

**SAN ANTONIO PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
October 23, 2019**

The San Antonio Public Library Board of Trustees met in regular session on Wednesday, October 23, at 4:30 p.m. at the Pan American Branch Library, 1122 West Pyron Ave, San Antonio, TX 78221. The meeting was called to order at 4:33 p.m. by Paul Stahl, Chair.

TRUSTEES PRESENT

Judy Cruz, Lora Devlon Eckler, Jo Ann Harris, Marcie Ince, Juspreet Kaur, Josie Uriegas Martinez, Lupe Ochoa, Linda Nairn, Andrea Sanchez, and Paul Stahl

TRUSTEES ABSENT

Jean Brady (excused)

EX OFFICIO LIAISONS PRESENT

Beth Graham, Friends of the San Antonio Public Library
Tracey Bennett, President of San Antonio Public Library Foundation

Silent Meditation

Board Chair Paul Stahl asked the Trustees to observe a few moments of silence to bring their attention to the work before them this evening.

CITIZENS TO BE HEARD

None

ANNOUNCEMENTS

Library Director Ramiro Salazar announced the following:

Central Library will close at 1:00 p.m. on Saturday, October 26 for the Library Foundation's Catrina Ball.

APPROVAL OF MINUTES

Board Chair Paul Stahl brought forth the meeting minutes for September 25, 2019 for consideration. Trustee Lora Devlon Eckler moved to approve the minutes. Trustee Andrea Sanchez seconded the motion. None opposed the motion. The motion passed.

CHAIR'S REPORT

No report given

TRUSTEES REPORT

No reports given

REPORT OF THE LIBRARY DIRECTOR

Library Director Ramiro S. Salazar reported for September 15, 2019 through October 13, 2019:

Director Salazar reported on a successful launch of the partnership between the Library and the Children's Hospital of San Antonio to provide a self-service kiosk with the Library's Digital Collection at the Children's Hospital. Patients and their families are issued a special "digital access only" card allowing them access to the library digital materials during their hospital stay. This partnership was featured in the Urban Libraries Council Newsletter.

Mr. Salazar also provided an update on Public Library Association activities.

BUDGET REPORT

Gabriella Rauschuber, Department Fiscal Administrator, delivered a budget report covering the month of September 2019. She reported that 100% of the fiscal year has lapsed with savings higher than anticipated. Ms. Rauschuber responded to comments and questions from Library Trustees.

COMMITTEE REPORTS

Executive Committee

Board Chair Paul Stahl reported that the Executive Committee met on Tuesday, October 15, 2019 to set the agenda for the October Board Meeting.

Budget Committee

Budget Committee Chair Juspreet Kaur reported that the Budget Committee did not meet this reporting period

Facilities Committee

Facilities Committee Chair Andrea Sanchez reported the Facilities Committee met on October 9, 2019.

Assistant Director Kathy Donellan delivered a presentation on Capital Projects Report.

Naming Committee

Naming Committee Chair Linda Nairn reported the Naming Committee met on October 8, 2019 to discuss recommendation that will be presented under new business.

Public Relations Committee

Public Relations Committee did not meet this reporting period.

SPECIAL REPORTS

Friends of the San Antonio Public Library

Beth Graham, President of the Friends of the San Antonio Public Library, presented to the Board of Trustees handouts on upcoming events. She reported on Arts & Letters

Awards Ceremony on November 3rd, special BookCellar sales, and on a grant from First Unitarian Universalist Church donated to the Friends of San Antonio Public Library to support Library programs. Ms. Graham responded to comments and questions from Library Trustees.

STAFF REPORTS

Report on the Pan American Branch Library

Jacob Odland, Public Services Administrator, introduced Steven Barrera, Branch Manager. Mr. Barrera delivered a report on Pan American Branch Library and responded to comments and questions from Library Trustees.

SPECIAL REPORTS

San Antonio Public Library Foundation

Tracey Bennett, President of San Antonio Public Library Foundation, reported on Catrina Ball.

NEW BUSINESS

Review and Consider approval of Board Resolution in honor of Tracey Bennett

Paul Stahl, Board Chair asked for Tracey Bennett to stand at podium while he read the proposed resolution.

Trustee Juspreet Kaur made a motion to accept the proposed Board Resolution in honor of Tracey Bennett. Trustee Lora Devlon Eckler seconded the motion. None opposed the motion. Motion passed.

Mr. Stahl reminded the Board of the reception for Ms. Bennett on November 19 at Central Library.

Review and consider Library Board Committee Appointments and Liaison Assignments for Fiscal Year 2020.

Paul Stahl, Board Chair, responded to comments and questions from Library Trustees and informed the Board that this time will be moved to the next Board of Trustees meeting on December 4th.

Review and consider amendments for naming opportunities to the Texana Resource Center Project included in the 2017-2022 Bond Program

Dale McNeill, Assistant Library Director, presented handouts and slides on naming opportunities to the Texana Resource Center Project included in the 2017-2022 Bond Program and responded to comments and questions from Library Trustees.

Trustee Lora Devlon Eckler made a motion to accept the amendments for naming opportunities to the Texana Resource Center Project included in the 2017-2022 Bond Program. Trustee Marcie Ince seconded the motion. None opposed the motion.

Motion passed.

Interlocal Agreement with Bexar County for Library Services

Library Director Ramiro S. Salazar provided an update on the Interlocal Agreement and responded to comments and questions from Library Trustees.

EXECUTIVE SESSION

The San Antonio Public Library Board of Trustees entered into Executive Session pursuant to Government Code Section 551.071, Consultation with Attorney at 5:45 p.m. to discuss the following:

- Personnel Matters (Library Director's Performance Evaluation) pursuant to Local Government Code 551.074

The San Antonio Public Library Board of Trustees completed its Executive Session at 6:35 p.m. No action was taken.

NEW BUSINESS

The San Antonio Public Library Board of Trustees will meet in a work session to participate in Board development activities and to establish goals and objectives for 2020.

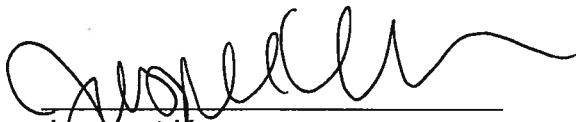
Paul Stahl, Board Chair, introduced Olivia Travieso, Our Community Inc, who facilitated the work session.

OLD BUSINESS

There was no old business brought before the Library Board of Trustees.

Adjournment

Trustee Marcie Ince moved to adjourn the meeting. Trustee Judy Cruz seconded the motion. None opposed. The motion passed. Meeting adjourned at 7:55 p.m.



Juspreet Kaur
Secretary