

ETHICS REVIEW BOARD MEETING MINUTES TUESDAY, MAY 2, 2017

A meeting of the Ethics Review Board (ERB) was held on Tuesday, May 2, 2017 at 6:00 pm in the Media Briefing Room of City Hall, 100 Military Plaza, San Antonio, Texas with the following present:

Ethics Members Present: Melanie Castillo, Courtney Hilliard, Ruben De Leon, Adriana Garcia, Magdalena Alvarado, Victoria Moreno-Herrera, Wade Shelton, Ron Van Kirk, and Paula McGee

Ethics Members Absent: Linda Jackson and Francisco Galvan

Staff Present: Andy Segovia, *City Attorney*; Kevin Barthold, *City Auditor*; Leticia Vacek, *City Clerk*; Camila Kunau, *Assistant City Attorney*; and Rosalinda Diaz, *Sr. Administrative Assistant*

CALL TO ORDER

Chairwoman Adriana Garcia called the meeting to order at 6:00 pm.

ROLL CALL

Mrs. Diaz called the roll noting that a quorum was present.

At this time, the ERB addressed Item 2.

2. Approval of the minutes of the ERB Meeting held on March 28, 2017.

Mr. De Leon moved to approve the minutes of the Ethics Review Board Meeting held on March 28, 2017. Mr. Van Kirk seconded the motion. Motion carried unanimously.

At this time, Mr. Shelton entered the meeting.

At this time, the ERB addressed Item 6.

6. Training on the Texas Open Meetings Act, Texas Public Information Act, San Antonio Ethics Code, and Municipal Campaign Finance Code.

Mrs. Kunau presented on the Texas Open Meeting Act, Texas Public Information Act, San Antonio Ethics Code and the Municipal Campaign Finance Code. She responded to questions regarding the various topics. She also referenced an overview of the Complaint Timeline provided to the board.

3. Approval of the ERB Annual Report

Chairwoman Garcia opened the floor to questions and changes to the Annual Report. Mr. Barthold stated that a correction had been made to a date relating to a training listed in Attachment D.

Mr. Shelton moved to approve the 2016 ERB Annual Report with the recommended change. Mrs. McGee seconded the motion. Motion carried unanimously by those present.

4. Panel update provided by Dr. Garcia, Chair.

Chairwoman Garcia reported that the panel met in April and had successfully finalized the recommended changes to the Ethics Code. She stated that the panel would meet in June to begin reviewing and discussing the recommended changes to the Municipal Campaign Finance Code. She noted that once the Municipal Campaign Finance Code was finalized; the panel would discuss and prepare a formal response to the City Council Governance Committee regarding the Council Consideration Requests.

Chairwoman Garcia stated that there were no additional questions or comments regarding the redlined version of the Ethics Code provided at the last meeting.

5. Election of a Chair and Vice-Chair of the ERB.

Chairwoman Garcia opened the floor for nominations for the position of Chair. Mr. Shelton moved to nominate Dr. Garcia as Chair. Mrs. McGee seconded the motion. There being no other nominations for Chair; the motion carried unanimously.

Chairwoman Garcia opened the floor for nominations for the position of Vice-Chair. Mr. Shelton moved to nominate Mrs. McGee as Vice-Chair. Mr. De Leon seconded the motion. There being no other nominations for Vice-Chair; the motion carried unanimously.

At this time, the ERB addressed Item 7.

7. Citizens to be Heard.

No citizens registered to speak.

Executive Session: Attorney-Client matters may be discussed on any of the items listed above under Section 551.071 (consultation with attorney) of the Texas Open Meetings Act.

Chairwoman Garcia recessed the meeting at 7:26 pm to convene in Executive Session, pursuant to the Texas Government Code Section 551.071 (consultation with attorney) of the Texas Open Meetings Act.

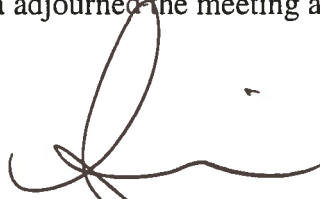
Chairwoman Garcia reconvened the Ethics Review Board meeting at 7:38 pm. Dr. Garcia announced that no action was taken.

1. Swearing in and administration of Statement of Officer and Oath of Office for Board Member – Francisco J. Galvan (District 7).

Chairwoman Garcia stated that Item No. 1 would be moved to the next ERB meeting.

ADJOURNMENT

There being no further discussion, Chairwoman Garcia adjourned the meeting at 7:38 pm.

A handwritten signature in dark ink, appearing to be 'Adriana Garcia', written over a horizontal line.

Adriana Garcia, Chair

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be 'Rosalinda G. Diaz', written over a horizontal line.

Rosalinda G. Diaz, Office of the City Clerk