

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY CITY COUNCIL.**

**ORDINANCE**

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH  
DOUGLAS ARCHITECTS, INC. IN AN AMOUNT NOT TO EXCEED  
\$163,843.00 FOR A CITYWIDE SAN ANTONIO POLICE DEPARTMENT  
(SAPD) FACILITIES ASSESSMENT MASTER PLAN.**

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**WHEREAS**, the assessment study is intended to provide a comprehensive view of the current state of the existing police facilities and future growth needs based on demographic and growth trends; and

**WHEREAS**, the assessment will address the condition, functionality and expandability of the existing facilities including security improvements and added detention capability, as well as, geographic and crime analytics to determine future growth requirements and recommendations of potential facility locations and site selection parameters; and

**WHEREAS**, upon completing the assessment, Douglas Architects, Inc. will prepare a report consisting of findings and recommendations, cost estimates, and schedules; and

**WHEREAS**, City released a Request for Qualifications (RFQ) on February 21, 2020, and City received six (6) statements of qualifications on March 23, 2021; and

**WHEREAS**, a selection committee made up of City staff from the Public Works Department, San Antonio Police Department, and an external firm evaluated, scored and ranked the submissions; and

**WHEREAS**, this Ordinance authorized the execution of a Professional Services Agreement with Douglas Architects, Inc. in an amount not to exceed \$163,843.00 for a citywide SAPD facilities assessment master plan; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee is authorized to execute a Professional Services Agreement with Douglas Architects, Inc. in an amount not to exceed \$163,843.00 for a citywide SAPD facilities assessment master plan.

**SECTION 2.** Funding in the amount of \$163,843.00 for this Ordinance is available in Fund 11001000, Cost Center 2301010001 and General Ledger 5201040 as part of the Fiscal Year 2021 Adopted Budget approved by City Council.

**SECTION 3.** Payment is authorized to Douglas Architects, Inc. and should be encumbered with a purchase order.

**SECTION 4.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 5.** This Ordinance shall be effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED and APPROVED** this \_\_\_\_\_ day of May, 2021.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Tina J. Flores, City Clerk

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Andrew Segovia, City Attorney