

SAN ANTONIO PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
December 12, 2018

The San Antonio Public Library Board of Trustees met in regular session on Wednesday, December 12, 2018 at 4:30 p.m. at the Central Branch Library, 600 Soledad, San Antonio, TX 78205. The meeting was called to order at 4:46 p.m. by Paul Stahl, Chair.

TRUSTEES PRESENT

Jean Brady, Margarita DeLeon, Juspreet Kaur, Andrea Sanchez, Paul Stahl, Lora Devlon Eckler, Marcie Ince, Lupe Ochoa

TRUSTEES ABSENT

Judy Cruz (excused), Linda Nairn (excused), Gloria Malone (excused)

EX OFFICIO LIAISONS PRESENT

Nancy Gandara, Friends of the San Antonio Public Library
Tracey Bennett, San Antonio Public Library Foundation

Silent Meditation

Board Chair Paul Stahl asked the Trustees to observe a few moments of silence to bring their attention to the work before them this evening.

CITIZENS TO BE HEARD

None

ANNOUNCEMENTS

Library Director Ramiro Salazar announced the following Library event:

2017 - 2022 Bond: Community Information Meeting for Planned Improvements for McCreless Branch Library (12/15/2018, 10 a.m. at McCreless Branch Library)

Performance and Innovation Manager David Cooksey announced San Antonio Public Library reaching 6,000,000 overdrive checkouts.

APPROVAL OF MINUTES

Board Chair Paul Stahl brought forth the meeting minutes for October 24, 2018 for consideration. Trustee Margarita DeLeon moved to approve the minutes. Trustee Marcie Ince seconded the motion. None opposed the motion. The motion passed.

CHAIR'S REPORT

Board Chair Paul Stahl reported attending Ad Hoc Interlocal Library Agreement Committee meetings as well as Community Bond Input Meeting on December 1, 2018 at the Memorial Branch Library.

TRUSTEES REPORT

Trustee Jean Brady reported attending Interlocal Agreement Ad Hoc Committee Meetings. She attended Briscoe Museum Board Meeting in November 2018 and Briscoe Museum luncheon to honor Jack and Valerie Gunther. She also attended the Community Bond Meeting at Memorial Branch Library.

Trustee Marcie Ince reported attending the Friends of the Brook Hollow Branch Library meeting, National Night Out at Parman Branch Library, and Friends of the San Antonio Public Library Arts & Letters Award ceremony, a breakfast meeting organized by City Councilmember John Courage as well as the District 9 Fall Concert Series.

Trustee Margarita DeLeon reported attending author reading with Julian Castro, Catrina Ball at Central Library, and Tequila activity at Latino Collection and Resource Center.

Trustee Lupe Ochoa reported attending Community Bond Input Meeting at the Memorial Branch.

Trustee Juspreet Kaur reported attending author reading with Julian Castro hosted by the San Antonio Book Festival at Pearl Stable and also attended Interlocal Agreement Ad Hoc Committee Meeting. She will be attending a Book Club at Igo Branch Library on the upcoming weekend.

Trustee Lora Devlon Eckler reported attending Yule Ball at Central Library.

REPORT OF THE LIBRARY DIRECTOR

Library Director Ramiro S. Salazar reported on partnership with the San Antonio Independent School District (SAISD): The Library will enter into an agreement with SAISD to allow SAISD students a more streamlined access to the San Antonio Public Library's OverDrive Digital Resource Collection through the SAISD's portal. The partnership is expected to be presented to the SAISD Board during a meeting in January 2019 and that he will be in attendance to address the School Board. The partnership is expected to go live in early 2019.

Mr. Salazar also reported on City of San Antonio Community Survey 2018 and expressed his appreciation to Library Team for a great job. Survey findings are:

- The Library department was ranked very high in the customer satisfaction category
 - o 82% satisfied or very satisfied with Library services
 - o More people were "highly satisfied" with Library services than any other City service
 - o 94% of respondents reported being satisfied with Library services and librarians in their neighborhood.

Director Salazar also noted that copies of The Changing Face of San Antonio by Nelson Wolff were distributed to Library Trustees.

Sam Schaefer was recognized and Chair Paul Stahl provided a point of personal privilege for Mr. Schaefer to deliver remarks regarding:

- Donation of land adjacent to the Schaefer Branch Library
- Undeveloped properties available for overflow parking to accommodate event at the Schaefer Branch Library
- Thanked San Antonio Public Library and San Antonio Public Library Foundation President Tracey Bennett for all the hard work

BUDGET REPORT

Gabriella Rauschuber, Department Fiscal Administrator, delivered a budget report covering the month of October 2018. She acknowledged the gift from the Friends of the San Antonio Public Library is 100% spent. She also provided additional information regarding several items which have been encumbered and on the vacancy review process.

SPECIAL REPORTS

San Antonio Public Library Foundation

Tracey Bennett, President of San Antonio Public Library Foundation, reported on end of the year gift to SAPL to clear all past donations and on total donation amount for 2018. She also reported on being in the process of interviewing for Lacey Fisher's position (Vice President of Operations). Trustee Jean Brady thanked the Foundation for all their hard work on Catrina Ball and for providing tickets to the Board of Trustees.

Friends of the San Antonio Public Library

Nancy Gandara, President of the Friends of the San Antonio Public Library, presented to the Board of Trustees a handout on membership statistics. She reported that the Friends newsletter will be available in a week. She reminded everyone to shop in the Book Cellar (Central Library) and of the Friends Annual Meeting on January 27, 2019 at Central Library. She announced that she would not be running for another term as President of the Friends of the San Antonio Public Library and thanked the Board for their leadership and hospitality.

COMMITTEE REPORTS

Executive Committee

Board Chair Paul Stahl reported that the Executive Committee met on November 13, 2018 to set the agenda.

Budget Committee

Margarita DeLeon reported that the Budget Committee did not meet this reporting

period.

Facilities Committee

Facilities Committee Chair Andrea Sanchez reported the Facilities Committee met on November 14, 2018 and asked Project Control Manager Rich Walker to deliver project updates. Mr. Walker shared the following project updates:

- Central Library Doors Replacement
- Walking Trail at Schaefer Branch Library
- Landa and Tobin Branch Library Heating, Ventilation and Air Conditioning project

Trustee, Lora Devlon Eckler, expressed an expectation that the resignation of Mike Frisbee will not affect Library bond projects.

Naming Committee

Naming Committee Chair Linda Nairn reported the Naming Committee did not meet this reporting period.

Public Relations Committee

Public Relations Committee Chair Jean Brady reported that the Public Relations Committee did not meet this reporting period.

Ad Hoc Interlocal Agreement Committee

Board Chair Paul Stahl reported that the AdHoc Committee met three times: November 13, November 27 and December 11, 2018

NEW BUSINESS

Consider acceptance of donation of real property adjacent to the Schaefer Branch Library

Assistant Library Director Kathy Donellan presented on process to donate land from the Schaefer Family to the Library. Board Chair Paul Stahl acknowledged the land might become an access point in to the Schaefer Branch Library from the neighborhood and thanked the Schaefer family for their continued support. Lupe Ochoa moved to accept donation of real property adjacent to the Schaefer Branch Library. Lora Devlon Eckler seconded the motion. None opposed the motion. Motion passed.

Executive Session

The Board of Trustees of the San Antonio Public Library went into Executive Session pursuant to Government Code Section 551.071, Consultation with Attorney pursuant to Texas Government Code on the 12th day of December 2018 at 5:31 P.M. to deliberate or discuss the following:

- Consultation with attorney related to the Interlocal Agreement for Library Services with Bexar County pursuant to Texas Government Code 551.071 (consultation with attorney).

The Board of Trustees of the San Antonio Public Library completed its Executive Session on the 12th day of December 2018 at 6:25 P.M. The Board of Trustees of the San Antonio Public Library resumed its open session. No action was taken.

NEW BUSINESS

Receive report from the Ad Hoc Committee on the Interlocal Agreement with Bexar County and take appropriate action.

Board Chair Paul Stahl moved to accept the proposed recommendation by the ILA Ad Hoc Committee to present to City leadership to pursue a fee for service based on one of the following three prioritized options as a basis for contract negotiations: usage; flat rate; or per capita. Lora Devlon Eckler seconded the motion. None opposed the motion. The motion passed.

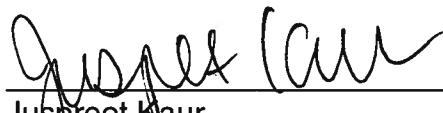
OLD BUSINESS

None

Board Chair Paul Stahl took a point of personal privilege to thank and acknowledge Margarita DeLeon for her dedication and service as the District 3 Library Representative on the Library Board of Trustees. He further expressed that today is Margarita's last meeting as a Library Trustee representing District 3 and acknowledged how Margarita has been engaged since day-one and had held many leadership positions on the Board: Serving as Chair of the Budget Committee and Secretary on the Executive Committee. He presented a token of appreciation for Margarita and asked for everyone to join him in thanking Margarita. Margarita DeLeon accepted token of appreciation and gave brief remarks.

Adjournment

Trustee Jean Brady moved to adjourn the meeting. Trustee Marcie Ince seconded the motion. None opposed. The motion passed. Meeting adjourned at 6:31p.m.



Juspreet Kaur
Secretary