



City of San Antonio

Legislation Details (With Text)

File #: 21-1273

Type: Staff Briefing - Without Ordinance

In control: Audit and Accountability Committee

On agenda: 2/16/2021

Title: Voluntary Vision Insurance [Ben Gorzell, Chief Financial Officer; Lori Steward, Director, Human Resources]

Sponsors:

Indexes:

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Attachments:

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**CITY OF SAN ANTONIO
HUMAN RESOURCES DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Lori Steward, Director, Human Resources

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of High Profile Solicitation for Release

DATE: February 16, 2021

The following high-profile solicitation is scheduled to be released this month.

Voluntary Vision Insurance - The City of San Antonio is seeking proposals from organizations qualified to administer eligibility and enrollment for a fully-insured vision care plan available to full time civilian employees as well as to retirees that meets or exceeds current benefit levels. The City’s Employee Benefits program provides voluntary vision insurance to approximately 7,000 full-time civilian employees and 1,600 retired employees. The City will provide eligibility data to the vendor for retirees, however billing and collection will be handled directly by the vendor. Civilian employees and retirees are responsible for the full cost of the premiums. Premiums for civilian employees are deducted from 24 bi-weekly paychecks on a pre-tax basis. Retirees will be billed on a monthly basis for coverage.

Department: Human Resources
Solicitation Type: Request for Proposals

Contract Value: \$3.9 Million
Term of Contract: 3 years with two 1-year renewal options
Release Date: February 22, 2021
Closing Date: April 8, 2021
Proposed Council Date: August 5, 2021
Contact Information: Lori Steward, Director, Human Resources
Evaluation Criteria: Experience, Background, Qualifications: 25 points
Proposed Plan: 40 points
Price: 20 points
Local Preference Program: 10 points
Veteran Owned Small Business Preference Program: 5 points
SBEDA Program: Waived
Voting Members: Ben Gorzell, Jr., CPA, Chief Financial Officer, City Manager's Office
Lori Steward, Director, Human Resources Department
Wanda Heard, Assistant Director, Human Resources Department
Jim Thomas, Benefits Administrator, Human Resources Department
Manny Espino, Employee Benefits Manager, Human Resources Department