

# **ETHICS REVIEW BOARD MEETING MINUTES TUESDAY, SEPTEMBER 12, 2017**

A meeting of the Ethics Review Board (ERB) was held on Tuesday, September 12, 2017 at 6:00 pm in the Media Briefing Room of City Hall, 100 Military Plaza, San Antonio, Texas with the following present:

**Ethics Members Present:** Melanie Castillo, Ruben De Leon, Adriana Garcia, Magdalena Alvarado, Linda Jackson, Victoria Moreno-Herrera, Wade Shelton, Ron Van Kirk, and Paula McGee

**Ethics Members Absent:** Courtney Hilliard

**Staff Present:** Kevin Barthold, *City Auditor*; Leticia Saenz, *Deputy City Clerk*; Camila Kunau, *Assistant City Attorney*; Tina Flores, *Compliance Auditor*; and Rosalinda Diaz, *Sr. Administrative Assistant*

**Others Present:** Edmond Ortiz, *Rivard Report*

## **CALL TO ORDER**

Chairwoman Garcia called the meeting to order at 6:00 pm.

## **ROLL CALL**

Mrs. Diaz called the roll noting that a quorum was present.

### **1. Swearing in and Administration of Oath of Office for Board Member Rodney Van Kirk (District 10).**

Ms. Leticia Saenz, Deputy City Clerk, administered the Statement of Officer and Oath of Office to Rodney Van Kirk.

### **2. Approval of the minutes of the Ethics Review Board Meeting held on August 8, 2017.**

Ms. Alvarado moved to approve the minutes of the Ethics Review Board Meeting held on August 8, 2017. Mrs. McGee seconded the motion. Motion carried unanimously by those present.

### **3. Discussion of Council Consideration Request (CCR) filed by Councilmember Courage.**

Ruben De Leon stated that the Panel met and discussed the negative and positive aspects of disclosing the information requested in the CCR filed by Councilmember Courage. He noted that Dr. Raymond Baird attended the meeting and had provided very valuable information

regarding the topic. He mentioned that surveys conducted indicated that the public requested full disclosure of information but opposed when the information was asked of them.

Mr. De Leon stated that the Panel had decided to leave the CCR recommendation in the Municipal Campaign Finance Code and have the full ERB decide whether to present as is to the Governance Committee. He added that if the ERB removed the recommendation, the Governance Committee had the option to add it back to the Code if they wished.

The ERB discussed the purpose of requiring a person contributing funds to a candidate to disclose their employer and occupation. After discussion, the ERB decided to remove the recommendation requested in Councilmember Courage's CCR from the Municipal Campaign Finance Code recommendations.

Ms. Jackson moved to remove Section 2-307(b)(4) on Page 10 of the Municipal Campaign Finance Code recommendations. Ms. Moreno-Herrera seconded the motion. Motion carried unanimously by those present.

#### **4. Discussion and possible action of potential revisions to the Municipal Campaign Finance Code recommended by the ERB Panel and City Staff.**

Mr. De Leon outlined the recommended change made to Section 2-306(a) on Page 8 of the Municipal Campaign Finance Code recommendations. He noted that all other provisions recommended to the Code were highlighted in blue.

Ms. Jackson asked what changes could be made to insure that a candidate was aware that they must submit bank statements every month until they close their Campaign Treasurer Appointment. Mrs. Camila Kunau replied that a statement in large bold letters would be added to the training material packet. She noted that the statement would inform candidates that they must submit bank statements to the City Clerk monthly until their Campaign Treasurer Appointment on file was closed.

Mr. Van Kirk moved to accept the revisions to the Municipal Campaign Finance Code. Ms. Jackson seconded the motion. Motion carried unanimously by those present.

#### **5. Citizens to be Heard.**

There were no citizens registered to speak.

**Executive Session: Attorney-Client matters may be discussed on any of the items listed above under Section 551.071 and 551.074 of the Texas Open Meetings Act.**

Chairwoman Garcia recessed the meeting at 6:43 pm to convene in Executive Session, pursuant to the Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act.

Chairwoman Garcia reconvened the Ethics Review Board meeting at 7:26 pm and announced that no action was taken in Executive Session.

## ADJOURNMENT

There being no further discussion, Chairwoman Garcia adjourned the meeting at 7:27 pm.



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*Adriana Garcia, Chair*

Respectfully Submitted,



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*Rosalinda G. Diaz, Office of the City Clerk*