

**NEIGHBORHOODS AND LIVABILITY COUNCIL COMMITTEE
MEETING MINUTES
MONDAY, MAY 15 2017
3:30 P.M.
MUNICIPAL PLAZA BUILDING, B ROOM**

Members Present:	Councilmember Roberto Treviño, <i>Chair, District 1</i> Councilmember Alan Warrick, <i>District 2</i> Councilmember Rey Saldaña, <i>District 4</i>
Members Absent:	Councilmember Ray Lopez, <i>District 6</i> Councilmember Cris Medina, <i>District 7</i>
Staff Present:	Maria Villagómez, <i>Assistant City Manager</i> ; Michael Shannon, <i>Interim Director of Development Service Department</i> ; Sarah Baray, <i>CEO of Pre-K 4 SA</i> ; Melody Woosley, <i>Director of Department of Human Services</i> ; Alicia K. Beckham, <i>Office of the City Clerk</i>

Call to Order

Chairman Treviño called the meeting to order.

1. Approval of minutes for the April 17, 2017 Neighborhoods and Livability Committee meeting.

Councilmember Warrick moved to approve the Minutes of the April 17, 2017 Neighborhoods and Livability Council Committee Meeting. Councilmember Saldaña seconded the motion. Motion carried unanimously by those present.

Briefing and Possible Action on:

2. Briefing and possible action on ordinance amending registration and annual inspections of mobile home parks. [Roderick J. Sanchez, Assistant City Manager; Michael Shannon, Interim Director, Development Services]

Michael Shannon provided a briefing on the Mobile Home Parks with severe health and safety violations. He stated that the residents at the Oak Hollow Mobile Home Park had to evacuate the property and relocate. He noted that with the assistance of Councilmember Nirenberg; staff released a formal internal post-mortem report. He added that there were 103 mobile homes registered through the Health Department which ranged over 7,000 lots across the City.

Mr. Shannon reported that the City Code Chapter 18, Mobile Living Park, does not include routine inspections. He stated that the proposed amendment to Chapter 18 would enforce regular inspections and registration fees. He added that staff was requesting approval to meet with stakeholders to develop appropriate amendments to City Code Chapter 18, Mobile Living Parks.

Councilmember Nirenberg stated that the amendment was an effort to address the gaps in policies and to prevent displacement of residents. He noted that the City had filed a Chapter 54 Lawsuit against the property owner of Oak Hollow because of the criminal negligence and environmental concerns. He acknowledged the following organizations for ensuring there were resources for the residents of that community:

- Texas RioGrande Legal Aid, Inc. (TRLA)
- Northside Independent School District
- SAMMinistries
- San Antonio Housing Authority
- Mission Trails
- City Manager's Office

Councilmember Saldaña asked of other concerns that could arise from property owners due to the amendment. Mr. Shannon responded that he would like to meet with mobile home property owners to receive their views on appropriate oversight.

In response to Councilmember Warrick, Mr. Shannon stated that staff was able to review other Mobile Home Parks because they had to review the properties to place the dislocated residents of Oak Hollow. Councilmember Warrick asked if other Mobile Homes Parks that had past violations had been recently inspected. Mr. Shannon replied that the properties with recent violations had been inspected.

Mr. Shannon reported that they would have the amendment prepared at the end of summer 2017 and would go into effect immediately.

Councilmember Warrick moved to approve the proposed process to amend City Code Chapter 18. Councilmember Saldaña seconded the motion. The motion carried unanimously by those present.

3. Briefing and possible action regarding a Council Consideration Request from Councilman Roberto Treviño, District 1, to provide weekly reports to registered neighborhood associations with a Neighborhood Conservation District and Historic District zoning overlay, regarding permit applications and/or preliminary plan review meetings for projects located within their respective Neighborhood Conservation District and Historic District. [Roderick J. Sanchez, Assistant City Manager; Michael Shannon, Interim Director, Development Services]

Michael Shannon provided a briefing on Councilmember Treviño's Council Consideration Request (CCR) to provide weekly reports to registered neighborhood associations with the Neighborhood Conservation District (NCD) and Historic District Zoning Overlay. He stated that staff created a weekly report to register neighborhood associations inside of the NCD. He noted that staff was requesting approval to amend Section 35-403 of the Unified Development Code to add courtesy reports to the NCD and Historic Districts.

Chairperson Treviño stated that he sponsored the CCR because he wanted the City to be proactive and noted that he wanted the neighborhoods to have a tool that would allow them to protect the quality of their neighborhoods.

Councilmember Saldaña moved to forward the CCR to the full City Council for consideration. Councilmember Warrick seconded the motion. The motion carried unanimously by those present.

4. Update on Pre-K 4 SA efforts to collaborate with Head Start in support of professional learning for Head Start teachers in Edgewood and San Antonio Independent School Districts. [Peter Zanoni, Deputy City Manager; Sarah Baray, CEO, Pre-K 4 SA]

Sarah Baray provided an update on Pre-K 4 SA efforts to collaborate with Head Start to offer instructional professional development to 192 Head Start Teachers and 275 Para-Professionals. She stated that Pre-K 4 SA and Head Start Professionals were invited to attend an Early Learning Summit in January 2018. She noted that there would be four Saturday Cohort Series a year and that the Series would deliver quality instructional development with Pre-K 4 SA Coaches for support.

No action was required for Item 4.

5. Briefing on Head Start Program Items and Fiscal Activities for March 2017. [María Villagómez, Assistant City Manager; Melody Woosley, Director, Department of Human Services]

Melody Woosley reported that Early Head Start was approved to carry over \$1,539,667 to the next fiscal year. She stated that there were reductions in revenues from Child Care Services and noted that 56% of the budget had been spent. She added that the Head Start Program had no deficiencies; therefore, the City did not have to compete for the 5-Year Non-Competitive Grant. She noted that 3% of the budget had been spent for the 2018 Head Start Program.

In response to Councilmember Warrick, Ms. Woosley stated that having a part-time teacher assistant allowed the flexibility Head Start needed to meet the federal requirement of having two teachers in the classroom. Councilmember Warrick noted the importance of competing for awards because it allowed the Program to provide exceptional service.

No action was required for Item 5.

Adjourn

There being no further discussion, the meeting was adjourned at 5:05 p.m.

Respectfully Submitted,

Roberto Treviño, Chairperson

***Alicia K. Beckham,
Office of the City Clerk***