



# City of San Antonio

## Contract Summary Sheet

Date: 5/20/2021  
Agenda Item: 21-3276

**Name/Title (Caption as shown on agenda):**

**Annual Contract for Automated Cataloging for San Antonio Public Library (SAPL) 6100013766 KM**

**Brief Description of Item(s) and Use:** This contract will provide the continuation of automated cataloging services for the San Antonio Public Library (SAPL) system.

The San Antonio Public Library (SAPL) is accredited by the Texas State Library and Archives Commission which provides SAPL patrons access to state and national resource sharing networks to help meet the educational, informational and economic needs of the citizens. Libraries that are accredited are eligible for certain services from the Texas State Library including participation in the TexShare databases consortium, TexShare reciprocal borrowing program, interlibrary loan program, e-rate discounts and competitive grants.

The Texas State Library and Archives Commission (TSLAC) has a contract with OCLC to provide the infrastructure for the statewide interlibrary loan service through its Texas Group Catalog and Navigator system. For the SAPL to maintain its accreditation and participate in the interlibrary loan program, it is required to use the same infrastructure and bibliographic database as the TSLAC. OCLC is the only source from which SAPL may obtain the Cataloging and Metadata Subscription that is required to participate in the TSLAC interlibrary loan program.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

<b>Total \$:</b>	\$46,172.70 year 1; \$255,133.31 contract period
<b>Contract Period:</b>	July 1, 2021 through June 30, 2022, with four additional one-year renewal options
<b>Method of Procurement:</b>	Sole Source
<b>Price Trend:</b>	N/A
<b>Contract Info:</b>	Formal __ Annual <u>X</u> Support/Maintenance __ Lease __
<b>Recommended Contractor(s):</b>	<b>OCLC, Inc., 6565 Kilgour Place, Dublin, OH 43017</b>
<b>Previous Contractor(s):</b>	OCLC, Inc. 6565 Kilgour Place, Dublin, OH 43017
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this contract not be approved, the San Antonio Public Library would be required to procure cataloging services on an as needed basis or resort to manual restoration of millions of catalog records. This process would be labor intensive, costly, and would possibly affect availability of resources for library patrons.
<b>Using Department(s):</b>	San Antonio Public Library

