

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH SHI GOVERNMENT SOLUTIONS, INC., TO PROVIDE PRODUCT LICENSING, IMPLEMENTATION AND DEVELOPMENT SERVICES FOR A DIGITAL REFERRAL AND CASE MANAGEMENT PLATFORM THAT WILL BE UTILIZED BY THE WORKFORCE DEVELOPMENT OFFICE AND THE DEPARTMENT OF HUMAN SERVICES FOR A COST OF \$202,125.00 THROUGH DECEMBER 31, 2021 WITH THE OPTION TO RENEW FOR FOUR ADDITIONAL ONE-YEAR PERIODS. FUNDING FOR THE FIRST PERIOD IS AVAILABLE FROM THE WORKFORCE DEVELOPMENT OFFICE FUND THROUGH A TRANSFER TO THE CAPITAL PROJECT IN THE AMOUNT OF \$101,062.50 AND THE INFORMATION TECHNOLOGY SERVICES DEPARTMENT CAPITAL PROJECT BUDGET IN THE AMOUNT OF \$101,062.50 AND INCLUDED IN THE FY 2021 – FY 2026 CAPITAL IMPROVEMENT PROGRAM. RECURRING ANNUAL MAINTENANCE SUPPORT COSTS OF \$115,950.00 WILL BE SUBMITTED AS PART OF THE ANNUAL BUDGET PROCESS FOR FY 2022 AND SUBSEQUENT FISCAL YEARS FOR AN ESTIMATED TOTAL COST OF \$665,925.00.

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WHEREAS, an offer was submitted by SHI Government Solutions, Inc., through the Texas Local Government Purchasing Cooperative (a.k.a. the “Buyboard”), to provide the City with product licensing, implementation and development services for a digital referral and case management platform that will be utilized by the Economic Development Department and the Department of Human Services for a cost of \$225,959.50 through December 31, 2021, with the option to renew for four additional one-year periods; and

WHEREAS, this purchase meets the requirements under the terms of the Texas Local Government Purchasing Cooperative agreement adopted by the City of San Antonio by Ordinance No. 97097 on January 30, 2003; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year’s budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The offer from SHI Government Solutions, Inc., to provide the City with product licensing, implementation and development services for a digital referral and case management platform that will be utilized by the Economic Development Department and the Department of Human Services for a cost of \$202,125.00 through December 31, 2021, with the option to renew for four additional one-year periods, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. The bid tabulation and contract are attached hereto and incorporated herein for all purposes as **Exhibit I.**

SECTION 2. Funding for this ordinance in the amount of \$101,062.50 is authorized to be transferred from SAP Fund 29108000 Ready to Work SA Operating, SAP Internal Order #390000000xxx, SAP GL account 6102100 - Interfund Transfer out entitled from 29108000 to 09-00130-90-14-xx, to SAP Fund 40099000, Other Capital Projects.

SECTION 3. The budget in SAP Fund 40099000, Other Capital Projects, SAP Project Definition 09-00130, Enterprise Case Management, shall be revised by increasing SAP WBS Element 09-00130-90-14-xx entitled Transfer from I/O# 390000000xxx, SAP GL Account 6101100 - Interfund Transfer In, by the amount \$101,062.50, and by increasing WBS Element 09-00130-01 with GL Account 5201040 by \$101,062.50.

SECTION 4. Payment is authorized to be encumbered and made payable to SHI Government Solutions, Inc., an amount not to exceed \$202,125.000. Payment is in support of the Enterprise Case Management Project, using Fund 40099000, with the WBS Element 09-00130-01 and GL Account 5201040. Funding is provided by ITSD Swap Fund and the Economic Development Department and is in the FY2021-FY2026 CIP Budget.

Payment is limited to the amounts budgeted in the operating and/or capital budget funding sources identified. All expenditures will comply with approved operating and/or capital budgets for current and future fiscal years.

SECTION 5. Additional funding in the amount of \$463,800.00, for recurring annual maintenance support costs in subsequent years, is contingent upon City Council approval of subsequent budgets within the term of this contract.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

LC
__/__/21
Item No. __

PASSED and APPROVED this __ day of _____, 2021.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney

DRAFT