



# City of San Antonio

## Contract Summary Sheet

Date: 6/3/2021  
Agenda Item: 21-3315

<b>Name/Title (Caption as shown on agenda):</b> <b>Amendment to Annual Contract for Print Management Solution for San Antonio Public Library</b> <b>6100005633 RG</b>	
<b>Brief Description of Item(s) and Use:</b> This amendment to City approved Ordinance 2015-06-18-0525 awarded to Konica Minolta will extend the term of the contract by five additional years to continue the current print management solution lease for the San Antonio Library. The print management solution includes PC reservation/session management; access to an increased range of office services (e.g. black & white copying/printing, color copying/printing, scanning, and faxing); and a convenient means for patrons to pay Library fines and fees through one portal (i.e. through self-service kiosks or a website).  This purchase is made utilizing the TexBuy AEPA Purchasing Cooperative, IFB#021-C and will be made in accordance with the Region 16 Education Service Center Purchasing Cooperative known as TexBuy passed on Ordinance No. 2015-06-18-0525 dated June 18, 2015.	
<b>Total \$:</b>	\$250,606.00 annually; \$1,253,028.00 total amendment value
<b>Contract Period:</b>	June 3, 2021 through May 31, 2026
<b>Method of Procurement:</b>	Amendment (TexBuy AEPA - IFB#021-C)
<b>Price Trend:</b>	65.28% decrease due to maintenance being included in the new monthly price
<b>Contract Info:</b>	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
<b>Recommended Contractor(s):</b>	<b>Konica Minolta Business Solutions USA, Inc., 100 Williams Drive, Ramsey NJ 07446</b>
<b>Previous Contractor(s):</b>	Konica Minolta Business Solutions USA, Inc., 100 Williams Drive, Ramsey NJ 07446
<b>Comments:</b>	N/A
<b>Anticipated Future Requirements and Action:</b>	N/A
<b>Procurement Alternative:</b>	Should this amendment not be approved, the Library will have to consider an alternative method of providing public photocopying services. Any alternative method may result in a lapse of service for an unspecified time. Patrons would also not gain access to highly sought office services like scanning, faxing, and color copying/printing.
<b>Using Department (s):</b>	San Antonio Public Library