

**GOVERNANCE CITY COUNCIL COMMITTEE  
MEETING MINUTES  
AUGUST 28, 2019 at 10:00 AM  
CITY COUNCIL CHAMBERS**

Committee Present:	Mayor Ron Nirenberg, <i>Chair</i> Councilmember Adriana Rocha Garcia, <i>District 4</i> Councilmember Shirley Gonzales, <i>District 5</i> Councilmember Ana Sandoval, <i>District 7</i> Councilmember John Courage, <i>District 9</i>
Staff Present:	Councilmember Rebecca Viagran, <i>District 3</i> ; Erik Walsh, <i>City Manager</i> ; Andy Segovia, <i>City Attorney</i> ; Tina Flores, <i>Interim Deputy City Clerk</i> ; Carlos Contreras, <i>Assistant City Manager</i> ; Jeff Coyle & Sally Basurto, <i>Govt. &amp; Public Affairs Dept.</i> ; Lori Steward, <i>Director of Human Resources Dept.</i> ; Elizabeth Provencio, Camila Kunau & Krista Cover, <i>City Attorney's Office</i> ; Deborah Scharven, <i>Disability Access Office</i> ; Caitlin Krobot, Stephanie Flores, & Eduardo Carrasco, <i>City Manager's Office</i> ; Stephanie Guerra, <i>District 3 Staff</i> ; Tim Salas, <i>District 4 Staff</i> ; Teresa Menendez & Samantha Hernandez, <i>District 5 Staff</i> ; Lina Rodriguez, <i>Executive Assistant to the City Clerk</i>
Others Present:	Jordan Ghawi, Erika Gonzalez, Athalie Malone, & Judy Trevino, <i>VIA Interviewees</i> ; Ronald Stewart, <i>American College of Surgeons</i> ; Erin Bley, <i>Kaufman-Killen</i> ; Gloria Rodriguez, <i>Citizen</i>

**CALL TO ORDER**

Mayor Nirenberg called the meeting to order.

**1. Approval of the Minutes from the Governance Council Committee Meeting of June 19, 2019.**

Councilmember Sandoval moved to approve the Minutes from the Governance Council Committee Meeting of June 19, 2019. Councilmember Gonzales seconded the motion. The motion carried unanimously.

**2. A briefing and possible action on a Council Consideration Request (CCR) from Councilwoman Adriana Rocha Garcia to consider a Stop the Bleed education course for Council and Support Staff to learn bleeding control techniques. [Erik J. Walsh, City Manager]**

City Manager Erik Walsh briefed the Committee on the CCR submitted by Councilmember Rocha Garcia to consider a Stop the Bleed education course for City Council & Support Staff to learn bleeding control techniques. Mr. Walsh noted that City Staff deployed training on Workplace Violence/Active Shooter for City work-sites and that this training consisted of a 45-minute video titled: Active Shooter/Civilian Response, with SAPD SWAT officers present to answer questions. He also noted that City Staff made available to all City departments Trauma Kits containing medical supplies that can be used to provide first aid for serious trauma and that SAFD paramedics provided training on how to use the Trauma Kits, which included bandages and tourniquets.

He stated that City Staff recently partnered with the South Texas Regional Advisory Council (STRAC) to provide “Stop the Bleed®” training, which is a national awareness campaign and a call to action that is intended to cultivate grassroots efforts that encourage bystanders to become trained, equipped, and empowered to help in a bleeding emergency. He summarized the skills taught during Stop the Bleed training, where employees learn how to: (1) Determine if an area is safe for you to proceed toward a victim to provide assistance; (2) Identify any nearby tools to assist you such as a publicly placed bleeding control kit or everyday items that can be used to control bleeding; (3) Use your hands to apply direct pressure at the site of the wound to stop bleeding; (4) Pack a deep wound with cloth or gauze to control bleeding; (5) Correctly apply a tourniquet to an injured limb to stop bleeding; and (6) Keep the victim calm until help arrives.

Mr. Walsh stated that in July 2019, STRAC conducted Stop the Bleed training for City department leadership, selected HR personnel, and Department of Risk Management Safety Coordinators. He noted that Stop the Bleed training for the Mayor and City Council had been scheduled for August 2019. He stated that Safety Coordinators would be scheduling training for their work sites and HR would be making this training a regular part of the City’s training catalog.

Councilmember Rocha Garcia provided her colleagues with tourniquets and noted that she had reached out to other entities such as SAWS, CPS, and UTSA to also get their employees to complete the Stop the Bleed training. She called on Dr. Ronald Stewart to discuss the importance of the Stop the Bleed training. Dr. Stewart stated that the American College of Surgeons and the National Association of EMTs were spearheading the effort to ensure everyone has access to the Stop the Bleed training. He noted that the goal of the training was to turn a bystander into an immediate responder with proper training and equipment.

Councilmember Courage inquired whether the training would be mandatory. Mr. Walsh noted that the CCR suggested mandatory participation from the Mayor and City Council and their Support Staff. Councilmember Courage noted his hesitation in making this training mandatory for those who might not feel comfortable.

Councilmember Gonzales noted the importance of this training and she stated that she would ensure she and her staff received the training in order to lead by example so that other Councilmembers may do the same.

Councilmember Sandoval suggested further training in conjunction with Stop the Bleed such as CPR and basic first aid training. She also echoed Councilmember Courage’s sentiment regarding hesitation in making the training mandatory for those not comfortable with this type of training.

Mayor Nirenberg noted his support and thanked Councilmember Rocha Garcia for bringing the CCR forward.

Councilmember Sandoval moved to approve the staff recommendation and implementation of the Stop the Bleed training. Councilmember Courage seconded the motion. The motion carried unanimously.

**3. A briefing and possible action on a Council Consideration Request (CCR) from Councilwoman Viagran on a City of San Antonio resolution in support of the Dream and Promise Act of 2019 [Carlos Contreras, Assistant City Manager; Jeff Coyle, Director, Government & Public Affairs]**

Government & Public Affairs Department Director Jeff Coyle briefed the Committee on the CCR submitted by Councilmember Viagran for discussion of a resolution in support of Senate passage of H.R. 6, the American Dream and Promise Act of 2019. He stated that the bill would establish an earned pathway to U.S. citizenship for immigrant youth and current or potential holders of Temporary Protected Status (TPS) or Deferred Enforced Departure (DED); provide conditional permanent resident status and a roadmap to lawful permanent resident (LPR) status and, eventually, U.S. citizenship for immigrant youth who entered the United States before age 18, have four or more years of residency, and graduated from high school or the equivalent.

Mayor Nirenberg called on Councilmember Viagran to speak on the CCR. Councilmember Viagran stated that this was a very timely matter to offer the Council's support for H.R. 6 because of the recent Amicus Brief submitted by Texas Attorney General Ken Paxton to terminate DACA. She noted that in her opinion, this did not exemplify the sentiments of Texas nor of the City of San Antonio. She encouraged her colleagues to forward this resolution for full City Council consideration.

Discussion ensued by Mayor Nirenberg and Committee Members in support of the resolution. Councilmember Sandoval inquired of the timeline for the resolution. Mr. Coyle stated that the resolution could bypass the IGR Committee and move straight to City Council for consideration.

Councilmember Sandoval moved to forward the resolution in support of the Dream and Promise Act of 2019 to the full City Council. Councilmember Gonzales seconded the motion. The motion carried unanimously.

**4. A briefing and possible action on a Council Consideration Request (CCR) from Councilwoman Gonzales on the development of a language access plan and process [Carlos Contreras, Assistant City Manager; Jeff Coyle, Director, Government & Public Affairs]**

Government & Public Affairs Department Director Jeff Coyle briefed the Committee on the CCR submitted by Councilmember Gonzales regarding a language access plan and process (LAPP). He stated that the CCR provided the City with an opportunity to study and/or craft a LAPP for individuals with limited English proficiency and to assess ways to provide individuals with sensory disabilities with accommodations that meet or exceed the reasonable accommodation standards in federal law.

He noted that the City has continuously reviewed and implemented initiatives to improve the accessibility of City services and public meetings. He indicated that recent steps have included: (1) Spanish Language Services; (2) Spanish Language Liaison, a Public Engagement Officer hired in 2017 who is fluent in the Spanish language to help with translation of important documents for external communications; (3) Spanish Language Communications Methods; (4) ASL Services, any City department may utilize the contract to hire an ASL interpreter for on-site sign language interpreters at news conferences, department meetings, or events. He noted that the City also contracted with an ASL firm to provide ASL post-meeting produced videos of City Council "A" and "B" sessions, and City Council Ceremonials that are uploaded weekly to the City's website; and (4) Closed Captioning Services.

Councilmember Gonzales called upon Gloria Rodriguez to speak regarding her advocacy of language interpretation in the City. Ms. Rodriguez stated that she had been an advocate of language interpretation her entire life and noted the many entities in which language interpretation is not provided such as, the Court System, Jail System, and Hospital System. She reiterated the great need for this service. Councilmember Gonzales stated that although we are compliant with federal laws, we are still marginalizing several groups, and she requested a more systemic answer to this issue.

Councilmember Courage inquired of how the LAPP would be implemented in the Council Committees that are now being televised. Mr. Coyle responded that the language interpretation service is an on-demand service available as requested.

Councilmember Sandoval inquired of the review prompted by the City Attorney's Office and if it was only for ASL interpretation services or if it included a review of other services. Deputy City Attorney Elizabeth Provencio stated that it would be a wide encompassing review of language services provided by the City and that the recommendations would be varied with those that could be made immediately would be.

Councilmember Sandoval inquired of the Disability Access Advisory Committee (DAAC) and if they were

discussing any pertinent issues. Deborah Scharven of the Disability Access Office noted that the DAAC had been working on memorandums to City leadership regarding topics of importance to their community, such as dockless vehicles, sidewalk repairs, and baby changing stations.

Councilmember Gonzales noted that the on-demand nature of the language interpretation services was discriminatory to the disabled community as able-bodied individuals are not required to give advance notice to attend any public City meetings.

Councilmember Sandoval moved to continue the review of the current language interpretation services, forward a report and recommendations to the Community Health & Equity Committee prior to the end of the calendar year. Councilmember Rocha Garcia seconded the motion. The motion carried unanimously.

**5. Interviews for Appointment to the VIA Metro Transit Authority Board of Trustees (1 Slot)  
[Leticia M. Vacek, City Clerk]**

Interim Deputy City Clerk Tina Flores reported that there was one at-large slot to fill on the VIA Metropolitan Transit Authority vacated by the resignation of Patricia Rodriguez. She noted that of the 5 applicants chosen for interview, Michelle Lugalia-Hollon had withdrawn from consideration. Mayor Nirenberg gave each applicant three minutes for their statement with a subsequent question and answer session. The following applicants were interviewed: (1) Jordan Ghawi; (2) Erika Gonzalez; (3) Athalie Malone; and (4) Judy Trevino.

**EXECUTIVE SESSION**

Mayor Nirenberg recessed the meeting into Executive Session at 12:11 pm to discuss the following:

- A. Deliberate the appointment of a VIA Metropolitan Transit Board of Trustee pursuant to Texas Government Code Section 551.074 (personnel matters).

**RECONVENED**

Mayor Nirenberg reconvened the meeting at 12:32 pm and announced that no action was taken in Executive Session.

Councilmember Rocha Garcia moved to nominate Athalie Malone to fill the vacancy and forward to the full Council for consideration. Councilmember Gonzales seconded the motion. The motion carried unanimously.

**ADJOURNMENT**

There being no further discussion, Mayor Nirenberg adjourned the meeting at 12:35 pm.

**ATTEST:**

  
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**Tina J. Flores**  
**Interim Deputy City Clerk**

  
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**Ron Nirenberg, Mayor**