

**San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to June 30, 2021
Percent of FY Elapsed: 75%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	13,500	-	4,500	75%
Cell Phone Reimburse	5,400	3,000	-	2,400	56%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civl Actv Healthcr	2,655,681	1,991,761	-	663,920	75%
Def Comp-Executives	20,412	20,262	-	150	99%
FICA & Medicare Exp	1,543,012	998,130	-	544,883	65%
Hol.Pay-Hourly Sal.	-	616	-	(616)	
Language Skill Pay	39,000	26,850	-	12,150	69%
Life Insurance	16,503	8,228	-	8,275	50%
Overtime Salaries	1,737	(143)	-	1,880	-8%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,052,784	13,172,145	-	6,880,639	66%
Retiree Hlth Assess	441,842	331,381	-	110,461	75%
Retiree Payout Sal	-	33,188	-	(33,188)	
Retirement Exp	2,026,388	1,450,440	-	575,948	72%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	15,963	-	3,337	83%
Temp FICA & Medicare	-	830	-	(830)	
Temporary Salaries	-	9,941	-	(9,941)	
Total General Fund Personal Services	24,976,793	18,427,798	-	6,548,995	74%
City General Fund--Contractual Services					
Adv and Publications	11,450	5,037	-	6,413	44%
Alarm and Sec. Serv.	65,055	129,521	11,796	(76,263)	217%
Binding & Printing	52,585	8,669	312	43,604	17%
Cleaning Services	1,239,747	757,506	-	482,241	61%
Computer Software Maint.	521,604	364,478	-	157,126	70%
Contractual Services	943,903	563,786	184,261	195,856	79%
Credit Card Fees	24,000	707	-	23,293	3%
Disposal Services	-	302	-	(302)	
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	766,411	767,320	-	(909)	100%
Freight and Storage	31,817	827	-	30,990	3%
Mail and Parcel Post	14,526	11,459	-	3,067	79%
Maint - Buildings	963,335	770,808	255,303	(62,776)	107%
Maint & Rep - Cmrc	3,393	13,039	-	(9,646)	384%
Maint. - M&E	40,420	5,967	-	34,453	15%
Maint.- Repair Auto	12,595	11,269	-	1,326	89%
Membership Dues	15,300	14,570	-	730	95%
Other Contract Svcs	23,000	24,814	-	(1,814)	108%
Participation-Booth Fees	-	60	-	(60)	
Public Copy/Print	306,218	195,072	11,008	100,138	67%
Rental of Equipment	5,000	7,403	-	(2,403)	148%
Rental Office Equipment	9,000	8,180	-	820	91%
Rental of Facilities	-	1,058	-	(1,058)	
Subscriptions to Computer Svcs	252,711	248,643	-	4,068	98%
Temporary Services	123,262	130,820	50,782	(58,340)	147%
Transportation Fees	89,485	62,167	-	27,318	69%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,518,940	4,103,483	513,462	901,995	84%
City General Fund--Commodities					
Clothing and Linen	6,092	4,302	6,475	(4,685)	177%
Computer Software	45,634	-	-	45,634	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	2,129	-	(2,129)	

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Janitorial Supplies	36,452	29,945	405	6,102	83%
Library Materials	184,257	7,933	2,431	173,893	6%
Library Resources	5,192,944	3,324,658	222,368	1,645,918	68%
M&R Material Bldg/Imp	60,854	28,203	1,065	31,586	48%
M&R Material Mach/Eq	28,608	12,984	-	15,624	45%
M&R Parts Automotive	7,741	6,974	-	767	90%
Office Supplies	135,877	64,086	378	71,414	47%
Other Commodities	53,000	23,229	1,044	28,727	46%
Tools & Apparatus	-	807	-	(807)	
Total General Fund Commodities	5,752,459	3,505,248	234,166	2,013,045	65%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	1,188	-	396	75%
Build. Maint. Chg	264,444	198,333	-	66,111	75%
Gas and Electricity	970,063	683,303	-	286,760	70%
General Liab. Assess	96,483	72,362	-	24,121	75%
Mail & Delivery Svcs	10,890	8,168	-	2,723	75%
Unemploy Comp Assess	1,457	1,093	-	364	75%
Motor Fuel and Lub.	15,384	14,260	-	1,124	93%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	28,791	-	9,597	75%
Water and Sewer	312,511	156,282	-	156,229	50%
Workers Comp Assess	52,254	39,191	-	13,064	75%
Total General Fund Other Expenditures	1,763,458	1,202,970	-	560,488	68%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	469	-	(469)	
CAP Admin Cost-Indir	-	231	-	(231)	
Cell Phone Services	7,227	5,127	-	2,100	71%
Communications Radio	-	634	-	(634)	
Interfnd Transf Out	138,106	103,579	-	34,527	75%
IT Assessment Fee	2,090,180	1,567,635	-	522,545	75%
Procurement Fee	172,507	129,380	-	43,127	75%
Wireless Data Communications	1,754	1,766	-	(12)	101%
Total General Fund Scheduled Line Items	2,409,774	1,808,822	-	600,952	75%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	215,831	79,857	-	135,974	37%
Cap<5000 - Furn & Fix	178,886	32,552	146,797	(463)	100%
Cap<5000 - M&E Other	77,867	-	1,500	76,367	2%
Cap<5000 - PC Replct	933,236	125,091	423,101	385,044	59%
M&E (Budget Only)	115,000	-	-	115,000	0
Total General Fund Capital Outlay	1,520,820	237,500	571,398	711,922	53%
Total City General Fund	41,942,244	29,285,821	1,319,026	11,337,397	73%
2020 Major Gifts					
Library Foundation	200,128	182,699	8,075	9,354	95%
Total 2020 Major Gifts	200,128	182,699	8,075	9,354	95%
2021 Major Gifts					
Friends of the Library	30,000	950	1,239	27,811	7%
Friends of the Library-FY20 Carryforward	37,900	17,087	10,562	10,251	73%
Library Foundation	233,490	102,716	79,361	51,413	78%
Library Foundation - FY20 Carryforward	20,802	10,592	4,057	6,153	70%
Total 2021 Major Gifts	322,192	131,346	95,219	95,628	70%

Library General Fund % Spent

FY19 Budget \$42.1M, FY20 \$42.2M, FY21 \$42.2M

