

**SAN ANTONIO PUBLIC LIBRARY**  
**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES**  
**August 28, 2019**

The San Antonio Public Library Board of Trustees met in regular session on Wednesday, August 28, at 4:30 p.m. at the Johnston Branch Library, 6307 Sun Valley Dr., San Antonio, TX 78227. The meeting was called to order at 4:45 p.m. by Paul Stahl, Chair.

**TRUSTEES PRESENT**

Jean Brady, Judy Cruz, Lora Devlon Eckler, Jo Ann Harris, Marcie Ince, Juspreet Kaur, Linda Nairn, Lupe Ochoa, Andrea Sanchez, and Paul Stahl

**TRUSTEES ABSENT**

Josie Uriegas Martinez (excused)

**EX OFFICIO LIAISONS PRESENT**

Beth Graham, Friends of the San Antonio Public Library  
Tracey Bennett, President of San Antonio Public Library Foundation

**Silent Meditation**

Board Chair Paul Stahl asked the Trustees to observe a few moments of silence to bring their attention to the work before them this evening.

**CITIZENS TO BE HEARD**

Jack Finger spoke regarding newspapers stolen from the San Antonio Public Library, and two months of *Consumer Reports* missing. He also reported on a disruptive patron on the 1<sup>st</sup> floor of Central Library (computer area) and his disappointment with how Library staff handled the situation.

**ANNOUNCEMENTS**

Library Director Ramiro Salazar announced the following event:

The Nature Smart Event at Cortez Branch Library, 2803 Hunter Blvd on Saturday, on September 21, 2019 at 1 p.m. Mr. Salazar reported that Mayor Ron Nirenberg will be in attendance and he also reported on the partnership with COSA Parks and Recreation Department and Cities Connecting Children to nature, a program of the National League of Cities.

**APPROVAL OF MINUTES**

Board Chair Paul Stahl brought forth the meeting minutes for July 24, 2019 for consideration. Trustee Lora Devlon Eckler moved to approve the minutes. Trustee Jean Brady seconded the motion. None opposed the motion. The motion passed.

## **CHAIR'S REPORT**

Board Chair Paul Stahl reported meeting with City Manager Eric Walsh, Deputy City Manager Maria Villagomez, Assistant City Manager Lori Houston, Budget Director Justina Tate and Library Director Ramiro Salazar regarding the proposed Fiscal Year 2020 budget for the Library.

Mr. Stahl also reported on sending a letter to City Manager Eric Walsh, with copies to Mayor and City Council, regarding the FY2020 proposed budget for the Library. Mr. Stahl responded to comments and questions from Library Trustees.

Mr. Stahl reported speaking with Assistant City Manager Lori Houston regarding the Interlocal Agreement with Bexar County for Library Services regarding the following:

- Bexar County's FY2020 Proposed budget allocates \$2.58 M for Interlocal Agreement with Bexar County to extend library service into the County
- Payment for next four years is expected to remain flat at \$2.58M
- Current agreement expires September 30, 2019

Mr. Stahl also reported on the Board Work Session planned for October 23, 2019 Board meeting, meeting with District 7 Councilmember Ana Sandoval, Trustee Judy Cruz's reappointment, and on his visit with Mayor Nirenberg.

## **TRUSTEES REPORT**

Trustee Lora Devlon Eckler reported attending the District 6 City Budget meeting, and meeting City Manager Erik Walsh at a community meet and greet event.

Trustee Jo Ann Harris reported visiting District 2 Field Office. She reported attending Naming Committee Public meeting at Schaefer Branch Library, Lakeside Neighborhood Association meeting, Friends of Schaefer Branch Library meeting, and Friends of Carver Branch meeting. She also reported attending meeting with District 2 Councilmember Andrews Sullivan and Library Director Ramiro Salazar, and attending the City Council Budget Work Session for the Library.

Trustee Linda Nairn reported attending Naming Committee Public meeting at Schaefer Branch Library, Game Night at Central Library, Public Relations/Budget Committee meeting, and Friends of Thousand Oaks Branch Library meeting. She also reported meeting City Manager Erik Walsh at District 10 community meeting, and speaking with District 10 Councilmember Perry about her reappointment.

Trustee Lupe Ochoa reported meeting with District 5 Councilmember Gonzales regarding her appointment term and regarding the budget.

Trustee Andrea Sanchez reported attending Naming Committee Public meeting at Schaefer Branch Library, and meeting with District 5 Councilmember Rocha Garcia regarding her reappointment.

Trustee Juspreet Kaur reported attending Naming Committee Public meeting at Schaefer Branch Library, the Budget Awareness meeting at District 8, SASpeakUp, the City Council Budget Work Session for the Library, and Friends of Tobin Library at Oakwell meeting. She also reported attending a community event with Mayor Nirenberg and encouraged Trustees to listen to San Antonio Public Podcast.

Trustee Judy Cruz reported attending Naming Committee Public meeting at Schaefer Branch Library, SASpeakUp, and Telephone Townhall Budget meeting.

Trustee Marcie Ince reported visiting Parman Branch Library and she commented on Arts & Letters Award nomination. She also shared that Councilmember Courage is very supportive of Libraries. Ms. Ince commented on being on a 3 month hold for a book. Several Trustee members shared the same experience regarding hold time for books and Director Salazar provided an update on eBook publishing and that Public Library Association and American Library Association are engaged.

Trustee Jean Brady reported attending the Briscoe Board meeting, the City Council Budget Work Session for the Library, and District 1 Budget meeting.

Board Chair Paul Stahl expressed being proud and impressed with the Trustees commitment.

## **REPORT OF THE LIBRARY DIRECTOR**

Library Director Ramiro S. Salazar reported for July 15, 2019 to August 18, 2019:

Library Director Ramiro Salazar reported on Interim Assignments – new process: Memo to Library Trustees for leadership changes or interim assignments and introduced:

- Morgan Yoshimura – Interim Coordinator of Services to Adults
- Cindy Moreno - Interim Branch Manager of Potranco Branch Library

Chief of Staff Jessica Zurita delivered a presentation regarding update on Central Library parking garage. Ms. Zurita responded to questions from Library Trustees.

## **NEW BUSINESS**

**Consider recommendation from the Naming Committee to name the Teen Area at The Schaefer Branch Library in honor of Gloria M. Malone, former District 2 Library Trustee.**

Naming Committee Chair Linda Nairn recommended naming the Teen Area at The Schaefer Branch Library in honor of Gloria M. Malone, former District 2 Library Trustee. Dale McNeill, Assistant Library Director, delivered a presentation.

Trustee Jean Brady made a motion to accept the proposed recommendation. Trustee Lora Devlon Eckler seconded the motion. None opposed the motion. Motion passed.

## **BUDGET REPORT**

Gabriella Rauschuber, Department Fiscal Administrator, delivered a budget report covering the month of July 2019. She reported that 83% of the fiscal year has lapsed with 83% spent.

## **COMMITTEE REPORTS**

### **Executive Committee**

Board Chair Paul Stahl reported that the Executive Committee met on Tuesday, August 20, 2019 to set the agenda for the August Board Meeting.

### **Budget Committee**

Budget Committee Chair Juspreet Kaur reported that the Budget Committee met in a joint meeting with the Public Relations Committee on August 12, 2019. Assistant Library Director Kathy Donellan delivered a presentation on the FY2020 Budget development process. Ms. Donellan and Director Salazar responded to comments and questions from Library Trustees.

### **Facilities Committee**

Facilities Committee Chair Andrea Sanchez reported the Facilities Committee met on August 14, 2019. Project Control Manager Rich Walker delivered a project update report and Jamaal Moreno, Transportation and Capital Improvement Department, delivered a presentation on improvements to the San Pedro Spring Park, located adjacent to the San Pedro Branch Library.

### **Naming Committee**

Naming Committee Chair Linda Nairn reported the Naming Committee held a public input meeting on August 3, 2019 at the Schaefer Branch Library regarding the request to name a space at the Schaefer Branch Library. She also reported receiving a letter from Alex Sarabia regarding naming of Las Palmas Branch Library.

### **Public Relations Committee**

Public Relations Committee Chair Jean Brady reported that the Public Relations Committee met in a joint meeting with the Budget Committee on August 12, 2019 and the next meeting will be on September 18, 2019.

## **SPECIAL REPORTS**

### **San Antonio Public Library Foundation**

Tracey Bennett, President of San Antonio Public Library Foundation, reported on a gift in the amount of \$80,000 from the Keller Foundation for Texana. She also reported that Brianna Kirk Simmons accepted a position with American Heart Association; but, will remain active with Catrina Ball 2019. She also reported the Library Foundation will reengage Latino Leadership Library (L3) Committee with all programming planning and vetting flowing through San Antonio Public Library.

**Friends of the San Antonio Public Library**

Beth Graham, President of the Friends of the San Antonio Public Library, presented to the Board of Trustees handouts on upcoming events. She congratulated the Library and Board of Trustees on FY 2020 Budget. She reported on an open house planned by the Friends of Carver Branch Library and announced the Arts & Letters Award winners. The award ceremony will take place on November 3, 2019 at 2 pm at Central Library. Ms. Graham also reported on the new look of the Friends of the San Antonio Public Library newsletters.

**STAFF REPORTS****Report on the Johnston Branch Library**

Public Services Administrator Jacob Odland introduced Monica Garza Bustillo, Branch Manager. Ms. Garza Bustillo delivered presentation on Johnston Branch Library. Ms. Garza Bustillo responded to questions from Trustees and received accolades from Trustees.

**Staff update regarding the Library's Strategic Plan**

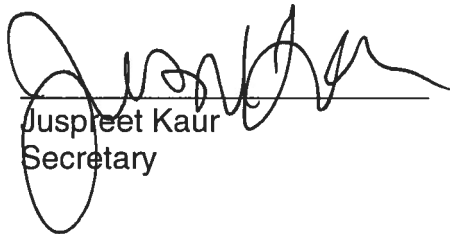
Library Director Ramiro Salazar reported on the Library's Strategic Plan being an important initiative for 2020 and introduced Assistant to the Director Heidi Kluber who delivered a presentation on the Library's Strategic Plan. Ms. Kluber responded to comments and questions from Trustees.

**OLD BUSINESS**

There was no old business brought before the Library Board of Trustees.

**Adjournment**

Trustee Juspreet Kaur moved to adjourn the meeting. Trustee Andrea Sanchez seconded the motion. None opposed. The motion passed. Meeting adjourned at 7:24 p.m.



Juspreet Kaur  
Secretary