

**EARLY CHILDHOOD EDUCATION MUNICIPAL DEVELOPMENT  
CORPORATION BOARD OF DIRECTORS  
MEETING MINUTES  
TUESDAY, MARCH 23, 2021  
2:00 PM  
VIDEOCONFERENCE**

**Members Present:** Board Member Elaine Mendoza, Chair, *Mayoral*  
Board Member Dr. Richard Middleton, *District 1*  
Board Member Brandon Logan, *District 2*  
Board Member Joe De La Garza, *District 3*  
Board Member Gloria Ramirez, *District 5*  
Board Member Dr. Tracy Hurley, *District 6*  
Board Member Frances Guzman, *District 7*  
Board Member Dr. Shari Albright, Secretary, *District 8*  
Board Member Dr. Gogi Dickson, *District 9*

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**Members Absent:** Board Member Richard Perez, *District 4*  
Board Member Jan Kirby, *District 10*

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**Staff Present:** Sarah Baray, Ph.D., *Pre-K 4 SA Chief Executive Officer*; Alex Lopez, *Assistant City Manager*; Shreya Shah, *City Attorney's Office*; Troy Beaulieu, *City Attorney's Office*; Daisy Castillo, *Pre-K 4 SA*; Eryanne Taft, *Pre-K 4 SA*; Ashley White, *Thompson & Horton*; Peter Jansen, *CBRE*

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**Also Present:** Paul Chapman, *Pre-K 4 SA*; Brad Davenport, *Pre-K 4 SA*; Joe De La Rosa, *Pre-K 4 SA*; Vickie Garza, *Pre-K 4 SA*; Larrisa Wilkinson, *Pre-K 4 SA*; Jill Byrd, *Creative Noggin*; Amanda Davila, *Creative Noggin*; Sheri Van Horsen, *AFSCME*

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## **Call To Order**

Chairwoman Mendoza called the meeting to order via video conferencing.

- 1. Public Comments [If a member of the public would like to provide comment to the Pre-K 4 SA Board on Pre-K 4 SA related matters, please email comments to [prek4sa@sanantonio.gov](mailto:prek4sa@sanantonio.gov) before 2:00 PM on the day of the meeting]**

Ms. Garza gave a highlight of the public comment submitted by Sheri Van Horsen to the Board. The public comment in its entirety will be shared with board members in the follow up memo.

Dr. Baray introduced the new Assistant City Manager, Alex Lopez. Ms. Lopez will provide Executive Leadership support to Pre-K 4 SA moving forward.

- 2. Approval of minutes of the March 2, 2021 Early Childhood Education Municipal Development Corporation Board of Directors Meeting**

Board member Logan moved to approve the minutes of the March 2, 2021 Early Childhood Education Municipal Development Corporation Board of Directors Meeting. Board Member Albright seconded the motion. Motion carried unanimously by those present.

## **CEO Update**

### **3. CEO Update to include Student Enrollment and COVID vaccinations [Sarah Baray, Ph.D., Pre-K 4 SA CEO]**

Dr. Baray began her CEO update with enrollment. A total of 1,293 applications have been received as of March 22, 2021. She discussed expanding access to families in the \$45K-\$65K, making their Pre-K 4 SA experience free. More information will be brought to the board next month.

She continued with COVID updates. In January, a survey was conducted of Pre-K4 SA staff to determine interest in receiving the vaccine. Using that information, a list of interested staff were connected with opportunities for vaccination. The City's Alamodome Mass Vaccine Clinic offered opportunity for vaccination after volunteering, while others obtained their vaccination through their private provider. In March, Pre-K 4 SA staff were offered a chance to register for the vaccine through UT Health San Antonio. To do, 60% of Pre-K 4 SA staff have been vaccinated or have scheduled an appointment, 27% are pending receiving the vaccine, and 13% have indicated they are not interested at this time. Vaccination remains voluntary.

Overall, COVID positivity rates have declined since January 2021. Proactive asymptomatic testing conducted weekly at each Education Center has also shown a steady decline of positive tests.

Dr. Baray ended with a briefing to the board on the 87<sup>th</sup> State Legislative Session. Early Childhood Education priority bill hearings with the House International Relations and Economic Development Committee will take place on Wednesday, March 25, 2021. Dr. Baray will be in attendance to provide testimonies that are related to the early learning space. She invited interested board members to provide public comments or testimonies through the Texas House website. Board members went into discussion regarding vaccinations for educators and families, and the State Legislative priority bills.

## **Individual Briefings**

### **4. Briefing and Board work session/discussion on proposed Pre-K 4 SA FY2022 Annual Operating Budget [Sarah Baray, Ph.D., Pre-K 4 SA CEO; Daisy Castillo, Pre-K 4 SA Department Fiscal Administrator]**

Dr. Baray began the presentation of the proposed the FY 2022 Annual Operating Budget by providing an overview of items to be discussed, including the eight-year model and elements of the FY 2022 Budget, including projected revenue, proposed program changes, and projected expenditures.

Ms. Castillo, Department Fiscal Administrator, presented assumptions of the eight-year program financial forecast, and showed the planned growth of the budget and sales tax through FY 2029. She then moved into proposed revenues for FY 2022, noting a \$6.7 million increase in revenue compared to the FY 2021 Adopted Budget, due mostly in part to an increase in sales tax. She also provided a breakout of enrollment-based revenue, noting that most of the funding results from the

State/Local match with a small portion of funds being received for tuition. In this model, 500 seats are reserved for Expanded Access families that fall in the gap and will attend tuition-free.

Dr. Baray introduced the proposed program changes for the department, and began by reviewing the budget assumptions for FY 2022. She went on to highlight proposed program changes by division in need of Board input.

Board Members went into discussion regarding Competitive Grants.

Board Member Logan inquired about the public comment read at the beginning of the meeting. Chairwoman Mendoza mentioned the public comment would be shared with the Board Members for further review and discussion.

Ms. Castillo continued the briefing with the FY 2022 proposed expenditures. She highlighted proposed changes from Pre-K 4 SA and the City to demonstrate their impact to the overall budget compared to FY 2021. She noted that the overall proposed expenditures for FY 2022 total \$45.7 million. She also highlighted the FY 2022 Proposed Personnel Complement, which includes the addition of four Professional Development coaches, and an efficiency that removes a Nutrition Site Coordinator and adds a Sr. Building Maintenance Supervisor.

## **Executive Session**

### **5. Legal and contractual issues related to real estate pursuant to Texas Government Code Section 551.071 (consultation with attorney).**

Chairwoman Mendoza recessed the Early Childhood Education Municipal Development Corporation Board of Directors Meeting into executive session at 3:18 p.m. She reconvened the meeting at 3:40 p.m. There was no action taken at this time.

## **Consideration of Future Meetings**

### **6. The next meeting of the Board of Directors is scheduled to take place on Tuesday, April 6, 2021 at 2:00 p.m.**

## **Adjournment**

**There being no further discussion, the meeting was adjourned at 3:42 p.m.**

*Respectfully Submitted,*

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*Elaine Mendoza, Chairperson*

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*Vickie W. Garza, Pre-K 4 SA*