

SAN ANTONIO PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
December 2, 2015

The San Antonio Public Library Board of Trustees met in regular session on Wednesday, December 2, 2015 at 4:30 p.m. in the meeting room of the Central Library; Paul Stahl, Chair, presiding. The meeting was called to order at 4:45 p.m.

TRUSTEES PRESENT

Judy Cruz, Margarita DeLeon, Lora Devlon Eckler, Loyce Ince, Linda Nairn, Lupe Ochoa, Andrea Sanchez, and Paul Stahl.

TRUSTEES ABSENT

Jean Brady, excused; Juspreet Kaur, excused; Gloria Malone, excused.

EX OFFICIO LIAISONS PRESENT

Tracey Bennett, San Antonio Public Library Foundation; Karen Matson, Friends of the San Antonio Public Library

CITIZENS TO BE HEARD

No citizens signed up to speak.

ANNOUNCEMENTS

Library Director Ramiro Salazar announced the Opening Reception for the Long-Bin Chen Book Sculpture Solo Exhibit, *The Book Garden*, was to be held on December 10, 2015, at 6:00 p.m., at the Central Library Gallery and invited the Trustees to the reception. Mr. Salazar also announced a Multicultural Fair was being held on December 12, 2015, at 1:00 p.m. at the Igo Branch Library and at 4:00 p.m. at the Encino Branch Library, and encouraged the Trustees to attend.

APPROVAL OF MINUTES

Board Chair Paul Stahl brought forth for consideration the minutes of the meeting on October 28, 2015. Lora Devlon Eckler moved to approve the minutes for the meeting on October 28, 2015 with one correction—on page 2, under “Trustees Report” paragraph 2, change the word “Committee” to “Community.” Margarita DeLeon seconded the motion. None opposed the motion and the motion passed.

CHAIR’S REPORT

Board Chair Paul Stahl reported that he attended the Celebration of Texas State Poet Laureate Carmen Tafolla at the Central Library on November 10, 2015. Mr. Stahl said it

was a wonderful event and well attended. Mr. Stahl informed the Trustees that they had an envelope of SAPL holiday cards with their packets and encouraged Trustees to send cards out to Council Representatives and other stakeholders in our community in their capacity as Trustees, and that postage was available if needed. Mr. Stahl also stated that the Board's 2016 Work Plan draft was in the Trustees' packets for their review and feedback. Mr. Stahl said that the Library Board will adopt the 2016 Work Plan at the January 2016 Board Meeting and will also review achievements from the 2015 Work Plan at that time. Mr. Stahl reported that he visited briefly with Mayor Ivy Taylor and they have planned a meeting together for early 2016 to discuss her love of books and what we would like to do in 2016.

TRUSTEES REPORT

Lora Devlon Eckler reported she attended the Wall Breaking for the new Potranco Branch Library on November 2, 2015 and also several district Christmas parties.

Linda Nairn reported she had attended several events in November, 2015: Reception for City Manager's Office Chief of Staff Edward Benavides on November 3; Celebration of 40 years of multicultural literature from Wings Press on November 14; Friends of the Library's 50th Anniversary Board Luncheon and meeting on November 15; District 10 meeting at NE Seniors' Building on November 16; and the Foundation's Boardbuilder Luncheon on November 18 where they discussed building friendships with people, raising money, and thanking donors.

Judy Cruz reported she had positive feedback on the 'Elf on the Shelf' branch activity and also reminded the Trustees of the Saturday Nutcracker performance at the Central Library on December 5, 2015.

REPORT OF THE LIBRARY DIRECTOR

Library Director Ramiro Salazar referenced the written report included in the meeting packet. Mr. Salazar announced that the San Antonio Public Library Years of Service Reception would be held on December 9, 2015 at the San Antonio Public Library Foundation Office, 625 Shook Avenue at 6:00 p.m. to recognize Library employees with 20-25+ years of service with COSA and that invitations had been mailed to the Trustees for this event. Mr. Salazar informed the Trustees that the ConnectED Initiative announced by President Obama in 2013 and designed to provide a library card and enrich K-12 education for every student in America has been expanded into the ConnectED Library Challenge. Mr. Salazar said that the ConnectED Challenge calls upon library directors to work with their mayors, school leaders, and school librarians to create or strengthen partnerships to provide digital resources within library facilities for every student. Mr. Salazar said he had been invited to attend the National Convening of ConnectED on January 19, 2016 in Washington, D.C. where leaders will share best practices in advancing the goals and objectives of ConnectED. Mr. Salazar said Mayor Ivy Taylor and SAISD Superintendent Pedro Martinez plan to also participate in this convening. Mr. Salazar reported that he would be in Boston, Massachusetts on January 8-11 for the ALA MidWinter Conference and has been appointed to the ALA Advisory Committee for The Center for the Future of Libraries that will be meeting during

the conference. Mr. Salazar announced he had just received an invitation to a Pilot program of 30 libraries to extend library services to military communities. Mr. Salazar reported that he had attended the FIL International Book Fair in Guadalajara, Mexico on November 29-December 2, 2015 where he helped other staff members to select Spanish-language books for the San Antonio Public Library.

BUDGET REPORT

Department Fiscal Administrator Leo Luna referenced the Library's Monthly Operating Statement for the first month of FY 2015-2016 included in the meeting packet showing budget activity for October 2015. Mr. Luna reported that 10% (\$3.8 million) of the \$37 million budget has been spent so far and is on track for the library spending plan for the year.

COMMITTEE REPORTS

Executive Committee

Board Chair Paul Stahl reported the Executive Committee met on November 17, 2015 to set the agenda for the December 2, 2015 Board of Trustees meeting.

Budget Committee

Board Treasurer Judy Cruz reported that the Budget Committee did not meet this reporting period.

Facilities Committee

Facilities Committee Chair Loyce Ince reported that the Facilities Committee did not meet this reporting period.

Naming Committee

Naming Committee Chair Linda Nairn reported that the Naming Committee did not meet this reporting period.

Public Relations Committee

Trustee Judy Cruz reported that the Public Relations Committee did not meet this reporting period.

SPECIAL REPORTS

San Antonio Public Library Foundation

San Antonio Public Library Foundation (SAPLF) President Tracey Bennett reported on the cash gifts for the year. Ms. Bennett provided reports to the Trustees for cash gifts and endowments. Ms. Bennett stated that \$790,798.41 in cash gifts was raised this year

which is more than in the last 3 years, an accomplishment the Foundation is very proud of. Ms. Bennett reported the Foundation was not awarded a Santikos grant but there is opportunity to apply again next year. Ms. Bennett said that the San Antonio Spurs Library Card project was still being pursued.

Friends of the San Antonio Public Library

President of the Friends of the San Antonio Public Library (FOSAPL) Karen Matson reported that the FOSAPL had a prosperous year and have a healthy budget for 2016. Ms. Matson said that the FOSAPL had hired a new part time Manager for the Book Cellar Book Store. Ms. Matson reported that the FOSAPL are in the middle of their annual membership drive and they have 1,037 memberships, half of which are renewals. Ms. Matson reminded the Trustees to save the date for the Friends Annual Meeting at the Central Library on January 10 at 2:00 pm. Ms. Matson said that SAPL Director Ramiro Salazar would present a report at the meeting and that the FOSAPL will nominate and elect new board members and pass revisions to their By-Laws.

STAFF REPORTS

Briefing on FY2015 Performance Statistics and Library Service Area Demographic Profile

Data and Performance Manager David Cooksey reported on the FY2015 Performance Statistics and Library Service Area Demographic Profile. Mr. Cooksey said that The San Antonio Public Library met all goals for 2015. Mr. Cooksey said that Total Circulation met the goal, Visits were up, Adult Program Attendance was up, Website usage hours continues to grow, and that 11,000 people downloaded the SAPL app which is exceeding goals with over 35,000 uses a month. Mr. Cooksey said that digital books and digital audio books continue to have heavy growth. Mr. Cooksey informed the Trustees that each of them had a summary report for their District in their packet.

NEW BUSINESS

Briefing and possible action related to Texas' new Open Carry Law and possible impact on San Antonio Public Library.

Library Director Ramiro Salazar introduced Assistant City Attorney Steve Whitworth who gave a briefing on the Texas new Open Carry Law and its possible impact on the San Antonio Public Library. Mr. Whitworth said that the new law, HB910, will allow a license holder to openly carry a handgun in a shoulder or hip holster. Mr. Whitworth said that there was not much change between the concealed license carry law and the new open carry law in that persons with concealed carry licenses and persons with open carry licenses can only be excluded from rooms where posted public meetings are held. Mr. Whitworth said that objectionable signs such as "No Weapons" will no longer apply and that library staff has already removed all old signage. Mr. Whitworth said that city staff is working on developing a sign to be used at all city facilities. Library Director Ramiro Salazar said that the Board may take action to direct the Library Department staff to post proper signage at the entrance of all San Antonio Public Library Board of Trustees

meetings and that we would continue to monitor and wait for further briefing from the Legal Department regarding this issue. Mr. Salazar said that at a future meeting, the Trustees could discuss revising the Code of Conduct and providing communication training for staff in order to address this new law's impact. No action was taken by the Board at this time.

Consider a donation of public art to the San Antonio Public Library.

Library Director Ramiro Salazar reported that an anonymous donor is interested in donating 'The Meeting,' a sculpture by artist James Hetherington to the Library for placement in the plaza of the Central Library. Mr. Salazar said that the Library staff had coordinated with the Department of Culture and Creative Development and the San Antonio Public Library Foundation and their recommendation is to accept the donation for installation at the Memorial Branch Library which they consider a better location than the Central Library. Mr. Salazar asked the Board to consider the donation and introduced the artist, James Hetherington, who spoke briefly about his sculpture. After a short discussion, Lupe Ochoa moved to accept the sculpture for installation at the Memorial Branch Library. Lora Devlon Eckler seconded the motion. Mr. Stahl called for a vote and the motion passed unanimously.

OLD BUSINESS

Discussion and possible action regarding matters related to the agreement with the Monte Vista Historical Association

Library Director Ramiro Salazar reported that he has been working with the Monte Vista Historical Association on their agreement and has shared their feedback with our legal department. Mr. Salazar said that he expected to have the revised agreement for the board to review and act on at our next Board meeting in January.

Adjournment

Linda Nairn moved to adjourn the meeting at 6:38 p.m. Judy Cruz seconded the motion. None opposed and the meeting was adjourned at 6:38 p.m.

Loyce Ince, Secretary

The minutes of the meeting on December 2, 2015 were approved as presented on January 27, 2016.