

City of San Antonio



Parks and Recreation Board Meeting Minutes - **DRAFT**

Monday, February 22, 2021

5:30 PM

Videoconference

BOARD MEMBERS PRESENT

Member Name	Council District/Agency Represented
Erik Sanden	District 1
Carla D. Walker	District 2
Anthony Alcoser	District 3
Melinda Smith	District 6
Alejandro Soto	District 7
Charles Saxer	District 8
Robert Bettac	District 9
Allison Cohen (Vice-Chair)	District 10
Jeanette Honermann	Mayoral
Mary Jane Verette	San Antonio Parks Foundation
Patricia Seidenberger	San Antonio Conservation Society

BOARD MEMBERS ABSENT

Member Name	Council District/Agency Represented
Mary Kathy Luna (Chairwoman)	District 4
Alfred Rocha	District 5

STAFF PRESENT

David W. McCary, Assistant City Manager, City Manager's Office
Homer Garcia III, Director, Parks and Recreation
Nikki Ramos, Assistant Director, Parks and Recreation
Melinda Cerda, Assistant Director, Parks and Recreation
Ryan Evans, Executive Assistant, Parks and Recreation
Steve Whitworth, Assistant City Attorney, City Attorney's Office
Cynthia Uribe, Executive Secretary, Parks and Recreation
Connie Swann, Marketing Manager, Parks and Recreation
Sara Sharp, Assistant Manager, Parks and Recreation
Lyn Kinton, Manager, Parks and Recreation

SPECIAL GUESTS PRESENT

N/A

REGULAR BUSINESS

a) Call Meeting to Order.

Vice-Chairwoman Cohen called the meeting to order at 5:32 PM.

b) Approval of Minutes from the January 25, 2021 Parks and Recreation Board Meeting

Motion: Erik K. Sanden, District 1

Second: Charles P. Saxer, District 8

Motion Carried.

PUBLIC COMMENTS

None.

ITEMS FOR DISCUSSION/ACTION

1. Action Related to Department Self-Monitoring Standards for the 2021 Summer Youth Program

Sara Sharp, Assistant Parks and Recreation Manager, provided a presentation on the department's Self-Monitoring Standards. Ms. Sharp spoke about the department's Summer Youth Program including an overview of the program and type of activities offered, partnering school districts, fee structure, staff structure and stated that program dates. Due to COVID-19, staff are still reviewing program dates, number of sites and capacity at each site is still being reviewed. Mrs. Sharp discussed that the Texas Department of Health and Human Services which allows an exemption from childcare licensing regulation to municipally operated recreation programs that serve school age youth and whom adopt Self-Monitoring Standards.

These standards must include:

- staffing ratios
- minimum staff qualifications
- minimum facility health and safety standards
- mechanisms for monitoring and enforcement

The standards are required to be adopted by ordinance annually scheduled for April 2019. Ms. Sharp highlighted changes to this year's standards. A copy of the department's self-monitoring standards was provided to the Board for review and discussion. Mrs. Sharp also spoke about how the department has modified programs to keep participants and employees safe by practicing social distancing, making sure face masks are worn by all, staff are sanitizing tables and other surfaces frequently.

Motion for Approval of Department's 2021 Summer Youth Program Self-Monitoring Standards

Motion: Melinda Smith, District 6

Second: Erik K. Sanden, District 1

Motion Carried.

2. Briefing on Trail User Survey

Ms. Connie Swann, Marketing Manager, presented on the results of the Greenway Trail User Survey. The purpose of the survey was to invite the public to share their feedback on their experiences and what they know about the trail system. This information will help guide Park project priorities to enhance to existing trail segments. The Greenway Trail Survey was available to the public from November 16, 2020 thru January 18, 2021 and there were 3,638 total responses. The survey was available via a variety of avenues including the department's website, at Community Centers and the Natatorium, Email Distribution, etc. Ms. Swann went through a variety of the survey questions including visit frequency, trail used, safety measures, types of additional amenities desired, etc. Ms. Swann went over what the next steps that will take place which are:

- Community feedback will be shared with City Leaders and carefully considered
- Final feedback report will be presented to City Leaders
- Implementation of new projects, services, budgets or programs.

Full presentation was provided to the Board via email and shown virtually for the public's viewing.

DIRECTORS REPORT

- Mr. Homer Garcia III, Parks and Recreation Director provided updates on the Department's response during the recent winter storm event. On-Call staff were mobilized to assess facilities, turn off unused power and water and are currently assessing and making repairs to various amenities and facilities.
- Mrs. Nikki Ramos, Parks and Recreation Assistant Director highlighted several upcoming events:
 - Free Drive Thru Supper Program – held at 9 community centers and the Natatorium. Mrs. Ramos went over the age range, days and times of food being distributed.
 - Spring Break Camp – the dates of the Camp will differ this year due to varying schedules amongst local school districts. Mrs. Ramos provided information on which available location, cost, and activities available during the camp.
- Mrs. Melinda Cerda, Parks and Recreation Assistant Director, spoke about the 2021 Jammin' Jams Tree Adoption Event that will be held on Saturday, March 6, 2021 at Texas A&M University-San Antonio. Mrs. Cerda provided location, time and how staff are working to create a drive-thru style event that will be safe for both staff and participants.

ADJOURNMENT

Vice-Chairwoman Ms. Allison Cohen adjourned the Parks and Recreation Board meeting.
Meeting adjourned at 6:48 PM.

Respectfully Submitted,

Homer Garcia III, Director
City of San Antonio Parks and Recreation