



# City of San Antonio

## Legislation Details (With Text)

**File #:** 17-5541

**Type:** Staff Briefing - Without Ordinance

**In control:** Audit and Accountability Committee

**On agenda:** 10/3/2017

**Title:** Digital Community Kiosks [Innovation]

**Sponsors:**

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**Code sections:**

**Attachments:** 1. Postsolicitation - Digital Community Kiosk

Date	Ver.	Action By	Action	Result
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CITY OF SAN ANTONIO  
OFFICE OF INNOVATION  
INTERDEPARTMENTAL MEMO

**TO:** Sheryl Sculley, City Manager

**FROM:** Jose De La Cruz, Chief Innovation Officer

**COPY:** Audit and Accountability Committee; Ben Gorzell Jr., CPA, Chief Financial Officer; Troy Elliott, CPA, Deputy Chief Financial Officer, Finance; Kevin Barthold, City Auditor

**SUBJECT:** Post-Solicitation Briefing for Digital Community Kiosks

**DATE:** October 3, 2017

The Digital Community Kiosks are part of San Antonio’s Smart City Program. This project will install up to 25 digital community kiosks potentially in downtown, at the missions, and the airport. The purpose of the kiosks is to provide information to residents and visitors on way-finding, city services, transportation options, businesses, and events. The kiosks can also serve as WiFi hotspots. The contract term is for five years with the opportunity to renew annually for a total of nine years. The kiosks will be purchased, installed and maintained at no cost to the City and paid for through advertisement revenue. The solicitation process has been completed.

On May 1, 2017, a RFP was released to select a qualified and experienced vendor to provide up to 25 digital community kiosks for the City of San Antonio. The RFP was advertised in the San Antonio Express-News and on the City’s website on May 1, 2017. Responses were due June 9, 2017, and a total of four (4) firms responded to the RFP. One firm was disqualified due to not meeting SBEDA requirements. A selection committee consisting of representation from the City Manager’s Office, Office of Innovation, Finance, World Heritage Office, Aviation, Transportation and Capital Improvements, VIA Metropolitan Transit, and a representative from the technology community evaluated and ranked the submissions.

The selection committee evaluated and scored the proposals based on the published criteria which included: experience, background, qualifications; proposed plan; compensation schedule; SBEDA Program points for certified Small and Minority/Women Business Enterprises; Local Preference Program and Veteran Owned Small Business Preference program. Additionally, the contract requires a 4% Small Business Enterprise Subcontracting requirement. Initial interviews with respondents were held on June 29, 2017. Product demonstrations were held on August 24, 2017.

This item is tentatively scheduled for Council consideration on November 30, 2017.