

Review of EHS and EHS-CCP Program Monitoring



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – April 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects: 45 Day Health and Safe Environment Screener – EHS Stafford	April 2021
Non-Compliances - There were no non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy across all monitoring projects.	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>45 Day Health and Safe Environment Screener</u> Staff training certificates were not available for review. EHS diaper procedures not posted one classroom. Telephone cords in three classrooms needed to be secured.	
Follow-up Activities: Follow up not applicable for April 2021.	
For more detailed information: dianne.mendez@sanantonio.gov	

EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)



City of San Antonio Head Start Program

Monitoring Report – April 2021

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The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

Monitoring Projects: 90 Day Health Child File Review Unannounced Safe Environment site visits <ul style="list-style-type: none"> ○ Blessed Sacrament Academy ○ Ella Austin Child Care Center 	April 2021
Non-Compliances - There were two non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy across all monitoring projects. <ul style="list-style-type: none"> ○ EHS – CCP site HAVC system is not working in four classrooms, repairs pending. ○ Rodent dropping were observed during an EHS – CCP onsite visit. A Pest Control company has been contracted to resolve concern. 	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>90 Day Health Child File and Site Review</u> Findings were noted due to the lack of evidence of follow up notations and Program Information Report (PIR) data entry in the Child Plus Data system. <u>Unannounced Safe Environment Visit</u> <u>Classroom Checklist</u> Classroom wall needs cleaning at one site. Bleach bottles were not placed in locked cabinets at two sites. EHS diaper changing procedure not posted in two classrooms. <u>Outdoor Checklist</u> Trees need trimming at one site. Black plastic on the playground is exposed at one site. Toys left in the mud at one site.	

**Follow-up Activities:**

Education Corrective Action Plan (CAP) responses and follow up completed in March 2021.
90 Day Health responses are pending corrections.

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