

ETHICS REVIEW BOARD MEETING MINUTES TUESDAY, OCTOBER 17, 2017

A meeting of the Ethics Review Board (ERB) was held on Tuesday, October 17, 2017 at 6:00 pm in the Media Briefing Room of City Hall, 100 Military Plaza, San Antonio, Texas with the following present:

Ethics Members Present: Melanie Castillo, Adriana Garcia, Magdalena Alvarado, Linda Jackson, Victoria Moreno-Herrera, and Wade Shelton

Ethics Members Absent: Ruben De Leon, Courtney Hilliard, Ron Van Kirk, and Paula McGee

Staff Present: Kevin Barthold, *City Auditor*; Leticia Vacek, *City Clerk*; Leticia Saenz, *Deputy City Clerk*; Camila Kunau, *Assistant City Attorney*; Tina Flores, *Compliance Auditor*; and Rosalinda Diaz, *Sr. Administrative Assistant*

Others Present: Liz McLeod, *City Council District 7*

CALL TO ORDER

Chairwoman Garcia called the meeting to order at 6:00 pm.

ROLL CALL

Mrs. Diaz called the roll noting that a quorum was present.

1. Approval of the minutes of the Ethics Review Board Meeting held on September 12, 2017.

Mr. Shelton moved to approve the minutes of the Ethics Review Board Meeting held on September 12, 2017. Ms. Jackson seconded the motion. Motion carried unanimously by those present.

2. Discussion and possible action of Ethics and Municipal Campaign Finance Code provisions per Councilmember Sandoval's request during the Governance Committee meeting.

Mrs. Tina Flores outlined the request from Councilmember Sandoval during the Governance Committee Meeting held on September 20, 2017. She explained that Councilmember Sandoval had requested that the ERB discuss expanding disclosure requirements and letters of support for businesses that come before the City. She stated that the City Attorney's Office had drafted amendments to Section 2-59(a) and (b) redline version to comply with Councilmember Sandoval's request.

Mrs. Kunau stated that there was an edit to the Section 2-59(a) redline version. She noted that statutes require that an entity request a resolution of support from the City before seeking funds from the State. She stated that since Councilmember Sandoval took office, entities have been asked to complete a Contracts Disclosure Form containing their political contributions along with their proposal to the City.

The Board discussed Councilmember Sandoval's request and decided to implement a procedure requiring entities to include a Contracts Disclosure Form with their proposal rather than amend the Code. It was noted that the bold statement in Section 2-59(b) redline version would remain as it was not part of the City Attorney's Office draft.

Mr. Shelton moved to decline to approve the Section 2-59(a) and (b) redline version with the exception of "[totaling one hundred dollars (\$100) or more]". Ms. Castillo seconded the motion. Motion carried unanimously by those present.

3. Citizens to be Heard.

There were no citizens registered to speak.

Executive Session: Attorney-Client matters may be discussed on any of the items listed above under Section 551.071 (consultation with attorney) of the Texas Open Meetings Act.

Chairwoman Garcia recessed the meeting at 6:37 pm to convene in Executive Session, pursuant to the Texas Government Code Section 551.071 of the Texas Open Meetings Act.

Chairwoman Garcia reconvened the Ethics Review Board meeting at 7:04 pm and announced that no action was taken in Executive Session.

ADJOURNMENT

There being no further discussion, Chairwoman Garcia adjourned the meeting at 7:04 pm.



Adriana Garcia, Chair

Respectfully Submitted,



Rosalinda G. Diaz, Office of the City Clerk