

COMPREHENSIVE PLANNING COUNCIL COMMITTEE MEETING MINUTES
THURSDAY, OCTOBER 23, 2014
11:00 AM
MEDIA BRIEFING ROOM, CITY HALL

Members Present: Councilmember Ron Nirenberg, Chair, *District 8*
Councilmember Diego Bernal, *District 1*
Councilmember Rey Saldaña, *District 4*
Councilmember Joe Krier, *District 9*

Members Absent: None

Staff Present: Peter Zanonì, *Deputy City Manager*; John Dugan, *Director, DPCD*; Trish Wallace, *Planning Manager*; John Jacks, *Assistant Director, DSD*; Susan Guinn, *Assistant City Attorney*; Doug Melnick, *Chief Sustainability Officer*; Terry Bellamy, *Assistant Director, TCI*; Gabriel Garcia, *Assistant City Attorney*; Ryan Cook, *Office of the City Clerk*

Also Present: Roger Arriaga and Pauline Rubio of *SA Chamber of Commerce*; Byron Gipson and Cecilia Picazo of *SAWS*; Jim McAden, *CPS Energy*; Mitsuko Ramos, *Kaufman & Killen*; Linda Vela and Kerri Collins, *Parsons Brinckerhoff*; Jennifer Ramos, *Merced Housing*; Natalie Griffith, *Habitat for Humanity*; Sabrina Polano, *VIA*

1. Approval of Minutes for the September 25, 2014 Comprehensive Planning Committee Meeting

Councilmember Krier moved to approve the Minutes for the September 25, 2014 Comprehensive Planning Council Committee Meeting. Councilmember Bernal seconded the motion. Motion carried unanimously.

At this time the Committee addressed Items 2, 3, 4 and 5 together.

- 2. Briefing and discussion regarding the Comprehensive Plan Oversight Structure.** [Peter Zanonì, Deputy City Manager; John Dugan, Director, Planning and Community Development]
- 3. Briefing and discussion of nominations for the Citizen Planning Institute.** [Peter Zanonì, Deputy City Manager; John Dugan, Director, Planning and Community Development]
- 4. Briefing and approval of the composition of the Comprehensive Plan Advisory Group.** [Peter Zanonì, Deputy City Manager; John Dugan, Director, Planning and Community Development]
- 5. Briefing and discussion regarding the scopes of work and schedule of deliverables for the Comprehensive Plan, the Strategic Multimodal Transportation Plan, the Water Policy Study, and the Sustainability Plan.** [Peter Zanonì, Deputy City Manager; John Dugan, Director, Planning and Community Development]

John Dugan presented information on the Comprehensive Planning Committee (CPC) and explained the Oversight Structure. He listed the Roles, Responsibilities and Participants of the City Council Comprehensive Planning Committee (CPC), Comprehensive Plan Steering Committee (CPSC) and Comprehensive Plan Advisory Group (CPAG). He presented a list of the CPAG Stakeholders and mentioned that the Bexar County Health Collaborative and Bike Texas were added to the list. He spoke of the Plan Element Working Groups and stated that most of the planning work would be conducted within them. He listed the 11 Plan Elements and mentioned that six of the Plan Elements currently had their own plans underway. He spoke of the Citizen Planning Institute (CPI) and stated that its purpose was to educate citizens about the role that good planning and implementation play in helping to create communities of lasting value. He presented a tentative list of the CPI Nominations and stated that the nominations would comprise the initial class of the CPI.

Mr. Dugan provided a briefing on the Comprehensive Plan Scopes and Schedules for each of the four related Growth Plans: Comprehensive, Phases I & II; Strategic Multimodal Transportation; Sustainability; and Water Policy Study. He presented a flow chart of the concurrent planning efforts indicating how the aforementioned plans were coordinated. He suggested that there be detailed discussion about the Plan Element Working Groups, CPAG and CPSC Meeting Dates, Initial Deliverables, Sustainability Plan RFP and CPI Curriculum at the next meeting.

Chairman Nirenberg thanked Mr. Dugan for the presentations and asked of the Policy Papers. Mr. Dugan replied that there would be six Policy Papers outlining issues that the Working Groups would need to address and provided examples. Chairman Nirenberg asked if the six Policy Areas had been defined. Mr. Dugan replied that they were and listed the six Policy Areas: 1) Housing, Growth, Land Use, Population and Annexation; 2) Transportation; 3) Community Health, Public Facilities and Safety; 4) Sustainability-Both Built and Natural Environments; 5) Military; and 6) Economic Competitiveness. Chairman Nirenberg asked Mr. Dugan to speak to the role of the CPI and the intent of the CPAG. Mr. Dugan stated that the CPI would educate the appointees on the role of planning. He stated that a Planning Curriculum was still being developed; however, it would educate the appointees in the planning process and purpose of the Comprehensive Plan. He spoke of the CPAG and stated that it was comprised of 50 major institutions and organizations that would be used as resources. He mentioned that said institutions had their own missions and would be asked to provide a summary of their future plans to reveal their intentions within the City, as well as appoint Technical Staff to assist with the Plan Element Working Groups. Chairman Nirenberg spoke of the importance of communication and highlighted discussion from previous meetings regarding the CPAG Organization List. He stated that the list of identified organizations was not meant to be exclusive but rather provide a platform for this discussion.

Councilmember Krier referenced the recommended Committee Framework and asked if everything being submitted to the City Council from TCI, and the Office of Sustainability would be presented to the CPC first. Mr. Dugan replied that only their Plans would; action items, projects and/or programs would not be. Councilmember Krier inquired about the CPSC. Mr. Dugan replied that the CPSC would be Tri-Chaired along with the Chairs from the Plan Element Working Groups and three Planning Commissioners. Councilmember Krier asked who would appoint the Plan Element Working Group Chairs. Mr. Dugan replied that the appointment

process needed to be discussed. Councilmember Krier asked how the Working Groups would be able to provide the assistance needed for preparation of the Policy Papers. Mr. Dugan replied that the consultants would draft the initial Policy Papers and the Working Groups would discuss said papers, and create policies to be recommended to the CPSC. Councilmember Krier commented that the San Antonio Medical Foundation should have been added to the CPAG Stakeholder List. Mr. Dugan explained the reasoning for choosing the Bexar County Health Collaborative. Chairman Nirenberg suggested that the San Antonio Medical Foundation be added to the CPAG Stakeholder List. Discussion ensued regarding the Policy Papers.

Councilmember Bernal spoke of the complexity of the Plan and the role of the City Councilmembers. He stated that there needed be a way to keep Councilmembers continuously updated. Peter Zanoni stated that a Standing Item at B Session could be created. Chairman Nirenberg concurred with Councilmember Bernal and suggested that there be Standing Items with other Council Committees to provide an update on CPC progress.

Mr. Dugan presented and explained a flowchart indicating the Process Schedule for the Comprehensive Plan 2040 and Concurrent Planning Efforts. He listed the Key Deliverables and spoke of Outreach Efforts. He highlighted the Comprehensive Plan Process and explained how it would correlate with the Sustainability and Multimodal Transportation Plans.

Chairman Nirenberg thanked Mr. Dugan for the presentation and asked how the Metropolitan Planning Organization (MPO) and VIA Metropolitan (VIA) Plans would fit into the Multimodal Transportation Plan. Terry Bellamy replied that the MPO, VIA and Texas Department of Transportation (TxDOT) were partners included in the planning process. Chairman Nirenberg asked if the Transportation Plan considered the opportunity of Freight Relocation; would it speak to the Multimodal Transportation Plan in any way. Mr. Bellamy replied that it would and added that all modes of transportation were taken into consideration. Chairman Nirenberg asked if Citizens, Stakeholders and Councilmembers would be presented with a set of options to consider if they decided to take on that feature. Mr. Bellamy replied that they would. Mr. Zanoni mentioned that VIA had pledged to contribute \$250,000 to the Comprehensive Plan and stated that he and Mr. Dugan planned to meet with VIA to discuss how they would be integrated into the Transportation Plan.

Councilmember Krier referenced the Process Schedule and stated that based on his understanding, a Draft Plan from the Consultants was anticipated by August 2015. Mr. Bellamy replied that a Draft Transportation Element for the Comprehensive Plan would be produced. Mr. Dugan clarified that Transportation Plan Elements were General Transportation Plan Policies and provided examples. Councilmember Krier expressed concern with Mr. Dugan's explanation. Councilmember Bernal stated that the explanation implied that there were two separate Plans and suggested that staff be more clear when explaining. Discussion ensued regarding the Transportation Plan and Policies.

Councilmember Saldaña commented on the complexity of the Plan and stated that policies only work if the Policy Makers gave them credence. He inquired about the CPAG Meetings. Mr. Zanoni replied that Mr. Dugan and Mr. Bellamy would facilitate the meetings and added that any

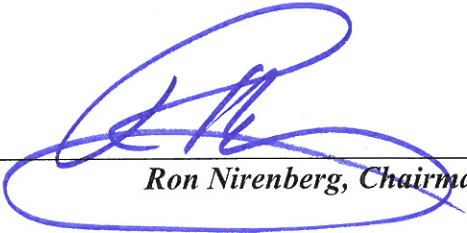
staff involved in the Comprehensive Planning Process would also be included in any meetings and/or events.

Chairman Nirenberg spoke of the length of time and processes of the Comprehensive Plan and thanked staff for their work.

Councilmember Krier moved to approve the composition of the Comprehensive Plan Advisory Group. Councilmember Saldaña seconded the motion. Motion carried unanimously.

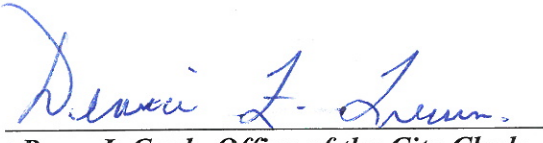
Adjourn

There being no further discussion, the meeting was adjourned at 12:34 p.m.



Ron Nirenberg, Chairman

Respectfully Submitted,



for Ryan J. Cook, Office of the City Clerk