

**San Antonio Public Library**  
**Monthly Operating Statement**  
**October 1, 2020 to August 31, 2021**  
**Percent of FY Elapsed: 92%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2021	FY 2021	FY 2021	FY 2021	FY 2021
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	16,500	-	1,500	92%
Cell Phone Reimburse	5,400	3,600	-	1,800	67%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	2,655,681	2,434,375	-	221,306	92%
Def Comp-Executives	20,412	20,735	-	(323)	102%
FICA & Medicare Exp	1,543,012	1,213,074	-	329,938	79%
Hol.Pay-Hourly Sal.	-	1,502	-	(1,502)	
Language Skill Pay	39,000	32,650	-	6,350	84%
Life Insurance	16,503	10,036	-	6,467	61%
Overtime Salaries	1,737	(8)	-	1,745	0%
Pers Leave Buy Back	199,688	349,457	-	(149,769)	175%
Regular Salaries	20,052,784	16,087,853	-	3,964,931	80%
Retiree Hlth Assess	441,842	405,021	-	36,821	92%
Retiree Payout Sal	-	42,523	-	(42,523)	
Retirement Exp	2,026,388	1,763,146	-	263,242	87%
Salary Turnover Targ	(2,062,954)	-	-	(2,062,954)	0%
Shift Differential	19,300	19,506	-	(206)	101%
Temp FICA & Medicare	-	950	-	(950)	
Temporary Salaries	-	11,503	-	(11,503)	
<b>Total General Fund Personal Services</b>	<b>24,976,793</b>	<b>22,414,673</b>	<b>-</b>	<b>2,562,120</b>	<b>90%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	11,450	5,407	-	6,043	47%
Alarm and Sec. Serv.	65,055	140,483	12,285	(87,713)	235%
Binding & Printing	52,585	10,206	-	42,379	19%
Cleaning Services	1,239,747	921,249	-	318,498	74%
Computer Software Maint.	521,604	364,478	-	157,126	70%
Contractual Services	943,903	580,928	5,810	357,165	62%
Credit Card Fees	24,000	910	-	23,090	4%
Disposal Services	-	377	-	(377)	
Education - Classes	3,623	-	-	3,623	0%
Fees to Prof Contr.	766,411	1,076,996	-	(310,585)	141%
Freight and Storage	31,817	1,018	-	30,799	3%
Mail and Parcel Post	14,526	11,799	-	2,727	81%
Maint - Buildings	963,335	933,881	122,602	(93,148)	110%
Maint & Rep - Cmrcl	3,393	13,117	-	(9,724)	387%
Maint. - M&E	40,420	5,967	418	34,035	16%
Maint.- Repair Auto	12,595	18,498	-	(5,903)	147%
Membership Dues	15,300	14,928	-	372	98%
Other Contract Svcs	23,000	24,814	-	(1,814)	108%
Participation-Booth Fees	-	60	-	(60)	
Public Copy/Print	306,218	200,178	12,941	93,099	70%
Rental of Equipment	5,000	8,073	-	(3,073)	161%
Rental Office Equipment	9,000	9,860	-	(860)	110%
Rental Other Equipment	-	271	-	(271)	
Rental of Facilities	-	1,058	-	(1,058)	
Subscriptions to Computer Svcs	252,711	248,643	-	4,068	98%
Temporary Services	123,262	142,949	39,775	(59,463)	148%
Transportation Fees	89,485	83,760	-	5,725	94%
Travel-Official	500	-	-	500	0%
<b>Total General Fund Contractual Services</b>	<b>5,518,940</b>	<b>4,819,909</b>	<b>193,832</b>	<b>505,199</b>	<b>91%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	5,361	5,472	(4,741)	178%
Computer Software	45,634	-	-	45,634	0%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	3,040	-	(3,040)	

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Janitorial Supplies	36,452	31,379	1,735	3,338	91%
Library Materials	184,257	26,044	15,864	142,349	23%
Library Resources	5,192,944	4,234,822	362,006	596,116	89%
M&R Material Bldg/Imp	60,854	36,047	15,538	9,269	85%
M&R Material Mach/Eq	28,608	15,165	456	12,987	55%
M&R Parts Automotive	7,741	10,445	-	(2,704)	135%
Office Supplies	135,877	87,907	2,596	45,375	67%
Other Commodities	53,000	33,468	27,622	(8,089)	115%
Tools & Apparatus	-	404	45	(449)	
<b>Total General Fund Commodities</b>	<b>5,752,459</b>	<b>4,484,082</b>	<b>431,333</b>	<b>837,044</b>	<b>85%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,584	1,452	-	132	92%
Build. Maint. Chg	264,444	242,407	-	22,037	92%
Gas and Electricity	970,063	874,253	-	95,810	90%
General Liab. Assess	96,483	88,443	-	8,040	92%
Mail & Delivery Svcs	10,890	9,983	-	908	92%
Unemploy Comp Assess	1,457	1,093	-	364	75%
Motor Fuel and Lub.	15,384	19,715	-	(4,331)	128%
Rent of City Equip. (Vehicle Replacement Fund)	38,388	35,189	-	3,199	92%
Water and Sewer	312,511	203,473	-	109,038	65%
Workers Comp Assess	52,254	47,900	-	4,355	92%
<b>Total General Fund Other Expenditures</b>	<b>1,763,458</b>	<b>1,523,907</b>	<b>-</b>	<b>239,551</b>	<b>86%</b>
<b>City General Fund Scheduled Line Items</b>					
CAP Admin Cost-Dir	-	469	-	(469)	
CAP Admin Cost-Indir	-	231	-	(231)	
Cell Phone Services	7,227	6,386	-	841	88%
Communications Radio	-	861	-	(861)	
Interfnd Transf Out	138,106	126,597	-	11,509	92%
IT Assessment Fee	2,090,180	1,915,998	-	174,182	92%
Procurement Fee	172,507	158,131	-	14,376	92%
Wireless Data Communications	1,754	2,225	-	(471)	127%
<b>Total General Fund Scheduled Line Items</b>	<b>2,409,774</b>	<b>2,210,897</b>	<b>-</b>	<b>198,877</b>	<b>92%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	215,831	80,645	1,163	134,024	38%
Cap<5000 - Furn &Fix	178,886	135,517	57,451	(14,081)	108%
Cap<5000 - M&E Other	77,867	5,959	1,500	70,408	10%
Cap<5000 - PC Replct	933,236	127,282	531,111	274,843	71%
M&E (Budget Only)	115,000	-	-	115,000	0%
<b>Total General Fund Capital Outlay</b>	<b>1,520,820</b>	<b>349,402</b>	<b>591,224</b>	<b>580,194</b>	<b>62%</b>
<b>Total City General Fund</b>	<b>41,942,244</b>	<b>35,802,870</b>	<b>1,216,389</b>	<b>4,922,985</b>	<b>88%</b>
<b>2020 Major Gifts</b>					
Library Foundation	200,128	189,073	8,319	2,736	99%
<b>Total 2020 Major Gifts</b>	<b>200,128</b>	<b>189,478</b>	<b>7,870</b>	<b>2,736</b>	<b>99%</b>
<b>2021 Major Gifts</b>					
Friends of the Library	30,000	1,181	8,026	20,793	31%
Friends of the Library-FY20 Carryforward	37,900	24,223	6,335	7,342	81%
Library Foundation	233,490	118,427	82,442	32,621	86%
Library Foundation - FY20 Carryforward	20,802	13,196	1,740	5,866	72%
<b>Total 2021 Major Gifts</b>	<b>322,192</b>	<b>157,027</b>	<b>98,544</b>	<b>66,622</b>	<b>79%</b>