

ORDINANCE

2021-06-03-0400

AUTHORIZING ACCEPTANCE, UPON AWARD, OF A GRANT AWARD OF \$73,729,453.00 FOR THE PERIOD BEGINNING OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022 FOR THE PURPOSE OF MANAGING THE CHILD CARE SERVICES PROGRAM IN THE 13 COUNTY ALAMO WORKFORCE DEVELOPMENT AREA; APPROVING A FULL YEAR BUDGET IN THE AMOUNT OF \$77,352,240.00 WHICH INCLUDES PROGRAM INCOME OF \$500.00 AND AN IN-KIND MATCH OF \$3,622,287.00; APPROVING A PERSONNEL COMPLEMENT OF 59 POSITIONS; AND ACCEPTING UP TO 20% ADDITIONAL FUNDING IF AWARDED AND MATCHING FUNDS ARE AVAILABLE IN THE CITY'S BUDGET.

* * * * *

WHEREAS, for over 30 years, the Department of Human Services (DHS) has managed the Child Care Services (CCS) program in Bexar and 12 rural counties comprising the Alamo Workforce Development Areas; and

WHEREAS, the program provides subsidized childcare for families meeting income and other qualification requirements; and

WHEREAS, to date in Fiscal Year 2021, the CCS program has served 13,744 unduplicated children; and

WHEREAS, on average, 10,188 children were served daily with over 3,482 children on a waitlist to receive subsidized childcare; and

WHEREAS, the Texas Workforce Commission (TWC) administers the State's subsidized childcare program through the U.S. Department of Health and Human Services (HHS), Child Care Development Block Grant; and

WHEREAS, TWC determines the allocation for childcare services based on federal appropriations and local needs, and contracts with Workforce Solutions Alamo (WSA), the local workforce development board, to implement the program; and

WHEREAS, through a competitive Request for Proposal (RFP) process, WSA awards contracts to local agencies to provide program services; and

WHEREAS, on April 30, 2021, WSA issued a Request for Proposals for Fiscal Year 2022, with possibility of extension for up to three (3) one-year periods; and

WHEREAS, DHS received approval to apply on May 13, 2021 and the grant application is due to Workforce Solutions Alamo on June 1, 2021; **NOW THEREFORE**:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The acceptance of a grant award from the Texas Workforce Commission, through Workforce Solutions Alamo for the Child Care Services program in an amount up to \$73,729,453.00 for the period beginning October 1, 2021 and extending up to September 30, 2022, consistent with the award, is hereby approved.

SECTION 2. The City Manager or designee, or the Director of the Department of Human Services (DHS) or designee, is further authorized to execute any and all necessary documents to effectuate said grant acceptance. A copy of the grant application is on file with DHS.

SECTION 3. Should funding be awarded, new funds and internal order numbers will be created, and the award amount will be appropriated in said fund. The budget, which includes program income of \$500.00 and an in-kind match of \$3,622,287.00, and which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

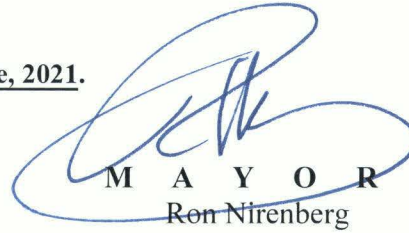
SECTION 4. The personnel complement of fifty-nine (59) positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

SECTION 5. The following actions are approved, and the City Manager or designee, or the Director of the Department of Human Services or her designee, is further authorized to execute grant contract amendments pertaining to this grant when approved by the grantor to effectuate the following: a) carry-over of funds; b) line item budget revisions; c) no cost grant term extensions; d) acceptance of supplemental grant funds in a cumulative amount up to 20% of the total amount initially awarded so long as matching funds, if applicable, are available in the City's budget (an increase in personnel complement not authorized under this circumstance); e) modifications to the performance measures so long as the terms stay within the general parameters of the intent of the grant; and f) changes in applicable grant regulations.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.


SECTION 7. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 3rd day of June, 2021.




M A Y O R
Ron Nirenberg

ATTEST:



Tina J. Flores, City Clerk

APPROVED AS TO FORM:



for Andrew Segovia, City Attorney



City of San Antonio

City Council

June 03, 2021

Item: 14

Enactment Number:

File Number: 21-3864

2021-06-03-0400

Ordinance accepting, upon award, a grant in the amount of \$73,729,453.00 for the period beginning October 1, 2021 through September 30, 2022 for managing the Child Care Services program in the 13 County Alamo Workforce Development Area; approving a full year budget in the amount of \$77,352,240.00 which includes program income of \$500.00 and an in-kind match of \$3,622,287.00; approving a personnel complement of 59 positions; and accepting up to 20% additional funding if awarded and matching funds are available in the City's budget. [Lori Houston, Assistant City Manager; Melody Woosley, Director, Human Services]

Councilmember Jada Andrews-Sullivan made a motion to approve. Councilmember John Courage seconded the motion. The motion passed by the following vote:

Aye: 9 Nirenberg, Treviño, Andrews-Sullivan, Viagran, Rocha Garcia,
Sandoval, Pelaez, Courage and Perry

Absent: 2 Gonzales and Cabello Havrda

SS
06/03/21
Item No. 14

Attachment I

Attachment I

**FY2022 Child Care Services Program
October 1, 2021 - September 30, 2022
BUDGET**

| | | Budget |
|------------------|------------------------------------|----------------------|
| REVENUES: | | |
| 4501000 | CCDF - Program Operations | \$ 4,241,648 |
| 4501000 | CCDF - Direct Care - Discretionary | 39,914,543 |
| 4501000 | CCDF - Direct Care - Mandatory | 14,056,938 |
| 4501000 | CCDF - Federal Match-Direct Care | 7,244,574 |
| 4501000 | DFPS - In Home | 5,647,160 |
| 4501000 | DFPS - Foster Care | 766,492 |
| 4501000 | DFPS - Other Foster Care | 715,789 |
| 4501000 | DFPS - Relative Care | 1,142,309 |
| | Subtotal Grant | \$ 73,729,453 |
| 4502230 | Program Income | \$ 500 |
| | Subtotal (Program Income) | \$ 500 |
| 6500000 | Local Match-In Kind Revenue | \$ 3,622,287 |
| | TOTAL REVENUES | \$ 77,352,240 |

APPROPRIATIONS

| | | |
|---------------------|---|---------------------|
| 13800000xxxx | Child Care Services (CCS) Operations | |
| 5101010 | Reg Salaries & Wages | \$ 2,712,346 |
| 5101050 | Language Skill Pay | 8,400 |
| 5101070 | Retiree Payout Sal | 5,000 |
| 5103005 | FICA | 207,494 |
| 5103010 | Life Insurance | 2,712 |
| 5103035 | Personal Leave Buy Back Pay | 70,000 |
| 5103056 | Transportation Allowance | 2,340 |
| 5103105 | Cell Phone Reimbursement | 600 |
| 5105010 | TMRS | 334,975 |
| 5170040 | Civln Actv Healthcr | 452,931 |
| 5201025 | Education | 23,718 |
| 5201040 | Fees to Pro | 2,000 |
| 5202010 | Temporary Services | 282,862 |
| 5203060 | Binding Printing & Repro. | 10,789 |
| 5203090 | Transportation Fees | 4,798 |
| 5205010 | Mail & Parcel Post | 59,525 |
| 5205020 | Rental of Equipment | 3,052 |
| 5207010 | Travel - Official | 19,609 |
| 5302010 | Office Supplies | 18,997 |
| 5501000 | Cap<5000 Computer Equipment | 20,000 |
| | Total 13800000xxxx | \$ 4,242,148 |

**FY2022 Child Care Services Program
October 1, 2021 - September 30, 2022
BUDGET**

| | | <u>Budget</u> |
|---------------------|--|----------------------|
| 13800000xxxx | Direct Care Clearing Account (10.1.2021-09.30.22) | |
| 5201040 | Fees to Professional Contractors | \$ 39,914,543 |
| | Total 13800000xxxx | \$ 39,914,543 |
| 13800000xxxx | CCS - Income Eligible (10.1.2020-12.31.21) | |
| 5201040 | Fees to Professional Contractors | \$ - |
| | Total 13800000xxxx | \$ - |
| 13800000xxxx | CCS - Transitional | |
| 5201040 | Fees to Professional Contractors | \$ - |
| | Total 13800000xxxx | \$ - |
| 13800000xxxx | CCS - Choices | |
| 5201040 | Fees to Professional Contractors | \$ 14,056,938 |
| | Total 13800000xxxx | \$ 14,056,938 |
| 13800000xxxx | CCS - 25% Supplement Payments (COVID) | |
| 5201040 | Fees to Professional Contractors | \$ - |
| | Total 13800000xxxx | \$ - |
| 13800000xxxx | Federal Match-Direct Care | |
| 5201040 | Fees to Professional Contractors | \$ 7,244,574 |
| | Total 13800000xxxx | \$ 7,244,574 |
| 13800000xxxx | DFPS - In Home | |
| 5201040 | Fees to Professional Contractors | \$ 5,647,160 |
| | Total 13800000xxxx | \$ 5,647,160 |
| 13800000xxxx | DFPS - Foster Care | |
| 5201040 | Fees to Professional Contractors | \$ 766,492 |
| | Total 13800000xxxx | \$ 766,492 |
| 13800000xxxx | DFPS - Other Foster | |
| 5201040 | Fees to Professional Contractors | \$ 715,789 |
| | Total 13800000xxxx | \$ 715,789 |
| 13800000xxxx | DFPS - Relative Care | |
| 5201040 | Fees to Professional Contractors | \$ 1,142,309 |
| | Total 13800000xxxx | \$ 1,142,309 |
| 13800000xxxx | Local Match (GF Transfer) | |
| 6602025 | Local Match-In Kind Other Contr | \$ 3,622,287 |
| | Total Local Match (GF Transfer) | \$ 3,622,287 |

FY2022 Child Care Services Program
October 1, 2021 - September 30, 2022
BUDGET

TOTAL APPROPRIATIONS

| | Budget |
|--|----------------------|
| | <u>\$ 77,352,240</u> |

Attachment II

2022 CHILD CARE SERVICES PROGRAM

October 1, 2021 - September 30, 2022

PERSONNEL COMPLEMENT

| POSITIONS | JOB CLASS | CURRENT POSITIONS | CHANGES | ADD/(DELETE) | PROPOSED POSITIONS |
|-------------------------------------|-----------|----------------------|----------|--------------|-----------------------|
| ACCOUNTANT | 0874 | 1 | | | 1 |
| ADMINISTRATIVE ASSOCIATE | 2063 | 11 | | (5) | 6 |
| ADMINISTRATIVE ASSISTANT I | 0040 | 4 | 1 | | 5 |
| CASE AIDE | 0985 | 4 | | | 4 |
| CHILD CARE RESOURCES SPECIALIST | 0990 | 23 | | | 23 |
| CHILD CARE SERVICES SUPERVISOR | 0991 | 5 | | | 5 |
| CUSTOMER SERVICE REPRESENTATIVE | 0909 | 2 | (1) | | 1 |
| FISCAL ANALYST | 0844 | 2 | | | 2 |
| HUMAN SERVICES ADMINISTRATOR | 2354 | 1 | | | 1 |
| MANAGEMENT ANALYST | 0046 | 2 | | | 2 |
| PROCUREMENT SPECIALIST II | 0156 | 1 | | | 1 |
| RECORDS SUPERVISOR | 0007 | 1 | | | 1 |
| SENIOR OFFICE ASSISTANT | 0009 | 2 | | | 2 |
| SOCIAL SERVICES MANAGER | 0906 | 1 | | | 1 |
| SR MANAGEMENT ANALYST | 0999 | 4 | | | 4 |
| SUB TOTAL FOR CCS OPERATIONS | | 64 | 0 | (5) | 59 |

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Attachment II

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2022 CHILD CARE SERVICES PROGRAM

October 1, 2021 - September 30, 2022

PERSONNEL COMPLEMENT

| POSITIONS | JOB CLASS | CURRENT POSITIONS | CHANGES | ADD/(DELETE) | PROPOSED POSITIONS |
|-------------------------------------|-----------|----------------------|----------|--------------|-----------------------|
| ACCOUNTANT | 0874 | 1 | | | 1 |
| ADMINISTRATIVE ASSOCIATE | 2063 | 11 | | (5) | 6 |
| ADMINISTRATIVE ASSISTANT I | 0040 | 4 | 1 | | 5 |
| CASE AIDE | 0985 | 4 | | | 4 |
| CHILD CARE RESOURCES SPECIALIST | 0990 | 23 | | | 23 |
| CHILD CARE SERVICES SUPERVISOR | 0991 | 5 | | | 5 |
| CUSTOMER SERVICE REPRESENTATIVE | 0909 | 2 | (1) | | 1 |
| FISCAL ANALYST | 0844 | 2 | | | 2 |
| HUMAN SERVICES ADMINISTRATOR | 2354 | 1 | | | 1 |
| MANAGEMENT ANALYST | 0046 | 2 | | | 2 |
| PROCUREMENT SPECIALIST II | 0156 | 1 | | | 1 |
| RECORDS SUPERVISOR | 0007 | 1 | | | 1 |
| SENIOR OFFICE ASSISTANT | 0009 | 2 | | | 2 |
| SOCIAL SERVICES MANAGER | 0906 | 1 | | | 1 |
| SR MANAGEMENT ANALYST | 0999 | 4 | | | 4 |
| SUB TOTAL FOR CCS OPERATIONS | | 64 | 0 | (5) | 59 |