



City of San Antonio

Legislation Details (With Text)

File #: 18-1973

Type: Staff Briefing - Without Ordinance

In control: Audit and Accountability Committee

On agenda: 2/20/2018

Title: Custodial Services at Branch Libraries [Lori Houston, Assistant City Manager; Ramiro Salazar, Director, Library]

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
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**CITY OF SAN ANTONIO
FINANCE DEPARTMENT
Interdepartmental Correspondence**

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Ramiro S. Salazar, Library Director

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: February 20, 2018

The following high profile solicitation is scheduled to be released within the next month:

Annual Contract for Custodial Services - San Antonio Public Library (Library) - The Library Department is seeking proposals from qualified contractors interested in providing custodial services for San Antonio Public Library facilities such as routine, non-routine and as requested special cleaning tasks. These services must be provided in a manner conducive to the goals of maintaining library facilities in a positive image to our patrons. This contract includes optional pricing for services at Central Library. City will choose whether to award services at Central Library at the time the remainder of the contract is awarded. If Central Library is awarded, City will inform contractor of the date those services will begin, which may be different from the date services begin for the branch locations. If City does not award full services at Central Library, then services will be provided at Central Library only as an augmentation of the current City of San Antonio custodial staff.

Department: Library

Solicitation Type: Request for Competitive Sealed Proposals
Release Date: February 23, 2018
Closing Date: March 30, 2018
Proposed Council Date: May 17, 2018
Estimated Value: \$12 Million
Proposed Term: 3 years with 2, 1 year options
Contact Information: Kathleen Donellan, Assistant Director - Support Services
Evaluation Criteria: Experience, Background, Qualifications: 30 points
Proposed Plan: 35 points
Price: 15 points
SBEDA: 20 points (10 points SBE and 10 points MWBE Prime Contract Program)
SBEDA Subcontracting Requirements: 29% MWBE; 5% AABE
Local Preference Program: Not Applicable
Veteran Owned Small Business Preference Program: Not Applicable
Voting Members: Lori Houston, Assistant City Manager, City of San Antonio
Kathy Donellan, Assistant Director - Support Services, Library Department
Mark Jenkins, Facility Manager, Library Department
Elma Nieto-Rodriguez, Public Service Administrator, Library Department
Ron Griego, Building Services Supervisor, Building & Equipment Services Department
Nancy Gandara, President, Friends of the San Antonio Public Library