

LC

\_\_\_/\_\_\_/\_\_\_  
Item No. \_\_\_

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH TOSHIBA AMERICA BUSINESS SOLUTIONS, INC., DBA TOSHIBA BUSINESS SOLUTIONS, TO PROVIDE, MAINTAIN, AND SERVICE MULTI-FUNCTION DEVICES USED THROUGHOUT CITY FACILITIES FOR AN ESTIMATED ANNUAL COST OF \$942,714.00, INCLUDED IN THE RESPECTIVE DEPARTMENT'S ADOPTED BUDGET. ALL EXPENDITURES WILL BE IN ACCORDANCE WITH THE CITY'S ADOPTED BUDGET APPROVED BY CITY COUNCIL.**

\* \* \* \* \*

**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) for the lease of multifunction devices used throughout City facilities; and

**WHEREAS**, seven proposals were received and evaluated; and

**WHEREAS**, staff recommends Toshiba America Business Solutions, Inc., dba Toshiba Business Solutions, for award of this contract; and

**WHEREAS**, approval of this ordinance will authorize a five-year contract to provide the City with industry recognized multi-function devices capable of performing all common document handling functions; and

**WHEREAS**, the lease term for each placed multi-function device will be 60 months with the option for the City to cancel at any time; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by Toshiba America Business Solutions, Inc., dba Toshiba Business Solutions, for the lease of multifunction devices used throughout City facilities for an estimated annual cost of \$942,714.00 is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score matrix and contract is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funds will be encumbered upon issuance of purchase orders, and payment is authorized to Toshiba America Business Solutions, Inc., dba Toshiba Business Solutions. All

LC  
\_\_/\_\_/\_\_  
Item No. \_\_

expenditures will be in accordance with the Fiscal Year 2021 budget, and such other appropriations necessary to fund the contract through its term as evidenced by subsequent ordinances.

**SECTION 3.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED AND APPROVED** this \_\_ day of \_\_\_\_\_, 2021.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Tina J. Flores, City Clerk

\_\_\_\_\_  
Andrew Segovia, City Attorney