,836	33%
Total General Fund Other Expenditures	1,927,584	530,729	-	1,396,855	28%
City General Fund Scheduled Line Items					
Cell Phone Services	7,227	2,402	-	4,825	33%
Communications Radio	-	398	-	(398)	
Interfnd Transf Out	138,106	46,035	-	92,071	33%
IT Assessment Fee	2,090,180	696,727	-	1,393,453	33%
Procurement Fee	172,507	57,502	-	115,005	33%
Wireless Data Communications	1,754	733	-	1,021	42%
Total General Fund Scheduled Line Items	2,409,774	803,797	-	1,605,977	33%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	215,831	2,963	-	212,868	1%
Cap<5000 - Furn &Fix	178,886	3,214	11,212	164,460	8%
Cap<5000 - M&E Other	77,867	-	-	77,867	0%
Cap<5000 - PC Replct	946,736	39,587	-	907,149	4%
M&E (Budget Only)	115,000	-	-	115,000	0%
Total General Fund Capital Outlay	1,534,320	45,764	11,212	1,477,344	4%
Total City General Fund	42,216,470	13,495,252	1,070,931	27,650,287	35%
2020 Major Gifts					
Friends of the Library	37,900	12,215	6,965	18,720	51%
Library Foundation	200,128	160,653	11,824	27,650	86%
Library Foundation - Carryforward	20,802	2,054	2,424	16,324	22%
Total 2020 Major Gifts	258,830	174,922	21,213	62,694	76%
2021 Major Gifts					
Friends of the Library	30,000	-	-	30,000	0%
Library Foundation	233,490	9,166	50,386	173,938	26%
Total 2021 Major Gifts	263,490	9,166	50,386	203,938	23%