

THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.

ORDINANCE

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
THE HEALTH COLLABORATIVE FOR ADMINISTRATION OF THE
EMERGENCY HOUSING ASSISTANCE PROGRAM.**

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WHEREAS, on April 23, 2020, City Council approved the creation of the COVID-19 Emergency Housing Assistance Program (EHAP); and

WHEREAS, the program has had four district phases and has grown since then to currently have a budget of \$133.6 million that is utilized to help increase housing stability by providing rental or mortgage, utility and internet assistance to individuals and families impacted by COVID-19; and

WHEREAS, the program provides financial assistance to families at 80% or below the Area Median Income who are dealing with a financial hardship as a result of the COVID-19 pandemic; and

WHEREAS, since the beginning of the program, the Neighborhood and Housing Services Department (NHSD) has provided more than \$79 million in relief to over 30,874 families as of March 26, 2021; and

WHEREAS, NHSD previously contracted with five local agencies (Domesticas Unidas, SAGE, Catholic Charities, TRLA, and Sacred Heart Church) to conduct outreach and application intake for EHAP under Phase 2 of the program; and

WHEREAS, throughout the COVID-19 pandemic, it has become evident that some of the families who apply to the City for assistance under the EHAP have additional needs not limited to housing assistance; and

WHEREAS, in January 2021, the federal government awarded funds under the U.S. Treasury Emergency Rental Assistance program to provide immediate relief to the citizens of San Antonio who have urgent needs relating to housing and other human services; and

WHEREAS, NHSD has received a proposal from The Health Collaborative (THC), a local non-profit that provides health and wellness services to Bexar County residents, to assist NHSD with providing critical housing and human services under the EHAP; and

WHEREAS, as a subcontractor of NHSD, THC will collaborate with other agencies to be a central point of outreach, application intake and resource sharing in the community; and

WHEREAS, the program goal will be to enhance EHAP services with local agencies and to expand outreach and services to the most vulnerable populations in San Antonio; and

WHEREAS, THC will provide community organizations such as Domesticas Unidas, COPS/Metro, SAGE, and other non-profits with project management guidance to carry out EHAP services; and

WHEREAS, using this collaborative method, it is anticipated that 8,000 more San Antonio residents will receive application assistance and be referred to other agencies should they have additional human service needs; and

WHEREAS, the proposed contract will be in the amount of \$400,000.00 which will include \$80,000 for costs to administer the program and \$320,000 to be paid to local agencies to provide client assistance to 8,000 San Antonio residents at approximately \$40.00 per client; and

WHEREAS, City Management has determined that due to the high volume of EHAP applicants in need of both case management and financial support than NHSD can currently provide with internal staff, special circumstances exist justifying a waiver of the City's formal solicitation process for this contract under A.D. 1.6 in order to execute this contract without delay; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee or the Director of Housing and Neighborhood Services Department or designee is authorized to execute a Professional Services Agreement with The Health Collaborative for the Emergency Housing Assistance Program. A copy of the agreement, scope of work and budget in substantially final form are collectively attached hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. [FINANCIAL LANGUAGE PENDING]

SECTION 3. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 4. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED on this 15th day of April, 2021.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney