

**SAN ANTONIO PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
May 22, 2019**

The San Antonio Public Library Board of Trustees met in regular session on Wednesday, May 22, 2019 at 4:30 p.m. at the Maverick Branch Library, 8700 Mystic Park, San Antonio, TX 78254. The meeting was called to order at 4:43 p.m. by Linda Nairn, Presiding Chair.

TRUSTEES PRESENT

Linda Nairn, Jean Brady, Juspreet Kaur, Jo Ann Harris, Lora Devlon Eckler, Marcie Ince, Lupe Ochoa, Judy Cruz

TRUSTEES ABSENT

Paul Stahl (excused), Andrea Sanchez (excused), Josie Martinez (excused)

EX OFFICIO LIAISONS PRESENT

Beth Graham, Friends of the San Antonio Public Library
Tracey Bennett, San Antonio Public Library Foundation

Silent Meditation

Presiding Officer, Linda Nairn, asked the Trustees to observe a few moments of silence to bring their attention to the work before them this evening.

CITIZENS TO BE HEARD

Donna Millhouse, Melanie Cowart, and Raye Adkins spoke regarding naming the meeting room at Schaefer Branch Library for Mrs. Gloria Malone, former District 2 Library Trustee.

Jack Finger spoke regarding newspapers from the San Antonio Public Library found at non library locations.

ANNOUNCEMENTS

Presiding Officer Linda Nairn welcomed new Library Board Trustee, Jo Ann Harris, representing District 2. She also announced the 50th Anniversary Celebration at Tobin Library at Oakwell, June 15, 2019 from 1pm-4pm.

APPROVAL OF MINUTES

Presiding Officer Linda Nairn brought forth the meeting minutes for April 24, 2019 for consideration. Trustee Lora Devlon Eckler moved to approve the minutes. Trustee Jean Brady seconded the motion. None opposed the motion. The motion passed.

CHAIR'S REPORT

Presiding Officer Linda Nair reported that Paul Stahl, Board Chair, attended the Library Board Meet and Greet with City Manager on May 3, 2019.

TRUSTEES REPORT

Trustee Lora Devlon Eckler reported attending funeral service for Gloria Malone and visiting Great Northwest Branch Library, Potranco Branch Library and Guerra Branch Library as well as attending the Friends of the Potranco Branch Library.

Trustee Juspreet Kaur reported attending the Library Board Meet and Greet with the City Manager, several election related events including a Mayoral debate.

Trustee Judy Cruz reported attending the Library Board Meet and Greet with City Manager and the Jesse Trevino event at Central Library.

Trustee Jean Brady reported attending the Library Board Meet and Greet with City Manager, the Jesse Trevino event at Central Library, and a San Antonio Public Library Foundation event.

Trustee Marcie Ince reported attending the Library Board Meet and Greet with City Manager, Young Pegasus Poetry Ceremony, the Jesse Trevino event at Central Library, and visiting the Brook Hollow Branch Library.

REPORT OF THE LIBRARY DIRECTOR

Library Director Ramiro S. Salazar reported for April 15, 2019 – May 12, 2019:

Library Director Ramiro S. Salazar requested postponement of two Staff Reports due to staff being out ill. He also reported on an excellent turnout for event featuring internationally recognized artist Jesse Trevino on June 14 at Central Library with over 200 in attendance. Director Salazar recognized Library Staff for the success of this event.

BUDGET REPORT

Gabriella Rauschuber, Department Fiscal Administrator, delivered a budget report covering the month of April 2019. She reported that 58% of fiscal year has elapsed with 58% spent. Ms. Rauschuber and Assistant Director Dale McNeill responded to questions from Library Trustees.

COMMITTEE REPORTS

Executive Committee

Presiding Officer Linda Nairn reported that the Executive Committee met on May 14, 2019 to set the agenda.

Budget Committee

Budget Committee Chair Juspreet Kaur reported that the Budget Committee met on May 1, 2019. Assistant Director Kathy Donellan reported the Committee reviewed results of the reduction and improvement exercise as part of the Fiscal Year 2020. She noted Library Staff submitted to the Office of Management and Budget the reduction and improvement exercise by the May 10, 2019 deadline. She also reported the requested

letter from Library Board Chair Paul Stahl to City Manager regarding the Library's Fiscal Year 2020 Budget request will be sent in May 2019. Ms. Donellan responded to questions from Library Trustees.

Facilities Committee

Presiding Officer Linda Nairn reported the Facilities Committee did not meet this reporting period.

Naming Committee

Naming Committee Chair Linda Nairn reported the Naming Committee did not meet this reporting period and is scheduled to meet on Tuesday, June 11, 2019.

Public Relations Committee

Public Relations Committee Chair Jean Brady reported that the Public Relations Committee met on May 15, 2019 to discuss Exceptional Library Leaders and Advocates (ELLA) Awards scheduled for June 7 and encouraged attendance by Library Trustees.

At Trustee Brady's request, Community and Public Relations Manager Caitlin Cowart presented Library usage cards by City Council District and Library location and responded to questions from Library Trustees.

SPECIAL REPORTS

Friends of the San Antonio Public Library

Beth Graham, President of the Friends of the San Antonio Public Library, presented to the Board of Trustees a handout on upcoming meetings. She reported on the May 2019 Friends of the Library Board Meeting. She reported on attending a Potranco Branch Library Friends of the Library meeting. She also reported on Pan American Branch Library Friends Group organizing a student group. Ms. Graham reminded Trustees to save the date of Sunday, November 3, 2019 for the Arts & Letters Award Ceremony at the Central Library. Ms. Graham responded to questions from Library Trustees.

San Antonio Public Library Foundation

Tracey Bennett, President of San Antonio Public Library Foundation, reported on Board Builder Luncheon, calendar for Catrina Ball, and possible partnership with San Antonio Spurs. Ms. Bennett responded to questions and suggestions from Library Trustees.

STAFF REPORTS

Staff report on the Texas Story Time initiative at the Pan American Branch Library.

Presentation postponed for a future Board Meeting date.

Staff Report on The ReVisionaries, a Library Staff initiative

Presentation postponed for a future Board Meeting date.

Report from the Maverick Branch Library

Jake Odland, Public Services Administrator, introduced Jef Martin, Branch Manager. Mr. Martin shared information about the Maverick Branch Library, highlighting service stories and shared photos of activities that have taken place at the Maverick Branch Library.

NEW BUSINESS

Consider delegating the selection of the Exceptional Library Leaders and Advocates (ELLA) awardees to the Library Board's Public Relations Committee.

Jessica Zurita, Chief of Staff, introduced this item to the Library Trustees and Caitlin Cowart, Community and Public Relations Manager, presented slides. They both responded to questions from Library Trustees.

Trustee Juspreet Kaur made a motion to accept delegating the selection of the Exceptional Library Leaders and Advocates (ELLA) awardees to the Library Board's Public Relations Committee. Trustee Jean Brady seconded the motion. None opposed the motion. Motion passed.

OLD BUSINESS

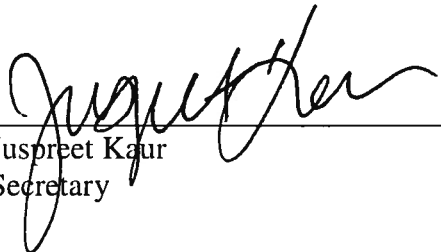
None

REPORT OF THE LIBRARY DIRECTOR

Library Director Ramiro S. Salazar responded to an inquiry from Trustee Lora Devlon Eckler on an update on Interlocal Agreement (ILA).

Adjournment

Trustee Lora Devlon Eckler moved to adjourn the meeting. Trustee Marcie Ince seconded the motion. None opposed. The motion passed. Meeting adjourned at 5:55 p.m.



Juspreet Kaur
Secretary