

**San Antonio Public Library
Monthly Operating Statement
October 1, 2020 to July 31, 2021
Percent of FY Elapsed: 83%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
City General Fund--Personnel Services					
Car Exp Allowance	18,000	15,000	-	3,000	83%
Cell Phone Reimburse	5,400	3,300	-	2,100	61%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	2,655,681	2,213,068	-	442,613	83%
Def Comp-Executives	20,412	20,612	-	(200)	101%
FICA & Medicare Exp	1,543,012	1,107,911	-	435,101	72%
Hol.Pay-Hourly Sal.	-	616	-	(616)	
Language Skill Pay	39,000	29,750	-	9,250	76%
Life Insurance	16,503	9,136	-	7,367	55%
Overtime Salaries	1,737	(15)	-	1,752	-1%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,052,784	14,659,572	-	5,393,212	73%
Retiree Hlth Assess	441,842	368,201	-	73,641	83%
Retiree Payout Sal	-	38,908	-	(38,908)	
Retirement Exp	2,026,388	1,611,162	-	415,226	80%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	17,704	-	1,597	92%
Temp FICA & Medicare	-	904	-	(904)	
Temporary Salaries	-	10,914	-	(10,914)	
Total General Fund Personal Services	24,976,793	20,458,452	-	4,518,341	82%
City General Fund--Contractual Services					
Adv and Publications	11,450	5,222	-	6,228	46%
Alarm and Sec. Serv.	65,055	134,599	11,921	(81,465)	225%
Binding & Printing	52,585	9,208	156	43,221	18%
Cleaning Services	1,239,747	840,072	-	399,675	68%
Computer Software Maint.	521,604	364,478	-	157,126	70%
Contractual Services	943,903	576,870	178,430	188,603	80%
Credit Card Fees	24,000	817	-	23,183	3%
Disposal Services	-	377	-	(377)	
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	766,411	852,063	-	(85,652)	111%
Freight and Storage	31,817	827	-	30,990	3%
Mail and Parcel Post	14,526	11,459	-	3,067	79%
Maint - Buildings	963,335	847,695	192,903	(77,263)	108%
Maint & Rep - Cmrc	3,393	13,081	-	(9,688)	386%
Maint. - M&E	40,420	5,967	-	34,453	15%
Maint.- Repair Auto	12,595	14,893	-	(2,298)	118%
Membership Dues	15,300	14,928	-	372	98%
Other Contract Svcs	23,000	24,814	-	(1,814)	108%
Participation-Booth Fees	-	60	-	(60)	
Public Copy/Print	306,218	195,250	21,840	89,128	71%
Rental of Equipment	5,000	7,738	-	(2,738)	155%
Rental Office Equipment	9,000	9,046	-	(46)	101%
Rental of Facilities	-	1,058	-	(1,058)	
Subscriptions to Computer Svcs	252,711	248,643	-	4,068	98%
Temporary Services	123,262	138,460	44,265	(59,463)	148%
Transportation Fees	89,485	76,497	-	12,988	85%
Travel-Official	500	-	-	500	0%
Total General Fund Contractual Services	5,518,940	4,394,122	449,515	675,303	88%
City General Fund--Commodities					
Clothing and Linen	6,092	4,859	5,918	(4,685)	177%
Computer Software	45,634	-	-	45,634	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	2,809	-	(2,809)	

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Janitorial Supplies	36,452	30,012	337	6,104	83%
Library Materials	184,257	25,324	10,915	148,018	20%
Library Resources	5,192,944	3,798,174	167,763	1,227,007	76%
M&R Material Bldg/Imp	60,854	31,633	-	29,221	52%
M&R Material Mach/Eq	28,608	12,984	-	15,624	45%
M&R Parts Automotive	7,741	8,931	-	(1,190)	115%
Office Supplies	135,877	73,939	850	61,088	55%
Other Commodities	53,000	28,089	1,044	23,866	55%
Tools & Apparatus	-	5,650	449	(6,098)	
Total General Fund Commodities	5,752,459	4,022,404	187,275	1,542,779	73%
City General Fund Other Expenditures					
Automotive Admin Chg	1,584	1,320	-	264	83%
Build. Maint. Chg	264,444	220,370	-	44,074	83%
Gas and Electricity	970,063	777,551	-	192,512	80%
General Liab. Assess	96,483	80,403	-	16,081	83%
Mail & Delivery Svcs	10,890	9,075	-	1,815	83%
Unemploy Comp Assess	1,457	1,093	-	364	75%
Motor Fuel and Lub.	15,384	16,896	-	(1,512)	110%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	31,990	-	6,398	83%
Water and Sewer	312,511	179,366	-	133,145	57%
Workers Comp Assess	52,254	43,545	-	8,709	83%
Total General Fund Other Expenditures	1,763,458	1,361,609	-	401,849	77%
City General Fund Scheduled Line Items					
CAP Admin Cost-Dir	-	469	-	(469)	
CAP Admin Cost-Indir	-	231	-	(231)	
Cell Phone Services	7,227	5,757	-	1,470	80%
Communications Radio	-	855	-	(855)	
Interfnd Transf Out	138,106	115,088	-	23,018	83%
IT Assessment Fee	2,090,180	1,741,817	-	348,364	83%
Procurement Fee	172,507	143,756	-	28,751	83%
Wireless Data Communications	1,754	1,995	-	(241)	114%
Total General Fund Scheduled Line Items	2,409,774	2,009,968	-	399,806	83%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	215,831	79,857	-	135,974	37%
Cap<5000 - Furn &Fix	178,886	41,433	51,803	85,650	52%
Cap<5000 - M&E Other	77,867	1,470	1,500	74,897	4%
Cap<5000 - PC Replct	933,236	125,181	421,089	386,966	59%
M&E (Budget Only)	115,000	-	-	115,000	0
Total General Fund Capital Outlay	1,520,820	247,940	474,393	798,487	47%
Total City General Fund	41,942,244	32,494,495	1,111,183	8,336,566	80%
2020 Major Gifts					
Library Foundation	200,128	189,073	8,319	2,736	99%
Total 2020 Major Gifts	200,128	189,073	8,319	2,736	99%
2021 Major Gifts					
Friends of the Library	30,000	950	6,924	22,126	26%
Friends of the Library-FY20 Carryforward	37,900	21,926	8,937	7,037	81%
Library Foundation	233,490	113,776	74,342	45,372	81%
Library Foundation - FY20 Carryforward	20,802	13,190	1,823	5,789	72%
Total 2021 Major Gifts	322,192	149,842	92,026	80,324	75%