

ETHICS REVIEW BOARD MEETING MINUTES TUESDAY, AUGUST 14, 2018

A meeting of the Ethics Review Board (ERB) was held on Tuesday, August 14, 2018 at 6:00 pm in the Plaza de Armas Building, Culture Commons Room, 115 Plaza de Armas, First Floor, San Antonio, Texas with the following present:

Ethics Members Present: Bob Wise, Jr., Patrick Lang, Ruben De Leon, Adriana Garcia, Linda Jackson, Michael Soto, Victoria Moreno-Herrera, Wade Shelton, Ron Van Kirk, and Paula McGee

Ethics Members Absent: Magdalena Alvarado

Staff Present: Kevin Barthold, *City Auditor*; Leticia Saenz, *Deputy City Clerk*; Camila Kunau, *Assistant City Attorney*; and Tina Flores, *Compliance Auditor*

Others Present: Roberto Treviño, *Councilmember, District 1*

CALL TO ORDER

Chairwoman Garcia called the meeting to order at 6:00 pm.

ROLL CALL

Ms. Leticia Saenz called the roll noting that a quorum was present.

1. Swearing in and Administration of Oath of Office for Board Member Bob J. Wise, Jr. (District 1).

Ms. Leticia Saenz, Deputy City Clerk, administered the Oath of Office and Statement of Officer to Bob J. Wise, Jr., District 1.

2. Approval of the minutes of the Ethics Review Board Meetings held on April 10, 2018 and May 8, 2018.

Mr. De Leon moved to approve the minutes of the Ethics Review Board Meetings held on April 10, 2018 and May 8, 2018. Mr. Shelton seconded the motion. Motion carried unanimously by those present.

3. 2017 Annual Report of the Ethics Review Board.

Kevin Barthold provided an overview of the 2017 ERB Annual Report. He stated that the report contained information provided by the City Attorney's Office, Office of the City Clerk and the City Auditor's Office.

Mr. Shelton moved to approve the 2017 ERB Annual Report. Mr. Lang seconded the motion. Motion carried unanimously by those present.

Chairwoman Garcia recognized Councilmember Roberto Treviño. Councilmember Treviño recognized Mr. Wise and wished him well on the Board.

4. Update of revisions to the Ethics Code and Municipal Campaign Finance Code.

Chairwoman Garcia outlined the changes and effective dates to the Ethics and Municipal Campaign Finance Codes adopted by the City Council. She noted that City Council passed a recommendation made by the Campaign Finance Task Force requiring a contributor to disclose their employer and occupation for contributions over \$100. She stated that Councilmembers Shaw and Treviño had released a press release stating they supported all the ERB's recommended changes to the Codes.

Kevin Barthold stated that City Council adopted Section 2-309 with an amendment exempting board members that volunteer with non-profit organizations from the prohibition. He noted that the Campaign Finance Task Force's recommendation to increase contribution limits was not approved by City Council.

No action was required for Item 4.

5. Update of Biennial Ethics Training for City Employees.

Tina Flores presented on the Biennial Ethics Training for City Employees. She stated that she and Ms. Kunau conducted 35 Ethics Training Sessions for employees without computers and they still lacked a few more employees to train. She noted that the training sessions take 30 minutes and are followed by a question and answer session. She stated that employees with a computer take the Ethics Training online and over 90% are complete.

No action was required for Item 5.

6. Schedule future ERB meetings.

Chairwoman Garcia asked the Board if anyone had any conflicts meeting on the second Tuesday of each month. After discussion, the Board agreed to schedule future ERB Meetings on the fourth Tuesday of each month and amend as needed.

No action was required for Item 6.

Executive Session: Attorney-Client matters may be discussed on any of the items listed above under Section 551.071 (consultation with attorney) of the Texas Open Meetings Act.

Chairwoman Garcia recessed the meeting at 6:43 pm to convene in Executive Session, pursuant to Texas Government Code Section 551.071 (consultation with attorney) of the Texas Open Meetings Act.

Chairwoman Garcia reconvened the Ethics Review Board meeting at 6:48 pm and announced that no action was taken in Executive Session.

7. Citizens to be Heard.

There were no citizens registered to speak.

ADJOURNMENT

There being no further discussion, Chairwoman Garcia adjourned the meeting at 6:48 pm.



Adriana Garcia, Chair

Respectfully Submitted,



Rosalinda G. Diaz, Office of the City Clerk