

**SAN ANTONIO PUBLIC LIBRARY
MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
August 25, 2021**

The San Antonio Public Library Board of Trustees met in regular session on Wednesday August 25, 2021 at 4:30 p.m. in a videoconference, San Antonio, TX. The meeting was called to order at 4:34 p.m. by Paul Stahl, Chair.

TRUSTEES PRESENT

Jean Brady, JoAnn Harris, Marcie Ince, Josie Martinez, Linda Nairn, Lupe Ochoa, Andrea Sanchez, and Paul Stahl

TRUSTEES ABSENT

Judy Cruz, Juspreet Kaur

EX OFFICIO LIAISONS PRESENT

Amy Hone, Executive Director, San Antonio Public Library Foundation
John Costello, President, Friends of the San Antonio Public Library

SILENT MEDITATION

Board Chair Paul Stahl asked the Trustees to observe a moment of silence to bring their attention to the work before them this evening.

PUBLIC COMMENT

No requests for public comment.

ANNOUNCEMENTS

Library Director Ramiro Salazar presented slides on the following announcements:

- August 28, 2021- Dedication of Gloria Malone Teen Area at the Schaefer Branch Library
(10:30 a.m.)
- September 18, 2021 - Public Meeting of the Naming Committee, Las Palmas Branch Library (2 p.m.)
- September 18, 2021 - 40th Anniversary of the Johnston Branch Library (virtual celebration)

APPROVAL OF MINUTES

Board Chair Paul Stahl brought forth the meeting minutes for July 28, 2021 for consideration.

Trustee Jean Brady moved to approve the minutes. Trustee Linda Nairn seconded the motion. A roll call vote was conducted. Trustee Andrea Sanchez was not present at this time. None opposed the motion. The motion passed.

CHAIR'S REPORT

Board Chair Paul Stahl reported attending the virtual City of San Antonio - District 7 Town Hall Budget Meeting on August 23, 2021 and a meeting with Library Director Ramiro Salazar on August 24, 2021.

TRUSTEES REPORT

Board Treasurer and Trustee Linda Nairn reported attending City of San Antonio - District 10 Town Hall Budget Meeting in person and speaking with City Manager Erik Walsh. Ms. Nairn expressed being pleased with FY 2022 Budget proposal. Assistant City Manager David W. McCary reported attending City of San Antonio - District 10 Town Hall Budget Meeting and commended Ms. Nairn on her participation in the District 10 Town Hall Budget Meeting and responding to questions.

Trustee JoAnn Harris reported attending the City of San Antonio - District 7 and District 10 (virtually) Town Hall Budget Meetings. Ms. Harris also complemented Trustee Linda Nairn for responding to questions during the City of San Antonio - District 10 Town Hall Budget Meeting.

Trustee Marcie Ince reported attending City of San Antonio - District 8 and District 9 combined virtual Town Hall Budget Meeting.

Trustee Josie Martinez reported meeting with Councilmember Viagran at the District 3 Market Day at the Mission Drive-in site.

REPORT OF THE LIBRARY DIRECTOR

Library Director Ramiro S. Salazar reported on:

Update regarding the Southwest School of Art (SSA) Bachelor's of Fine Arts Program

The Central Library serves as the Library of Record for SSA's Bachelor's of Fine Art program. The San Antonio Express News and San Antonio Report published articles about a possible merger of SSA and University of Texas at San Antonio.

Current COVID Protocols

Mr. Salazar reported face coverings or masks required to enter City facilities.

Mr. Salazar also reported on being out of the office on September 1 - 3, 2021 and responded to comments and questions from the Library Trustees.

BUDGET REPORT

Gabriella Rauschuber, Department Fiscal Administrator, delivered the Library's monthly budget report covering through July 2021. Ms. Rauschuber reported the Library's spending is slightly behind due to timing of purchases with 86% of the year lapsed and 80% spent, 77% without encumbrances. Ms. Rauschuber also reported on 99% of major gifts from San Antonio Public Library Foundation and Friends of San Antonio Public Library being spent and thanked them both for previously allowing the Library to carry over funds.

COMMITTEE REPORTS

Executive Committee

Board Chair Paul Stahl reported that the Executive Committee met on Tuesday, August 17, 2021 to set the agenda and discuss the Texas Open Meetings Act.

Budget Committee

Public Relations Committee Chair Jean Brady reported that the Budget Committee and Public Relations Committee met in a Joint Committee meeting on August 13, 2021. Assistant Director Dale McNeill delivered a presentation on the Library Department's Proposed Fiscal Year 2022 Operating and Capital Budgets. Community and Public Relations Manager Scott Williams delivered a presentation on Library Board of Trustees' Fiscal Year 2022 Proposed Budget- Public Awareness Efforts.

The Board provided feedback that a letter from the Board Chair should also be sent to the Mayor and Council regarding the proposed FY2022 Budget for the Library.

Mr. Salazar, Mr. McNeill, and Mr. Williams responded to all comments and questions from the Library Trustees.

Facilities Committee

Board Chair Paul Stahl reported that the Facilities Committee did not meet this reporting period.

Naming Committee

Committee Chair Linda Nairn reported that the Naming Committee did not meet this reporting period. Ms. Nairn also reported on the Naming Committee Public Meeting at Las Palmas Branch Library on September 18, 2021.

Mr. Salazar and Mr. McNeill, responded to all comments and questions from the Library Trustees.

Public Relations Committee

Report delivered during Budget Committee Report as part of the Joint Budget / Public Relations Committee Meeting

Ad Hoc 2022 Bond Committee

Committee Chair Jean Brady reported that the Ad Hoc 2022 Bond Committee did not meet this reporting period.

Ad Hoc Board Policy Committee

Assistant Director Dale McNeill reported that the Ad Hoc Board Policy Committee met on August 4, 2021 and received a briefing on the proposed policy regarding free speech areas with plans to continue the discussion with Library Staff at the next meeting.

SPECIAL REPORTS

San Antonio Public Library Foundation

Amy Hone, Executive Director for the San Antonio Public Library Foundation reported on:

- Special one-time endowment funds approved during the San Antonio Public Library Foundation Board Meeting
- The Literacy Caravan initiative is currently paused. The vehicle is expected to receive a technology upgrade in coordination with a new partnership with *San Antonio Lighthouse for the Blind*
- The annual Catrina Ball Gala moving forward

Ms. Hone responded to all comments and questions from the Library Trustees.

Friends of the San Antonio Public Library

John Costello, President of the Friends of the San Antonio Public Library reported on:

- Arts & Letters Award Ceremony scheduled for November 6, 2021 at Mission Branch Library
 - This year there is a new emphasis to attract youth artists
 - The deadline to submit nominations is September 7, 2021
- BookCellar
 - Preparing the space to reopen to the public
 - Donations of books are now being accepted
 - Planning on a Fall sale in October 2021

Mr. Costello responded to all comments and questions from the Library Trustees.

STAFF REPORTS

Update on expansion of library services during current pandemic period

Assistant Director Dale McNeill delivered a presentation providing an update on expansion of library services during current pandemic period:

- Libraries now open on Mondays
- Overview of current Library Services
- Briefing on Library Programs (virtual and in-person)
- Overview of the San Antonio Public Library Enhanced Card

Mr. McNeill thanked Library Staff for every aspect of work done on expansion of library services.

NEW BUSINESS

Review and approve Library Staff's proposed spending plan for an additional approximately \$200,000 associated with the Hugh Haynes Bequest

Library Director Ramiro Salazar delivered a presentation on Library Staff's proposed spending plan for an additional approximately \$200,000 associated with the Hugh Haynes Bequest.

Mr. Salazar provided the Board with a brief background of Hugh Haynes Bequest to the San Antonio Public Library. He highlighted the Board previously (February 2019) approved a spending plan in the amount of \$525,000. Additional funds in the amount of \$205,000 have been received by the Library from the Bequest.

Board Chair Paul inquired about working within guidelines of the Board for the new proposals. Trustee Marcie Ince expressed how excited Hugh Haynes would be with this plan. Mr. Stahl commended Library Staff on great job done with strategic plans.

Mr. Salazar commended Assistant Director Kathy Donellan (attending District 3 Town Hall and not present) for advocating for this plan. Mr. Salazar also responded to all comments and questions from the Library Trustees.

Trustee Lupe Ochoa made a motion to approve the Library Staff's proposed spending plan for an additional approximately \$200,000 associated with the Hugh Haynes Bequest. Trustee Marcie Ince seconded the motion. A roll call vote was conducted. Trustee Josie Martinez was not present at this time. None opposed the motion. The motion passed.

OLD BUSINESS

Briefing on Texas Governor's action to reinstate all provisions of the Texas Open Meetings Act beginning on September 1, 2021, review possible implications to the San Antonio Public Library Board of Trustees and possible action.

Library Director Ramiro S. Salazar introduced Assistant City Attorney Steve Whitworth who presented a briefing on Texas Governor's action to reinstate all provisions of the Texas Open Meetings Act beginning on September 1, 2021, and reviewed possible implications to the San Antonio Public Library Board of Trustees.

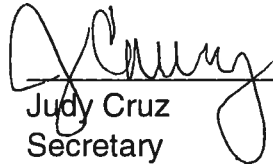
Board Chair Paul Stahl shared of a plan in place to meet in Municipal Plaza in the B Room, where City Council B sessions were previously held. Mr. Stahl also inquired about meeting locations used for Development Services and Zoning Committee meetings. Mr. Stahl noted reaching out to Trustee individually for their comfort level on meeting in-person. Trustee Jean Brady mentioned that she watched the Zoning Committee Meetings with (6) in person (3) on video and the meeting went fine. Ms. Brady also inquired on when the Supreme Court met. Treasurer and Trustee Linda Nairn expressed that the Trustees have done very well with attendance in the past meetings

Mr. Salazar, Mr. Whitworth and Ms. Zurita responded to all comments and questions from Library Trustees.

No action was taken on this item

Adjournment

Trustee Linda Nairn moved to adjourn the meeting. Trustee Marcie Ince seconded the motion. None opposed. Meeting adjourned at 6:23 p.m.



Judy Cruz
Secretary