

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE
OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

AN ORDINANCE

**APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH
SALES TAX ASSURANCE, LLC D/B/A HdL COMPANIES TO
PROVIDE SALES AND USE TAX AUDIT SERVICES TO THE CITY
FOR A THREE (3) YEAR TERM BEGINNING JULY 1, 2021 WITH
THE OPTION TO EXTEND FOR TWO (2) ADDITIONAL ONE (1)
YEAR TERMS, WITH COMPENSATION SET AT 22.5% OF
RECOVERED SALES AND USE TAXES.**

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WHEREAS, a Request for Proposal (“RFP”), soliciting proposals to assist the City in identifying potential additional revenue due to the City as a result of sales and use tax omissions or errors was released on March 17, 2021; and

WHEREAS, three (3) responsive Proposals were received on April 15, 2021, and were evaluated by an evaluation committee; and

WHEREAS, the evaluation involved assessment of, among other factors, the experience, background, qualifications and price schedule of each Respondent; and

WHEREAS, City Staff recommends that the City enter into a Professional Services Agreement For Sales And Use Tax Audit Services with Sales Tax Assurance, LLC d/b/a HdL Companies to provide sales and use tax audit services to the City for a three (3) year term beginning July 1, 2021, with two (2) renewal terms of one (1) year, with total compensation set at 22.5% of recovered sales and use taxes; and

WHEREAS, upon consideration of this recommendation and after deliberations on the matter, the City Council desires to accept the Staff recommendation and authorize execution of this contract; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or his designee or the Deputy Chief Financial Officer or his designee is each authorized to execute a Professional Services Agreement For Sales And Use Tax Services with Sales Tax Assurance, LLC d/b/a HdL Companies to provide sales and use tax audit services to the City for a three (3) year term beginning July 1, 2021, with two (2) renewal terms of one (1) year, with total compensation set at 22.5% of recovered sales and use taxes. A copy of said agreement, in substantially final form, is attached hereto and incorporated herein by reference, for all purposes as **Attachment I**.

SECTION 2. Funds generated by this ordinance, net of the 22.5% commission expense, will be deposited into Fund 69004000.

SECTION 3 The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer (“DCFO”), City of San Antonio. The DCFO may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance..

SECTION 4. This Ordinance is effective upon passage by eight affirmative votes; otherwise, this Ordinance is effective on the tenth (10th) day after passage hereof.

PASSED and APPROVED this _____ day of June, 2021.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Tina J. Flores, City Clerk

Andrew Segovia, City Attorney

A T T A C H M E N T I