

**COMMUNITY HEALTH AND EQUITY
COUNCIL COMMITTEE MEETING
NOVEMBER 18, 2019
10:00 A.M.
MUNICIPAL PLAZA BUILDING**

Members Present: Councilmember Ana Sandoval, Chair, *District 7*
Councilmember Jada Andrews-Sullivan, *District 2*
Councilmember Adriana Rocha Garcia, *District 4*

Members Absent: Councilmember Roberto Treviño, *District 1*
Councilmember Manny Peláez, *District 8*

Staff Present: John Cantu, *Transportation & Capital Improvements*; Durie Fahim, *Assistant City Attorney, City Attorney's Office*; Tina Flores, *Interim Deputy City Clerk, Office of the City Clerk*; Nefi Garza, *Assistant Director, Transportation & Capital Improvements*; Edward Gonzales, *Assistant Director, Human Services Department*; Chris Hebner, *Assistant City Attorney, City Attorney's Office*; Matthew Llewellyn, *Information Technology Services Department*; Douglas R. Melnick, *Chief Sustainability Officer, Office of Sustainability*; Melissa Ramirez, *Assistant Director, Development Services*; Roderick Sanchez, *Assistant City Manager, City Manager's Office*; Shreya Shah, *Assistant City Attorney, City Attorney's Office*; Nancy Cano, *Office of the City Clerk*

Others Present: Rich Acosta, *President, My City is My Home*; Doug Beach, *President, NAMI San Antonio*; Katherine Dillard Gonzalez, *Principal Consultant, Ladder Logik*; Mike Lozito, *Director, Office of Criminal Justice, Bexar County*; Terri Mabrito, *Executive Director, NAMI San Antonio*

Call to order

Chairwoman Sandoval called the meeting to order.

1. Approval of the Minutes for the September 20, 2019 Community Health and Equity Committee Meeting

Councilmember Andrews-Sullivan moved to approve the Minutes of the September 20, 2019 Community Health and Equity Council Committee Meeting. Councilmember Rocha Garcia seconded the motion. The motion carried unanimously by those present.

2. Head Start Program Items and Fiscal Activities for September 2019. [Colleen M. Bridger, MPH, PhD, *Assistant City Manager*; Melody Woosley, *Director, Human Services*]

Chairwoman Sandoval stated that staff presented a written briefing for the record and it was included as Item No. 2.

No action was required for Item 2.

3. Mental Health Systems Gap Analysis. [Edward Gonzales, *Assistant Director, Human Services*]

Edward Gonzales presented an analysis on the Mental Health System Gap in San Antonio. He stated that the City and Bexar County partnered with Ladder Logik to address gaps in the City's current Mental Health System. He noted that Ladder Logik analyzed 25 different studies and identified areas in which the City could address mental health gaps. He stated that the workgroup recommended a focus on prevention and the establishment of a Pre-Crisis Urgent Care Facility. He outlined the goals of the Pre-Crisis Clinic and noted that Human Services had an allocated budget of \$50,000 for the hiring of a consultant to develop implementation and funding plans for a Pre-Crisis Clinic.

Councilmember Andrews-Sullivan asked if the Pre-Crisis Clinic would be charity-based or if medical insurance coverage would be required. Mr. Gonzales replied that high utilizers of mental health care facilities were mostly homeless individuals and that the Pre-Crisis Clinic would provide coverage to address this gap.

Councilmember Andrews-Sullivan questioned if medications would be dispensed at the Pre-Crisis Clinic. Mr. Gonzales stated that the initial strategy include having medications on-site.

Councilmember Rocha Garcia asked if the consultant would consider re-purposing an existing building as the Pre-Crisis Clinic site. Mr. Gonzales replied that leased facilities, city-owned properties and former hospitals were being considered; and multiple stakeholder groups would be consulted to identify if the best approach would be multi-locations or a single location, each having different benefits.

Chairwoman Sandoval requested an overview of mental health needs and services in addition to a gap analysis. She requested a follow up discussion of the entire mental health spectrum.

Chairwoman Sandoval requested an update to the Committee once a conceptual plan was in place and funding was obtained.

Councilmember Andrews-Sullivan moved to recommend and forward a Request for Action to Support the Creation of a Pre-Crisis Clinic and to coordinate with Bexar County to develop a conceptual plan and identify funding alternatives to the City Council for consideration. Councilmember Rocha Garcia seconded the motion. The motion carried unanimously by those present.

4. Update on Boards and Commissions Application System and Processes Recommendations.
[Leticia M. Vacek, *City Clerk*]

Leticia M. Vacek, City Clerk, provided an update on the City's Board and Commissions Application System and process recommendations for the posting and processing of applications for vacant positions on the City's Board and Commissions webpages.

Items in place:

- Pre-screening and Pre-Qualification Process
- Selection criteria
- Term limits
- Attendance accountability

Items completed:

- Vacancies are now posted online on the City's webpage
- Demographic feedback from the Office of Equity has now been incorporated on all Boards and Commissions webpages.
- Data would now be collected when candidates complete their application online
- Descriptions for the Boards and Commissions position vacancies were added
- Mandatory versus Non-Mandatory Fields are now identified
- Webpage links to each Board and Commission were added to the City's main webpage
- Links to the Application were added to each Department's webpage
- Automation process for a new Tally Replacement System was added

Ms. Vacek reported that the City's current system was antiquated and needed to be addressed with a new system that would enable further data manipulation for additional reporting

Ms. Vacek stated Information Technology Services Department (ITSD) would add Enabling Ordinances to the City's website. Matthew Llewellyn stated that necessary rework and recoding of the system was still in progress. Ms. Vacek reported that a New System Design Document was submitted to the ITSD Governance Committee for purchase approval of a new system.

Ms. Vacek stated ITSD would add translation features to the Boards and Commissions website.

Chairwoman Sandoval stated that the current application system did not allow for Councilmembers to receive data on at-large applicants in their Districts. She requested that Councilmembers have access to the applicant pool. Ms. Vacek replied that ITSD would do so.

Chairwoman Sandoval requested the timeline for the new system. Mr. Llewellyn stated that a timeline could be established after the ITSD Governance meeting in November, upon approval of the purchase of a new system.

Chairwoman Sandoval asked if Committee Members could review the project design. Ms. Vacek replied that the new system design would be provided to Committee Members for their input.

Chairwoman Sandoval asked when the next update on the new system design could be provided. Ms. Vacek replied she would provide an update at the January Committee Meeting.

5. Update and Request for Action on the SA Climate Ready Advisory Committees Selection Process and Timeline. [Douglas R Melnick, AICP, ISSPA-SA, CNU-A, *Chief Sustainability Officer*]

Douglas Melnick provided a briefing on staff recommendations for establishing SA Climate Ready Advisory Committees in order to achieve the City's greenhouse gas reduction and adaption goals. He outlined the Advisory Committee Member expectations and provided information on the selection process and timeline. He discussed the application outreach strategy.

Mr. Melnick presented the mission of the Technical & Community Advisory Committee (TCAC) and stated that its key role was to advise City Staff and City Council on the advancement of the SA Climate

Ready Climate Action & Adaptation Plan (CAAP). He outlined numerous TCAC categories and stated that it would be comprised of 15 at-large Members and 6 organizational Members.

Mr. Melnick presented the mission of the Climate Equity Advisory Committee (CEAC) and stated that its key role was to ensure an equity-centered approach and equitable outcomes during the implementation of CAAP. He outlined numerous CEAC categories and stated that it would be comprised of 11 at-large Members.

Councilmember Andrews-Sullivan requested that the TCAC and CEAC provide reports more than once a year. Mr. Melnick stated that the Committees could provide a six-month update in addition to their annual reports.

Councilmember Rocha Garcia requested that Educational Institutions be added as a TCAC category. Mr. Melnick agreed. She requested that Educational Institutions and Business & Industry Organizations be added as a CEAC category. Mr. Melnick agreed.

Councilmember Rocha Garcia observed the commitment required to attend TCAC meetings. She requested that staff offer some flexibility in the scheduling. She requested that staff offer some flexibility in the scheduling of CEAC meetings. Mr. Melnick agreed.

Councilmember Rocha Garcia requested that staff pursue telecommuting and child care options to accommodate Committee Members. Mr. Melnick stated that staff would do as much as possible to break down as many barriers as possible.

Councilmember Andrews-Sullivan moved to recommend and forward the TCAC and CEAC creation, structure and timeline as proposed by staff to the City Council for consideration. Councilmember Rocha Garcia seconded the motion, with the following additions:

- Addition of Educational Institutions to TCAC
- Addition of Business & Industry to CEAC
- Consideration of the addition of childcare accommodations
- Creation of a Communication Subcommittee for both TCAC and CEAC.

The motion carried unanimously by those present.

1. A briefing and overview on the City's new Municipal Setting Designation (MSD) Program.
[Nefi Garza, P.E., *Assistant Director, Transportation & Capital Improvement*]

Nefi Garza presented a briefing and overview of the Municipal Setting Designation Program. He explained that the MSD Program addressed existing groundwater contamination beneath properties being redeveloped throughout the City.

He outlined the MSD Benefits and Redevelopment Tool and discussed the MSD applicant requirements. He stated that areas over the Edwards Aquifer Recharge Zone would be excluded, and MSD sites must be located at least one-half mile from a SAWS pump station. He stated there were two applications under review and he anticipated one application would move forward in the process over the next few months once the site's plume activity was further analyzed.

Councilmember Rocha Garcia requested the status of the Dallas and Houston MSD Programs. John Cantu replied that both Dallas and Houston had MSD programs which had existed for approximately 5 years. He added that Dallas received approximately 100 applications per year, and Houston received approximately 90 applications per year.

Councilmember Rocha Garcia asked if staff would consider proactively engaging stakeholders situated near the MSD development site. Mr. Garza agreed that local feedback was important and stated that staff would reach out to the local Sierra Club. Mr. Sanchez added that a minimum amount of local stakeholders could be engaged.

Councilmember Andrews-Sullivan requested an update on a proposed MSD site on Rittiman Road. Mr. Garza confirmed that the first application was for the proposed Rittiman Road site and that he would provide an update.

Councilmember Andrews Sullivan asked for the extent of contamination found in the G.J. Sutton building which was demolished by the State. Mr. Garza stated that he would provide that information.

Chairwoman Sandoval asked how the MSD Program would address a plume that exceeded the property line and encroached on adjacent wells on neighboring properties. Mr. Garza replied that associated wells were plugged as part of MSD requirements. He added that a Deed Recordation would be noted in the records of Bexar County for the respective property.

Chairwoman Sandoval asked if adjacent property owners were obligated to inform prospective future owners of plume encroachment to their respective property. Mr. Cantu replied that it was the responsibility of the MSD applicant to delineate the extent of the plume, and to notify affected property owners and affected adjacent property owners of an encroaching plume. He stated that the MSD Applicant would provide affected adjacent property owners with 2 options: 1) To be included in the MSD applicant's enrollment in the program; or 2) To enroll in the MSD Program individually. Mr. Cantu added that affected adjacent property owners would also have the option to enroll in the State's Innocent Owners Program.

Chairwoman Sandoval asked if the affected adjacent property owners were obligated to participate in either the MSD Program or the State Innocent Owners Program. Mr. Sanchez stated it would be in their best interest to participate at the time they are notified of plume encroachment, or if not, they would be subject to all rules and regulations in the future.

Chairwoman Sandoval requested that outreach initiatives ensure that potential stakeholders were advocates of the MSD Program and not opposed to the MSD process.

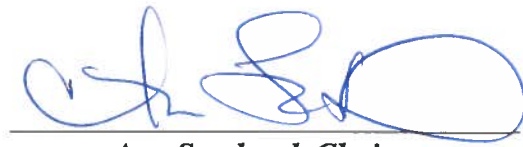
Chairwoman Sandoval requested a review of the first MSD application before the Ordinance could be adjusted. Mr. Garza replied that an outreach requirement would be added to the Ordinance in advance of the January meeting.

Chairwoman Sandoval asked if Dr. Bridger's office and City Clerk Nancy Cano could create a document containing follow up to questions asked at Committee meetings. She noted that staff members have previously done so. She stated that she would like to include that as an agenda item.

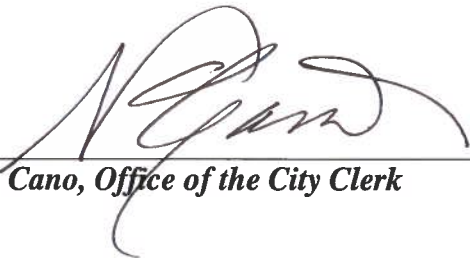
Adjourn

There being no further discussion, the meeting was adjourned at 12:09 p.m.

Respectfully Submitted



Ana Sandoval, Chair



Nancy Cano, Office of the City Clerk