File #:	18-6223		
Type:	Staff Briefing - Without Ordinance		
		In control:	Audit and Accountability Committee
On agenda:	12/11/2018		
Title:	BuildSA Phase 2 [Roderick J. Sanchez, Assistant City Manager; Michael Shannon, Director, Development Services]		
Sponsors:			
Indexes:			
Code sections:			
Attachments:	1. BuildSA Postsolicitation - 20181206 X		

Date	Ver.	Action By	Action	Result

CITY OF SAN ANTONIO
Development Services Department
INTERDEPARTMENTAL MEMO

TO: Sheryl Sculley, City Manager

FROM: Michael Shannon, PE, CBO, Director, Development Services; Craig Hopkins, Chief Information Officer

COPY: Audit and Accountability Committee; Roderick J. Sanchez, Assistant City Manager; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Finance Director

SUBJECT: Post-Solicitation Briefing for BuildSA Phase 2

DATE: December 11, 2018

BuildSA is Development Services Department's software replacement project. The core component of the BuildSA project is the use of the Accela software. In June 2015, City Council awarded a contract to Accela that included (1) software licenses, (2) maintenance and support and (3) implementation and configuration services. In the spring of 2016, delivery problems and quality control issues surfaced which resulted in termination of the original contract in April 2017. The City determined that continued use of the Accela software was the best course of action. As such, in June 2017, City Council approved an implementation and configuration services contract with GCOM, an Accela Certified Partner, to complete the remaining scope of Phase 1 which went live on October 1, 2018. Phase 1 focused on the replacement of all systems for transactions related to platting and zoning.

Phase 2 will replace two key software systems used by Development Services: Hansen for building permits and ECCO for code enforcement cases. With this replacement project, the City will provide greater customer service, increase operational efficiencies across all lines of business, maintain system and data security, and enable greater transparency into operations.

On April 6, 2018, a Request for Competitive Sealed Proposal (RFCSP) was released seeking proposals from Accela Certified Partners to implement and configure existing Accela software. A pre-submittal conference was held on April 26, 2018. Proposals were due on May 30, 2018, and a total of four vendors responded to the RFCSP. A selection committee consisting of the following members evaluated and ranked the submissions:

- Roderick J. Sanchez, Assistant City Manager
- Michael Shannon, PE, CBO, Director, Development Services
- Terry Kannawin, Assistant Director, Development Services
- Amin Tohmaz, Assistant Director, Development Services
- Melissa Ramirez, Assistant Director, Development Services
- Craig Hopkins, Chief Information Officer, Information and Technology Services
- Kevin Goodwin, Chief Technology Officer/Deputy Director, Information and Technology Services
- Christopher M. Monestier, Assistant Fire Chief, Fire Department
- Cara Tackett, Sr. Vice President, Pape-Dawson Engineers, Inc.
- Lisa Talley, Member of Neighborhood Code Enforcement Task Force

The selection committee evaluated and scored the proposals based on the published criteria which included: Experience, Background, and Qualification, Proposed Plan and Price Schedule. Each vendor also presented in person to the selection committee on July 30 or July 31, 2018. On September 6, 2018, a Best and Final Offer was issued to the top two candidates with a response deadline of September 20, 2018. Thereafter, the evaluation committee reconvened and completed its final evaluation of the proposals.

This item is tentatively scheduled for council consideration in January 2019.