

Review of EHS and EHS-CCP Program Monitoring



EARLY HEAD START



City of San Antonio Head Start Program

Monitoring Report – August 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Stafford Program** during the time indicated above:

Monitoring Projects: <u>Health and Safety Screening site visit</u> <ul style="list-style-type: none"> ○ Early Head Start Stafford 	August 2021
Non-Compliances – <u>Health and Safety Screening site visits</u> <ul style="list-style-type: none"> ○ None noted during visit 	
Areas of Concern (Individual incident(s) that fail to meet performance standard or policy): <u>Health and Safety Screening site visits</u> Items being addressed through Corrective Action Plan responses: <ul style="list-style-type: none"> ○ Training certificates for five staff were not available for review ○ TB Screener for three staff were not available for review 	
Follow-up Activities: Corrective Action Plan (CAP) follow up visit will be conducted on or before September 15, 2021.	
For more detailed information: Dianne.mendez@sanantonio.gov	

EARLY HEAD START
CHILD CARE PARTNERSHIP
(EHS-CCP)



City of San Antonio Head Start Program

Monitoring Report – August 2021

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the **Early Head Start- Child Care Partnership Program** during the time indicated above:

Monitoring Projects: <u>Health and Safety Screening site visits</u> <ul style="list-style-type: none"> ○ Blessed Sacrament Academy ○ Ella Austin Child Care Center ○ Healy Murphy Child Development Center ○ Inman Christian Child Care Center ○ Seton Home Child Care Center ○ YWCA Olga Madrid Child Care Center 	August 2021
Non-Compliances – <u>Health and Safety Screening site visits</u> Three EHS – CCP sites were noted with non-compliances during their review. Six out of twenty - eight classrooms did not have two teachers as required by the EHS – CCP Policy: Environmental Health and Safety 2 and the Service Deliverables.	



Areas of Concern (Individual incident(s) that fail to meet performance standard or policy):

Health and Safety Screening site visits

Items being addressed through Corrective Action Plan responses:

- Blessed Sacrament Academy – A flashlight was missing from classroom.
- Ella Austin Child Care Center - Electrical outlet not covered, one exit light not working, Classroom rosters and Daily Checklist were not current in two rooms, bleach bottles not placed in locked cabinet in one classroom. Gas test expired, Head Start required forms not completed in staff files, grass needed cutting, playground fencing, and gate were noted as concerns and in need of repair.
- Healy Murphy Child Development Center - Health and Safety Resource Booklet not posted in two classrooms and the water hose was not secured on the playground.
- Inman Christian Child Care Center - Staff required training certificate was not available for review.
- Seton Home Child Care Center - One staff file lacking training certificate and a screw protruding from one shelf needed correction.
- YWCA – No finding noted during visit.

Follow-up Activities:

All Corrective Action Plan (CAP) follow up visits will be conducted on or before September 15, 2021.

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