

**San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to April 30, 2021
Percent of FY Elapsed: 58%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	10,500	-	7,500	58%
Cell Phone Reimburse	5,400	2,400	-	3,000	44%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	2,655,681	1,549,148	-	1,106,533	58%
Def Comp-Executives	20,412	18,605	-	1,808	91%
FICA & Medicare Exp	1,543,012	788,841	-	754,171	51%
Hol.Pay-Hourly Sal.	-	179	-	(179)	
Language Skill Pay	39,000	21,150	-	17,850	54%
Life Insurance	16,503	6,427	-	10,076	39%
Overtime Salaries	1,737	(663)	-	2,400	-38%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,173,301	10,321,968	-	9,851,333	51%
Retiree Hlth Assess	441,842	257,741	-	184,101	58%
Retiree Payout Sal	-	32,506	-	(32,506)	
Retirement Exp	2,026,388	1,144,692	-	881,696	56%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	12,372	-	6,928	64%
Temp FICA & Medicare	-	704	-	(704)	
Temporary Salaries	-	8,304	-	(8,304)	
Total General Fund Personal Services	25,097,310	14,526,580	-	10,570,730	58%
City General Fund--Contractual Services					
Adv and Publications	11,450	4,156	-	7,294	36%
Alarm and Sec. Serv.	65,055	121,055	1,305	(57,305)	188%
Binding & Printing	52,585	8,555	-	44,030	16%
Cleaning Services	1,239,747	584,982	-	654,765	47%
Computer Software Maint.	521,604	362,171	-	159,433	69%
Contractual Services	943,903	387,320	364,855	191,728	80%
Credit Card Fees	24,000	495	-	23,506	2%
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	724,828	618,572	-	106,256	85%
Freight and Storage	31,817	657	-	31,160	2%
Mail and Parcel Post	14,526	11,459	-	3,067	79%
Maint - Buildings	963,335	580,439	273,281	109,615	89%
Maint & Rep - Cmrcl	3,393	11,564	-	(8,171)	341%
Maint. - M&E	40,420	5,947	-	34,473	15%
Maint.- Repair Auto	12,595	7,338	-	5,257	58%
Membership Dues	15,300	2,090	-	13,210	14%
Other Contract Svcs	23,000	24,814	-	(1,814)	108%
Participation-Booth Fees	-	60	-	(60)	
Public Copy/Print	306,218	148,168	10,900	147,150	52%
Rental of Equipment	5,000	6,733	-	(1,733)	135%
Rental Office Equipment	9,000	6,572	-	2,428	73%
Rental of Facilities	-	764	-	(764)	
Subscriptions to Computer Svcs	252,711	248,643	-	4,068	98%
Temporary Services	123,262	100,682	79,750	(57,170)	146%
Transportation Fees	89,485	48,462	-	41,023	54%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,477,357	3,291,696	730,090	1,455,571	73%
City General Fund--Commodities					
Clothing and Linen	6,092	3,409	7,479	(4,796)	179%
Computer Software	63,300	-	-	63,300	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	1,830	-	(1,830)	
Janitorial Supplies	36,452	23,812	705	11,935	67%

*Budget line overages are allowable. Budget control is at the Department level.

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Library Materials	184,257	6,763	725	176,770	4%
Library Resources	5,192,944	2,473,254	213,934	2,505,756	52%
M&R Material Bldg/Imp	60,854	20,606	-	40,249	34%
M&R Material Mach/Eq	28,608	12,984	-	15,624	45%
M&R Parts Automotive	7,741	5,315	-	2,426	69%
Office Supplies	135,877	49,509	422	85,946	37%
Other Commodities	53,000	22,590	1,044	29,365	45%
Total General Fund Commodities	5,770,125	2,620,072	224,308	2,925,744	49%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	924	-	660	58%
Build. Maint. Chg	264,444	154,259	-	110,185	58%
Gas and Electricity	1,131,500	515,333	-	616,167	46%
General Liab. Assess	96,483	56,282	-	40,201	58%
Mail & Delivery Svcs	10,890	6,353	-	4,538	58%
Unemploy Comp Assess	1,457	729	-	729	50%
Motor Fuel and Lub.	15,384	9,755	-	5,629	63%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	22,393	-	15,995	58%
Water and Sewer	315,200	120,404	-	194,796	38%
Workers Comp Assess	52,254	30,482	-	21,773	58%
Total General Fund Other Expenditures	1,927,584	916,912	-	1,010,672	48%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	469	-	(469)	
CAP Admin Cost-Indir	-	231	-	(231)	
Cell Phone Services	7,227	3,865	-	3,362	53%
Communications Radio	-	609	-	(609)	
Interfnd Transf Out	138,106	80,562	-	57,544	58%
IT Assessment Fee	2,090,180	1,219,272	-	870,908	58%
Procurement Fee	172,507	100,629	-	71,878	58%
Wireless Data Communications	1,754	1,307	-	447	74%
Total General Fund Scheduled Line Items	2,409,774	1,406,942	-	1,002,832	58%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	215,831	9,866	13	205,952	5%
Cap<5000 - Furn & Fix	178,886	31,914	8,294	138,678	22%
Cap<5000 - M&E Other	77,867	-	1,500	76,367	2%
Cap<5000 - PC Replct	946,736	72,249	427,085	447,401	53%
M&E (Budget Only)	115,000	-	-	115,000	0
Total General Fund Capital Outlay	1,534,320	114,030	436,892	983,398	36%
Total City General Fund	42,216,470	22,876,233	1,391,291	17,948,947	57%
2020 Major Gifts					
Library Foundation	200,128	168,201	20,721	11,206	94%
Total 2020 Major Gifts	200,128	168,201	20,721	11,206	94%
2021 Major Gifts					
Friends of the Library	30,000	-	-	30,000	0%
Friends of the Library-FY20 Carryforward	37,900	17,185	9,094	11,621	69%
Library Foundation	233,490	34,526	66,322	132,641	43%
Library Foundation - FY20 Carryforward	20,802	11,489	4,840	4,473	78%
Total 2021 Major Gifts	322,192	63,201	80,256	178,735	45%

Library General Fund % Spent
FY19 Budget \$42.1M, FY20 \$42.2M, FY21 \$42.2M

