

**State of Texas
County of Bexar
City of San Antonio**



**Meeting Minutes
City Council Special Meeting
No in-person access to this meeting**

Thursday, March 4, 2021

1:00 PM

Phone/Video Conference

ROLL CALL

The City Council convened in a Special Meeting. City Clerk Tina J. Flores took the Roll Call noting a quorum with the following Councilmembers present:

PRESENT: 11 - Mayor Nirenberg, Treviño, Andrews-Sullivan, Viagran, Rocha Garcia, Gonzales, Cabello Havrda, Sandoval, Pelaez, Courage, and Perry

Once a quorum was established, the City Council considered the following:

1. Pre-Solicitation Briefing of the FY 2022 – 2023 Consolidated Funding Process for Human Services. [Lori Houston, Assistant City Manager; Melody Woosley, Director, Human Services]

Department of Human Services (DHS) Director Melody Woosley reported that due to the COVID-19 Pandemic, the FY 2021 – 2022 Consolidated Funding Process (Process) for Human and Workforce Development Services was postponed and awards for FY 2020 were extended for funded agencies through FY 2021. She stated that this was a high profile procurement and the presentation would serve as a pre-solicitation briefing on the Request for Proposals (RFP) Process.

Ms. Woosley stated that the biennial funding process was implemented in 2015 and combined multiple funding sources and supported DHS's long-term outcomes. She indicated that the process focused on assisting vulnerable populations in the communities. She noted that the process combined multiple funding sources and aligned with City priorities such as the COVID-19 Recovery and Resiliency Plan, the Homeless and Senior Services Strategic Plan, the Domestic Violence Comprehensive Plan and the

SA Ready to Work Plan. She added that the City Council provided policy direction for funding priorities.

Ms. Woosley reported that the two-year biennial process would begin today with City Council policy input and year one funding awards would be approved in the FY 2022 Budget. She indicated that performance would be monitored and would drive FY 2023 recommendations. She stated that contract renewals in year two would be based on performance and availability of funding and approved by City Council in the FY 2023 Budget.

Ms. Woosley stated that FY 2021 Budget was \$21.3 million which funded 55 agencies and 87 programs. She indicated that \$18.2 million of the FY 2021 Budget was funded by the General Fund and \$3.1 million was funded by HUD grant funding for the following investment priorities:

FY 2021 Investment (\$ in millions)	Designated	Competitive	Total (%)
Children and Youth	\$1.8	\$3.9	\$5.7 (27%)
Individuals and Families	-	\$1.9	\$1.9 (9%)
Homelessness	\$7.2	\$3.5	\$10.7 (50%)
Seniors	-	\$1.1	\$1.1 (5%)
Unallocated Reserve and Mental Health Funding	-	\$1.9	\$1.9 (9%)
TOTAL	\$9.0	\$12.3	\$21.3

Ms. Woosley reported that the total FY 2021 investment did not include \$3.7 million which was allocated for Workforce development services and was managed by the Economic Development Department (EDD).

Ms. Woosley stated that in FY 2019, DHS began implementing an equity-based approach to ensure that consolidated funding investments were allocated in a way that would have the most impact on populations with the least access to opportunities.

Ms. Woosley reported that the equity approach was applied by further embedding equity into the consolidated funding process by:

- Designating prioritized service areas
- Shortening application with online submission
- Including equity criteria and diverse panels
- Simplifying contract execution and monitoring and implementing a minimum contract award of \$50,000

Ms. Woosley stated that staff proposed the following:

- Continue FY 2019-FY 2021 funding priorities
- Consolidate workforce services with SA Ready to Work
- Continue \$10.7 million in designated funding

- Implement an abbreviated non-communication period for City Council
- Hold applicant input sessions prior to Budget adoption

Ms. Woosley indicated that the potential funding included \$10.7 million in designated funding for the After School Challenge Program (\$2.5 million) and the Haven for Hope and campus partners (\$8.2 million). She noted that the remaining \$10.5 million was allocated to designated funding.

Economic Development Department Director Alex Lopez stated EDD had partnered with DHS to identify agencies that provided workforce training which would lead to stable careers, self-sufficiency, and within targeted industries. She reported that in FY 2020, EDD provided \$1.2 million in funding for delegate agencies and \$2.5 million in designated funding. She indicated that in FY 2021, EDD incorporated delegate agencies into Train for Jobs, extended delegate agency contracts (\$0.3 million), and provided designated funding of \$1.5 million. She reported that in FY 2022, EDD would seek policy direction to incorporate available funding into the Ready to Work Request for Proposals (RFP) and hold policy discussions regarding continued designated funding.

Ms. Woosley stated that DHS would align with community funders through common understanding, shared resources, best practices, and collective impact. She reviewed the FY 2022 timeline and noted that the RFP was proposed to be released on March 15, 2021 and the deadline for submission was proposed to be April 30, 2021. She noted that the contracts for FY 2022 would begin on October 1, 2021. She reported that the restriction on communications with the City Council would be effective from the proposed due date until the FY 2022 proposed Budget was posted as an agenda item for City Council.

Ms. Woosley stated that the estimated value of the RFP was \$42.4 million for a one-year term with a one-year option to renew. She indicated that the current contracts with the delegate agencies would expire on September 30, 2021. She reviewed the outreach efforts, solicitation requirements and members of the Evaluation Committee.

Councilmember Treviño asked if the Homeless Outreach Coordinators would be represented on the Evaluation Committee. Ms. Woosley replied that they would. Councilmember Treviño asked if there was a pillar for mental health. Ms. Woosley stated that funding for mental health was spread out amongst all categories.

Councilmember Pelaez stated that the Homeless Report should also focus on the LGBTQ community.

Councilmember Andrews-Sullivan stated that she would like to see the second chance community represented. She spoke of reaching out to small non-profit agencies regarding the RFP process.

Councilmember Perry asked for the amount of funding provided to Haven for Hope by the City. Ms. Woosley stated that funding of \$5.5 to \$6.2 million was provided by the City to Haven for Hope over the last two years and \$6.2 million was proposed for FY 2022. Councilmember Perry asked of other funding sources for Haven for Hope. Ms. Woosley reported that more than $\frac{3}{4}$ of Haven for Hope's Budget came from sources other than the City.

Councilmember Gonzales asked of adjustments made to the pillars due to the COVID-19 Pandemic and equity. Ms. Woosley stated that the RFP would reflect the alignment of the initiatives and would focus

on providing additional funding for family strengthening and an increase in the number of youth employment programs. She added that applying agencies would be asked how their program aligned with the COVID-10 Recovery and Resiliency Plan and the San Antonio Ready to Work Plan which would be part of the evaluation. She expressed concern that the needs of the community were not aligned with the Budget for delegate agencies. Ms. Woosley reported that other funding sources were available to delegate agencies.

Councilmember Viagran requested consideration for delegate agencies which displayed creativity and diverse methods for outreach and recruitment.

Councilmember Andrews-Sullivan stated that agencies that addressed the underinsured and those without insurance and access to medical care should be sought.

Mayor Nirenberg stated that staff should review the Metro Health Strategic Plan to see how it aligned with levels of funding, especially designated funding.

ADJOURNMENT

There being no further discussion, Mayor Nirenberg recessed the meeting at 1:49 pm.

APPROVED

RON NIRENBERG
Mayor

Attest:

TINA J. FLORES
City Clerk