



City of San Antonio

Legislation Details (With Text)

File #: 20-4755

Type: Staff Briefing - Without Ordinance

In control: Audit and Accountability Committee

On agenda: 8/18/2020

Title: On-Call Architectural Services [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]

Sponsors:

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
------	------	-----------	--------	--------

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director, Public Works

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Luis Maltos, Interim Assistant Director, Public Works; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of Completed Solicitation

DATE: August 18, 2020

This solicitation for On-Call Services was not issued as High Profile and a pre-solicitation briefing to the Committee did not occur since individual contracts do not exceed \$1 million in total value. However, this item is being presented to the Committee prior to consideration by the full City Council since the aggregate value of resultant contracts exceeds the \$1 million High Profile threshold. In the future, On Call Services solicitations with an aggregate contract value in excess of \$1 million will be classified as High Profile with pre- and post-solicitation briefings to the Committee.

On-Call Architectural Professional Services - Public Works Department issued a Request for Qualifications for On-Call Architectural Professional Services to provide for on-call or as needed architectural professional services in connection with City-owned property such as facilities and parks. These services include but are not limited to assessment and evaluation of facilities such as roofing systems; design services for minor interior modifications; improved accessibility for the disabled; periodic field observation as required; recommendations for repairs; and preparation of plans and specifications.

Solicitation Type: Request for Qualifications
 Contracts Value: \$6.4 Million (\$800,000 per contract)
 Term of Contracts: 1 year with 1, 1-year renewal
 Number of Respondents: 28
 Contracts to be Awarded: 8
 Council Consideration: September 17, 2020
 Evaluation Criteria: Experience, Background, Qualifications of Firm and Key Personnel, and Key Sub-Consultants: 45 points
 Understanding of the Project and Proposed Management Plan: 35 points
 Experience with issues in the San Antonio Region & Past Experience with the City of San Antonio Contracts: 20 points
 SBEDA Requirements: 25% M/WBE Subcontracting Requirement
 Local Preference Program: Not Applicable
 Veteran Owned Small Business Preference Program: Not Applicable
 Voting Members: Gopinath Akalkotkar, AIA, City Architect, Public Works
 Mack McKenzie, RLA, Landscape Architect, Public Works
 Cathleen Crabb, AIA, Senior Architect, Public Works
 Stacy Gonzales, Project Manager, Public Works
 Rich Walker, Project Manager, San Antonio Public Library

RFQ - On-Call Architectural Services PublicWorks04292020JEC	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F	Vendor G
SCORE SUMMARY *FINAL SCORING August 5, 2020								
A. Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	44.00	42.40	43.00	42.40	42.40	41.00	41.40
B. Understanding of the Project and Proposed Management Plan	35	34.20	32.60	31.80	32.20	30.60	31.40	30.20
C. Experience with issues in the San Antonio Region & past experience with the City of San Antonio Contracts	20	19.60	19.00	18.60	18.60	18.60	18.00	18.40
TOTAL SCORE	100	97.80	94.00	93.40	93.20	91.60	90.40	90.00
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7
RFQ - On-Call Architectural Services PublicWorks04292020JEC	Maximum Points	Vendor H	Vendor I	Vendor J	Vendor K	Vendor L	Vendor M	Vendor N
SCORE SUMMARY *FINAL SCORING August 5, 2020								
A. Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	40.60	34.60	36.60	33.60	36.20	36.20	35.00
B. Understanding of the Project and Proposed Management Plan	35	32.20	29.20	28.00	29.60	28.00	25.80	27.60
C. Experience with issues in the San Antonio Region & past experience with the City of San Antonio Contracts	20	15.20	17.20	16.20	16.60	15.40	17.20	14.20
TOTAL SCORE	100	88.00	81.00	80.80	79.80	79.60	79.20	76.80
RANK BASED ON TOTAL SCORE		8	9	10	11	12	13	14

RFQ - On-Call Architectural Services PublicWorks04292020JEC		Maximum Points	Vendor O	Vendor P	Vendor Q	Vendor R	Vendor S	Vendor T	Vendor U
SCORE SUMMARY *FINAL SCORING August 5, 2020									
A. Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	34.80	33.80	34.20	35.80	34.60	33.40	32.00	
B. Understanding of the Project and Proposed Management Plan	35	26.20	24.80	25.40	25.20	22.60	25.60	25.20	
C. Experience with issues in the San Antonio Region & past experience with the City of San Antonio Contracts	20	15.20	15.80	14.20	11.00	14.20	10.00	11.40	
TOTAL SCORE	100	76.20	74.40	73.80	72.00	71.40	69.00	68.60	
RANK BASED ON TOTAL SCORE		15	16	17	18	19	20	21	
RFQ - On-Call Architectural Services PublicWorks04292020JEC		Maximum Points	Vendor V	Vendor W	Vendor X	Vendor Y	Vendor Z	Vendor AA	Vendor AB
SCORE SUMMARY *FINAL SCORING August 5, 2020									
A. Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants	45	28.80	27.40	27.20	25.20	21.20	18.20	0.20	
B. Understanding of the Project and Proposed Management Plan	35	25.00	20.80	23.60	18.80	19.60	12.40	0.20	
C. Experience with issues in the San Antonio Region & past experience with the City of San Antonio Contracts	20	12.80	12.00	8.00	8.40	4.60	6.00	0.20	
TOTAL SCORE	100	66.60	60.20	58.80	52.40	45.40	36.60	0.60	
RANK BASED ON TOTAL SCORE		22	23	24	25	26	27	28	

*One evaluation meeting held and scoring completed.

Due diligence conducted for the respondents to the above solicitation included a search of federal and state department lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.